



ECONOMIC DEVELOPMENT AUTHORITY

AGENDA SECTION	ELECTION OF OFFICERS
MEETING DATE	01/05/2026

ITEM:	Election of 2026 Economic Development Authority Officers.		
DEPARTMENT:	Community Development	BY/DATE:	CD Staff, 12/16/2025
CORE CITY STRATEGIES:			
_Community that Grows with Purpose and Equity		_Engaged, Effective and Forward-Thinking	
_High Quality Public Spaces		<input checked="" type="checkbox"/> Resilient and Prosperous Economy	
_Safe, Accessible and Built for Everyone		_Inclusive and Connected Community	

BACKGROUND:

Pursuant to the bylaws of the Columbia Heights Economic Development Authority (the “EDA”), officers are required to be elected annually. In 2025, the EDA offices held by commissioners were as follows:

- President – Rachel James
- Vice President – Lamin Dibba
- Treasurer – Justice Spriggs

Sarah LaVoie, Community Development Administrative Assistant, served as the 2025 EDA Secretary. Staff recommend that Sarah LaVoie continue to serve as the 2026 EDA Secretary. Per the EDA bylaws, the offices of Secretary and Assistant Treasurer need not be held by commissioners, but the Secretary shall be elected.

In order for an EDA commissioner to be considered for an officer position, they must be nominated by another commissioner or by themselves. The bylaws require that the Executive Director or their designee conduct the following nomination process.

1. President
 - a. Please provide all nominations for President of the EDA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the President of the EDA by the Executive Director.
2. Vice President
 - a. Please provide all nominations for Vice President of the EDA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the Vice President of the EDA by the Executive Director.
3. Treasurer
 - a. Please provide all nominations for Treasurer of the EDA.

- b. Vote individually for each nominated member.
- c. The member with the most votes is declared the Treasurer of the EDA by the Executive Director.

4. Secretary

- a. Please provide all nominations for Secretary of the EDA.
- b. Vote individually for each nominated candidate.
- c. The candidate with the most votes is declared the Secretary of the EDA by the Executive Director.

Furthermore, it should be noted that the EDA bylaws require the City Manager (Aaron Chirpich) to serve as the “Executive Director,” the Community Development Director (Mitchell Forney) to serve as “Deputy Executive Director,” and the Finance Director (Joseph Kloiber) to serve as the “Assistant Treasurer.”

Staff recommend approval of the following motions:

Following ratification of the below motions, the newly elected President of the EDA will preside over the remainder of the meeting.

RECOMMENDED MOTION(S):
MOTION: Move to elect _____ as President of the Economic Development Authority.
MOTION: Move to elect _____ as Vice President of the Economic Development Authority.
MOTION: Move to elect _____ as Treasurer of the Economic Development Authority.
MOTION: Move to elect _____ as Secretary of the Economic Development Authority.