

RESOLUTION 2026-069

A RESOLUTION ACCEPTING PROPOSALS AND AWARDING CONTRACT FOR PROFESSIONAL SERVICES FOR THE MSC ARCHITECTURAL FINAL DESIGN AND CONSTRUCTION ADMINISTRATION, PROJECT NO. 2414

The City of Columbia Heights has completed the preliminary planning and schematic design for the Municipal Service Center (MSC) project and is prepared to proceed with final architectural design and construction administration; and

The City solicited proposals from qualified architectural firms to provide professional services, including final building design, engineering coordination, cost estimating, bidding documents, construction administration, and project closeout; and

Proposals were evaluated through a qualifications-based selection process, including proposal reviews, interviews, and project fee evaluations; and

Based on the established selection criteria and evaluation process, Oertel Architects received the highest overall ranking and is recommended by City staff to serve as the project architect; and

The project is funded through the General Government Building Fund 411.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Columbia Heights, Minnesota, that:

1. The City Council hereby accepts the proposal submitted by Oertel Architects and awards a contract for professional architectural services for the Municipal Service Center Architectural Final Design and Construction Administration, Project No. 2414, in the amount of **\$1,671,073**.
2. The contract shall include architectural design, construction administration, and project closeout services as outlined in the request for proposals and the accepted proposal.
3. The contract expenditure is authorized from the General Government Building Fund, account **411.9950.43150.2414**.
4. The City Manager is authorized to execute the contract and take the necessary actions to implement this resolution.

Passed this 26th day of October 2026.

Offered by:

Seconded by:

Roll Call:

Amáda Márquez Simula, Mayor

City Manager