
Formal Notice - Complete Outstanding Punch List Items - 2025 Concrete Alleys

From Rochelle Widmer <rwidmer@columbiaheightsmn.gov>

Date Thu 7/23/2026 8:14 AM

To jakeroy@equitybuilderscompany.com <jakeroy@equitybuilderscompany.com>

Cc estimator@equitybuilderscompany.com <estimator@equitybuilderscompany.com>

 2 attachments (14 MB)

2025 Alley Inspection Report.pdf; 2025 Alley Issue Log.xlsx;

Jacob Roy
Equity Builders & Construction Services, Inc.

Re: 2025 Concrete Alleys, City Project 2506 – Notice of Outstanding Punch List Items Requiring Correction and Completion

Attachments: 2025 Alley Inspection Report, 2025 Alley Issue Log

Dear Jacob Roy,

The City has identified outstanding work items that remain incomplete, deficient, or otherwise require correction under the Contract Documents for the above-referenced project. A detailed list of these items is attached to this email.

This correspondence constitutes formal written notice that the Contractor is required to promptly complete and/or correct all items identified in the attached log in accordance with the Contract Documents.

The City demands that the Contractor commence corrective action immediately and demonstrate progress or complete all punch list items within **fourteen (14) days** of receipt of this notice. If the Contractor believes any listed item is not its responsibility under the Contract, the Contractor shall provide a written explanation to the City within the same fourteen-day period.

Failure to fully complete or satisfactorily address the punch list items within fourteen (14) days will be deemed by the City to constitute a material failure to perform the Work in accordance with the Contract Documents. In that event, the City reserves the right to determine that the Contractor is in breach of its contractual obligations and to pursue any and all remedies available under the Contract, at law, and in equity. Such remedies may include, without limitation, withholding payment, assessing applicable liquidated damages, engaging others to complete or correct the work at the Contractor's expense, declaring a contractor default, pursuing remedies available under the performance bond, and any other rights and remedies available to the City.

Nothing in this notice shall be construed as a waiver of any rights, claims, remedies, damages, or defenses available to the City, all of which are expressly reserved.

Please provide written confirmation no later than **July 27, 2026**, identifying the Contractor's schedule for completion of all attached punch list items.

Should you have any questions regarding the attached punch list, please contact Rochelle Widmer at rwidmer@columbiaheightsmn.gov.

Sincerely,



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