



**CITY COUNCIL WORK SESSION MEETING**

<b>AGENDA SECTION</b>	WORK SESSION
<b>MEETING DATE</b>	JANUARY 5, 2026

<b>ITEM:</b>	<b>Review and Confirm Local Board of Appeals and Equalization (LBAE) for 2026. (5 Minutes)</b>		
<i>Presenting Item:</i> Aaron Chirpich, City Manager			
<b>DEPARTMENT:</b> Administration		<b>BY/DATE:</b> Sara Ion / December 23, 2026	
<b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>			
<input type="checkbox"/> Community that Grows with Purpose and Equity		<input type="checkbox"/> Engaged, Effective and Forward-Thinking	
<input type="checkbox"/> High Quality Public Spaces		<input type="checkbox"/> Resilient and Prosperous Economy	
<input checked="" type="checkbox"/> Safe, Accessible and Built for Everyone		<input type="checkbox"/> Inclusive and Connected Community	

**BACKGROUND**

Anoka County has requested that Columbia Heights select their first and second choice for dates for a Board of Appeal and Equalization Meeting to be held between April 20<sup>th</sup> and May 8<sup>th</sup> 2026. Traditionally the meeting is held on a Monday evening prior to a City Council Meeting. At minimum one member of the Council who is trained to complete these meetings will need to be available to attend.

**SUMMARY OF CURRENT STATUS**

The following date is available according to the scheduled 2026 council meetings: April 27, 2026. It would be best to offer the preferred date of April 27, 2026, with an alternate of May 4, 2026, if needed as a backup.

**STAFF RECOMMENDATION**

Staff recommend scheduling the LBAE Meeting for April 27, 2026, with a backup date of May 4, 2026, if needed.

<b>Requested Council Action/ Discussion Topics / Key Questions</b> <i>(Briefly state the specific action staff is requesting of the City Council, if any. For example: provide direction, discuss options, or review information.)</i>
Staff requests that council have a brief discussion regarding the upcoming dates available to schedule the Local Board of Appeals and Equalization Meeting.

**ATTACHMENT(S)**

Correspondence from Anoka County re LBAE  
LBAE Date Request Form