



CITY COUNCIL MEETING

AGENDA SECTION	CONSENT
MEETING DATE	JULY 27, 2026

ITEM:	Authorization to Purchase Sullivan Lake Park Playground Equipment.		
Presenting Item: John W. Stutzman, Parks and Recreation Director			
DEPARTMENT: Parks and Recreation		BY/DATE: John W. Stutzman / July 22, 2026	
CORE CITY STRATEGIES: <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>			
☐ Community that Grows with Purpose and Equity		☒ Engaged, Effective and Forward-Thinking	
☒ High Quality Public Spaces		☐ Resilient and Prosperous Economy	
☒ Safe, Accessible and Built for Everyone		☒ Inclusive and Connected Community	

BACKGROUND

The City has completed the design process for the replacement playground at Sullivan Lake Park, with installation planned for fall 2026. Throughout the design process, staff worked with Flagship Recreation, a partner of Landscape Structures, to develop a playground that provides engaging, accessible, and inclusive play opportunities for users of all ages and abilities.

The playground design was developed through a collaborative public engagement process that included review by Parks and Recreation, Public Works, and Engineering staff, the Parks and Recreation Commission, and the community. Following staff review, preliminary concepts were presented to the Parks and Recreation Commission, whose feedback was incorporated into an updated design. The City then hosted a public engagement meeting and online survey to gather additional community input on the refined playground concept. Approximately 40 residents attended the public meeting, and the City received a total of 62 written survey responses through the online survey and public meeting. Feedback received throughout each stage of the process was incorporated into the final playground design.

The Sullivan Lake Park Playground Project is funded in part through a 2025 Minnesota Department of Natural Resources Outdoor Recreation Grant, which will reimburse 50% of eligible project costs. This project represents a significant investment in the City's park system and is part of a broader-phased improvement plan for Sullivan Lake Park. Additional improvements, including updated park paths, additional seating, a drinking fountain, and relocation of the portable toilets and enclosure, are planned in coordination with the Sullivan Lake Park lift station project anticipated in 2027.

SUMMARY OF CURRENT STATUS

Staff are requesting City Council authorization to purchase the Sullivan Lake Park playground equipment from Landscape Structures through the State of Minnesota's Cooperative Purchasing Venture (CPV), State Contract #218091.

Utilizing the State's competitively awarded cooperative purchasing contract satisfies the City's purchasing requirements, streamline procurement, and helps maintain the project schedule for installation later this year.

The playground equipment purchases total \$269,917.81, which reflects the State Contract pricing, the standard cooperative purchasing discounts of 8% on standard equipment and 5% on custom equipment, as well as an additional 4% discount provided through the procurement process.

The total Sullivan Lake Park Playground Project, including equipment, installation, and associated project expenses, is anticipated to be approximately \$475,000. The current request before City Council is limited to the purchase of playground equipment. Approval of the equipment purchase will allow staff to proceed with procurement and maintain the project schedule for installation anticipated in fall 2026. Staff are continuing to review the installation agreement and associated project costs, with a separate request for approval of the playground installation services to be presented to the City Council following completion of that review.

The finalized playground design and equipment quote are included with this agenda item for City Council review.

STAFF RECOMMENDATION

Staff recommends approval of the purchase of the Sullivan Lake Park playground equipment from Landscape Structures through the State of Minnesota's Cooperative Purchasing Venture (CPV) in the amount of \$269,917.81.

RECOMMENDED MOTION(S):
MOTION: Motion to approve the purchase of Sullivan Lake Park playground equipment from Landscape Structures through the State of Minnesota's Cooperative Purchasing Venture (CPV), State Contract #218091, in an amount not to exceed \$269,917.81 from fund 412.5200.

ATTACHMENT(S)

Landscape Structures Playground Equipment State Contract Quote
Final Sullivan Lake Park Playground Design