

**OFFICIAL PROCEEDINGS  
CITY OF COLUMBIA HEIGHTS  
CITY COUNCIL SPECIAL MEETING- ASSESSMENT HEARING  
OCTOBER 5, 2020**

The following are the minutes for the special meeting of the City Council for the Assessment Levy Hearing held at 7:15 pm on Monday, October 5, 2020 in the Community Room, Columbia Heights Public Library, Columbia Heights, Minnesota.

**1. CALL TO ORDER**

Mayor Schmitt called the meeting to order at 7:15 pm.

**2. ROLL CALL**

Present: Mayor Schmitt; Councilmember Buesgens; Councilmember Murzyn, Jr.; Councilmember Novitsky; Councilmember Williams

Also Present: Jackie Zillmer, Assistant Finance Director; Nicole Tingley, City Clerk

**3. SPECIAL ASSESSMENT LEVY HEARING: Delinquent Accounts Identified with the Following Project Numbers:**

P.I.R. 2020-MS-30-001	P.I.R. 2020-MS-30-002	P.I.R. 2020-MS-30-003	P.I.R. 2020-MS-30-004
P.I.R. 2020-MS-30-005	P.I.R. 2020-MS-30-006	P.I.R. 2020-MS-30-007	P.I.R. 2020-MS-30-008
P.I.R. 2020-MS-30-009	P.I.R. 2020-MS-30-010	P.I.R. 2020-MS-30-011	P.I.R. 2020-MS-30-012
P.I.R. 2020-MS-30-013	P.I.R. 2020-MS-30-014		

A. Presentation of Information by Staff

Assistant Finance Director Zillmer provided an overview of the recommended special assessment levy to collect miscellaneous charges for city provided services on customer accounts that reached delinquent status within the previous year. The resolution lists a 5% interest rate and a term is one year. The dollar amount is similar to past years.

B. Questions and Comments from City Council and the Public

Mayor Schmitt asked if it is expected to collect 25-35% of the total assessment roll within six weeks of the hearing as typical. Zillmer answered that yes that it is expected. She noted that as of September 29<sup>th</sup> the original amount owed of \$431,000 had already been reduced to \$344,000.

C. Close the Public Hearing and Consideration of Resolution

*Motion by Councilmember Buesgens, seconded by Councilmember Murzyn, Jr., to close the public hearing and waive the reading of Resolution 2020-86, there being ample copies available to the public. All Ayes; Motion Carried 5-0.*

*Motion by Councilmember Novitsky, seconded by Councilmember Murzyn, Jr., to adopt Resolution 2020-86 being a resolution to adopt an assessment roll and levy a special assessment with a one-year term of 3% interest for certain delinquent accounts. All Ayes; Motion Carried 5-0.*

**4. ADJOURNMENT**

*Motion by Councilmember Buesgens., seconded by Councilmember Williams, to adjourn the meeting.  
All Ayes, Motion Carried 5-0.*

Meeting adjourned at 7:21 pm.

Respectfully Submitted,

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Nicole Tingley, City Clerk/Council Secretary