

**ECONOMIC DEVELOPMENT AUTHORITY (EDA)
MINUTES OF THE MEETING OF
October 5, 2020**

The meeting was called to order at 5:00 pm by Chair Szurek.

Members Present: Novitsky, Buesgens, Schmitt, Herringer, Murzyn, Szurek, and Williams (Williams arrived at 5:02, post roll call).

Staff Present: Aaron Chirpich (Community Development Director), Kelly Bourgeois (City Manager), Mitchell Forney (Community Development Coordinator), and Christy Bennett (Recording Secretary).

PLEDGE OF ALLEGIANCE- RECITED

CONSENT AGENDA

1. Approve the minutes from the meeting of September 21, 2020.

Questions from Members:

There were no questions.

*Motion by Buesgens, seconded by Murzyn to approve the consent agenda as presented.
All ayes. MOTION PASSED.*

BUSINESS ITEMS

1. Approve the Demolition Contract for 4441 Central Ave NE.

Forney said that the City is looking to get approval of the bid amount and contract for the demolition, site grading, and utility disconnect work for 4441 Central Ave NE. In April of 2020 the EDA purchased the property located at 4441 Central Ave NE through the commercial revitalization program. It was the ultimate goal of the EDA to demolish the single-family residential house on the property, and prepare the site for redevelopment.

Community Development staff completed the bidding process for the demolition of site improvements, utility work, and the regrading of the lot. In response to the request for quotes, the EDA received 3 bids. The Bidding contractors and bid amounts are listed below.

JACON, LLC	\$21,988
Drobnick's Demolition	\$22,500
Nitti Rolloff Services Inc.	\$27,154

The quote submitted by JACON LLC, for \$21,988 meets all of the project requirements outlined in the bid specifications. JACON LLC shall furnish the services and necessary equipment to complete all requirements specified in the scope of work. All work will be performed in accordance with OSHA regulations and any applicable Federal and State regulations. Staff expects the contracted work to be completed by the end of October 2020.

STAFF RECOMMENDATION:

Staff recommends awarding the contract for demolition, utility work, and regrading of 4441 Central Ave NE to JACON LLC. Staff expects the contracted work to be completed by the end of October 2020.

Questions from members:

Herringer asked if the City has had a bid on the asbestos removal yet. Forney said yes, the EDA approved Tim Robinson one or two EDA meetings ago. The asbestos and other hazardous materials in the building included glazing in the windows and some appliances the previous owner left. The total was around \$2k for the removal.

Motion by Schmitt, seconded by Murzyn, to approve the proposal from JACON LLC, in the amount of \$21,988, for the demolition of all site improvements, site grading, and utility disconnect work for the property located at 4441 Central Avenue NE; and furthermore, to authorize the President and Executive Director to enter into an agreement for the same. All Ayes. MOTION PASSED.

OTHER UPDATES

Chirpich said there is no other business this evening.

*Motion by Schmitt, seconded by Murzyn, to adjourn the meeting at 5:05 pm.
All Ayes. MOTION PASSED.*

Respectfully submitted,

Christy Bennett
Secretary