



CITY COUNCIL MEETING

AGENDA SECTION	CONSENT
MEETING DATE	FEBRUARY 9, 2026

ITEM:	Approval of Resolution 2026-09, Amending the Administration Budget.		
<i>Presenting Item: Aaron Chirpich, City Manager</i>			
DEPARTMENT: Administration		BY/DATE: Will Rottler / February 3, 2026	
CORE CITY STRATEGIES: <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>			
<input checked="" type="checkbox"/> Community that Grows with Purpose and Equity		<input checked="" type="checkbox"/> Engaged, Effective and Forward-Thinking	
<input type="checkbox"/> High Quality Public Spaces		<input type="checkbox"/> Resilient and Prosperous Economy	
<input type="checkbox"/> Safe, Accessible and Built for Everyone		<input checked="" type="checkbox"/> Inclusive and Connected Community	

BACKGROUND

In early 2025, the City Manager established the new part-time temporary staff position of Multicultural Liaison. This role was budgeted for limited hours over the course of few months to help staff better serve the Spanish-speaking community. Within a few months, the benefit of continuing this role on a permanent basis became clear

To meet staff and community needs, this role has expanded from 12 hours over three days to 25 hours over five days, necessitating a budget amendment.

SUMMARY OF CURRENT STATUS

On December 8, 2025, the City Council of the City of Columbia Heights adopted an initial 2026 budget, as required by the city charter and Minnesota statute. Due to the timing of the budget approval and sufficient information regarding the position reclassification, the position was still listed as a temporary position in the 2026 budget. The City Council was supportive of reclassifying the role, which will require a budget amendment of \$20,000. Moving forward, this role will be listed as a permanent position in the annual budget.

STAFF RECOMMENDATION

Staff recommend amending the General Fund per Resolution 2026-09, which reclassifies the Multicultural Liaison from a temporary position to a permanent position with a budget impact of \$20,000. Fund balance of the Cable Television Fund is appropriated in the amount of \$20,000 for transfer to the 2026 communications department budget within the General Fund.

RECOMMENDED MOTION(S):

MOTION: Move to waive the reading of Resolution 2026-09, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2026-09 amending the General Fund to reclassify the Multicultural Liaison from a temporary position to a permanent position with a budget impact of \$20,000.

ATTACHMENT(S)

Resolution No. 2026-09