



**CITY COUNCIL MEETING**

<b>AGENDA SECTION</b>	CONSENT
<b>MEETING DATE</b>	FEBRUARY 9, 2026

<b>ITEM:</b>	<b>Approval of Granicus Termination and Mutual Release Agreement.</b>		
<i>Presenting Item: Aaron Chirpich, City Manager</i>			
<b>DEPARTMENT:</b>	Administration	<b>BY/DATE:</b>	Will Rottler / February 3, 2026
<b>CORE CITY STRATEGIES:</b> <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>			
_ Community that Grows with Purpose and Equity		X Engaged, Effective and Forward-Thinking	
_ High Quality Public Spaces		_ Resilient and Prosperous Economy	
_ Safe, Accessible and Built for Everyone		_ Inclusive and Connected Community	

**BACKGROUND**

In 2020, the City of Columbia Heights signed a contract with Swagit to remotely produce City meetings. In 2022, Granicus acquired Swagit and took over remote production services for the City of Columbia Heights. Most recently, in 2023, the City of Columbia Heights signed a three-year contract agreement with Granicus to continue remote production services through 2026.

**SUMMARY OF CURRENT STATUS**

Since the contract was signed in 2023, the City has expressed concerns regarding the performance as stated in the termination and mutual release agreement. As part of the mutual release agreement, the City agrees to pay \$32,457.92 for invoice #194294. This invoice is for services rendered in 2025. Moving forward, the City is released from the final year payment that would have been due in 2026.

**STAFF RECOMMENDATION**

Staff recommend approval of terminating the contract with Granicus for remote services production.

<b>RECOMMENDED MOTION(S):</b>
MOTION: Move to authorize the City Manager to sign the mutual release agreement with Granicus and issue a payment of \$32,457.92.

**ATTACHMENT(S)**

- Granicus Termination and Mutual Release Agreement
- Granicus Contract