



CITY OF COLUMBIA HEIGHTS
OUTSTANDING
BUSINESS OF THE YEAR AWARD
NOMINATION FORM

City of Columbia Heights | *Community Development*

590 40th Ave NE, Columbia Heights, MN 55421 ▪ Ph: 763-706-3670 ▪ www.columbiaheightsmn.gov

The City of Columbia Heights Outstanding Business of the Year Award recognizes businesses in the city for noteworthy accomplishments, long-standing contributions to the community, and significant community service efforts.

Award Categories & Criteria

- Long-standing business in Columbia Heights reaching a milestone year
- Major business expansion, remodel, exterior renovation, landscaping improvements, or relocation to a new facility in Columbia Heights
- Major contribution to the community
- Other major accomplishment or contribution worthy of recognition

Nominations

Columbia Heights business owners, employees, and residents are welcome to nominate a business by submitting this form to the Community Development Department. City staff and elected officials may not nominate a business for the award.

Staff Review & City Council Approval

Each year, the Economic Development Authority will review the nominations received and make a selection for the award. The city reserves the right to make no selection if nominations do not warrant recognition.

Award & Recognition

The award recipient will receive recognition in the following ways:

- Presentation of a plaque following a short presentation about the business at a City Council meeting
- Marketing of the Achievement at City Events, and on the City's reader board signs at city hall, the library, and the municipal liquor stores
- A recognition article posted on the city's website and included in the city's newsletter

Nominee: *Please provide full description on reverse page*

Name* _____

Address* _____

Contact _____

Phone # _____

Years in _____
Columbia Heights

Number of Employees _____

**Required*

Nominator:

Name _____ Address _____

Company _____ Phone _____

E-mail _____ Date _____

Submitted _____

Submission *Form and attachments to be submitted by mail, fax, or e-mail*

City of Columbia Heights Community Development

590 40th Ave NE • Columbia Heights, MN 55421

Phone: 763-706-3670 • E-mail: mforney@columbiaheightsmn.gov

Please describe why you feel the nominated business deserves the Columbia Heights Outstanding Business of the Year Award. Include specifics about how the business has accomplished the award criteria identified in the program description. Please provide photos and attach additional pages, if necessary.

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