

THE
CITY OF
COLUMBIA
HEIGHTS

COMMUNITY
DEVELOPMENT

FACADE IMPROVEMENT GRANT PROGRAM

FOR OFFICE USE ONLY:

DATE RECEIVED:

AMOUNT REQUESTED:

DATE REVIEWED:

TAX ID NUMBER:

PROPERTY OWNER INFORMATION

☐ Check if Applicant

Name: Jane Nues Year Purchased: _____

Address: 556 40th Ave NE

Telephone: 651-338-5703 Email Address: ACCESSORY CITY GSI EMAIL

BUSINESS INFORMATION

☐ Check if Applicant

Business Name: Accessory City LLC

Primary Contact: Frank Andrews

Address: 1628 Cumberland St Apt 2

Telephone: 651-338-5703 Email Address: _____

Type of Business: Accessories and Retail

Check the appropriate type of ownership:

☐ The business owns the property

☐ The business leases the property

PROPOSED IMPROVEMENTS

Describe the Storefront Façade Improvements:

Store Front window picture window

Describe any other improvements, if applicable:

Estimated Cost of Improvements: \$6,235

Have you engaged the services of a Contractor, Designer, or Architect:

☒ Yes ☐ No

Would you be able to complete the improvements this year:

☒ Yes ☐ No

Would you allow the placement of surveillance cameras on your property or business:

☐ Yes ☐ No

APPLICATION PROCESS

1. The following documents must accompany a completed application:

- a. Proof of property ownership or lease.
- b. Written consent from the property owner giving permission to conduct the façade improvements.
- c. Color photographs of existing storefront façade conditions.
- d. Two or more competitive proposals from contractors.
- e. Other supporting documentation deemed necessary by the Columbia Heights Economic Development Authority (the "EDA"), the Columbia Heights Police Department, or the Applicant.

2. Process after application submission:

- a. A meeting will take place to go over the submitted improvement proposal to discuss grant expectations and to address grant concerns.
- b. The grant recipient or its contractor must commence the improvements sixty (60) days after an approved Grant Agreement.
- c. After façade improvements are complete, the grant funds will be disbursed for reimbursement to the applicant after all of the following pieces of information have been submitted: Proof of Final Inspection by the Building Official or his or her designee, A copy of the Final Invoice Received from Contractor, Photographs of improvements, Proof of Payment to the Contractor (i.e. receipt, invoice, etc.)

APPLICANT ACKNOWLEDGEMENTS

1. The Applicant shall hold the EDA, its officers, consultants, attorneys, and agents harmless from any and all claims arising from or in connection with the Grant Program or its Application, including but not limited to, any legal or actual violations of any State or Federal laws.
2. The Applicant recognizes and agrees that the EDA retains absolute authority and discretion to decide whether or not to accept or deny any particular Grant Application, and that all expenditures, obligations, costs, fees, or liabilities incurred by the Applicant in connection with the Grant Application are incurred by the Applicant at its sole risk and expense.
3. The Applicant acknowledges that they have read the Façade Improvement Grant Program and Design Guidelines, and understands that if the proposal is approved, they will make the above referenced improvements to the property within the specific time allowed. Additionally, if identified by the Police Department that an Applicant qualifies for the installation of surveillance cameras, the Applicant shall be required to allow the City to place surveillance cameras on the front façade of certain buildings.

The undersigned, a duly authorized representative of the Applicant, hereby certifies that the foregoing information is true, correct, and complete as of the date hereof and agrees that the Applicant shall be bound by the terms and provisions herein.



APPLICANT'S SIGNATURE



DATE

PROPERTY OWNER'S SIGNATURE

DATE

PROGRAM OVERVIEW

In a collaborative effort with the Columbia Heights Police Department (the “CHPD”), the Columbia Heights Economic Development Authority (the “EDA”) offers a Façade Improvement Grant Program (the “Grant Program”). The purpose of the Grant Program is to encourage businesses and commercial property owners within the Central Business District to revitalize, rehabilitate, and restore exterior store fronts, but also for the CHPD to provide monitored surveillance along Central Avenue NE to reduce the incident rate of criminal activity, as well as increase business vitality and economic performance. The Grant Program reimburses businesses or commercial property owners for eligible improvements up to fifty percent (50%) of the total project cost; for a maximum reimbursement of \$5,000. Moreover, if determined by the CHPD that an exterior surveillance system is warranted, the EDA will install surveillance equipment to monitor adjacent businesses and properties, as well as parks and open spaces.

ELIGIBLE APPLICANTS

Applicants must be an owner of a commercial property, a commercial tenant with approval from the property owner(s), or a 501(c)(3) organization in the City of Columbia Heights (the “City”) located along Central Avenue NE between 37th and 47th Avenue NE. and along 40th avenue between Central and University Avenues. Applicants must be in good standing with the City, including but not limited to, legally operating with proper licensure; and current on property taxes, utility bills, and special assessments.

ELIGIBLE FAÇADE IMPROVEMENTS

Façade improvements must be visible from a public street, completed by a licensed contractor, and comply with one or more of the following eligible façade improvements:

- Architectural Improvements
- Canopy or Awning Installation or Repair
- Exterior lighting
- Exterior Painting, Re-siding, or Professional Cleaning
- Green Façade Improvement (i.e. Living Wall, ecofriendly [non-VOC] paint, reclaimed wood, etc.)
- Installation of New or Renovated Attached Signage (Excluding LED)
- Masonry Repairs or Tuckpointing
- Replacement of Windows and Doors
- Restoration of Exterior Finishes and Materials
- Any other exterior façade improvement physically attached to the primary structure approved by the EDA

Please note: Labor costs of a contractor, including necessary design work are eligible costs for reimbursement through the Grant Program. Ineligible costs include, but are not limited to, new construction, interior renovations, repair or replacement of a roof, improvements to an alley façade, improvements started prior to receiving a signed grant agreement from the EDA, and any other improvements not listed above.

EXTERIOR SURVEILLANCE SYSTEM IMPROVEMENTS

The CHPD shall review all Grant Program applications submitted to determine if the installation of an exterior surveillance system is warranted. If it is determined that an exterior surveillance system is warranted, the applicant will then be required to enter into a Lease Agreement with the EDA. The Lease Agreement will allow the EDA to (1) install security cameras on the exterior of the primary structure; (2) install recording equipment inside of the primary structure in a locked and secured location to prevent destruction or tampering; and (3) allow for annual maintenance inspections for a period of five (5) years. All surveillance system equipment shall be installed by a consultant selected by the EDA, and reviewed by the CHPD. Since specifications of the

surveillance system equipment may vary based on desired coverage, configuration, and size of the commercial property, the following are minimum specifications to be installed:

Cameras:

- IP - Enabled
- Ability to operate in all resolutions up to HDTV 720p/ 1MP
- Ability to record thirty (30) frames per second
- Capable of recording optimal images in all lighting conditions
- Vandal-resistant
- Weather-proof in extreme temperatures from -40° to 131 °F

Network Video Recorder:

- Sufficient memory to retain data from all cameras for a period of fifteen (15) days
- Capacity to deliver thirty (30) frames per second, per camera
- Ability to produce a DVD-R copy of desired data

APPLICATION PROCESS

1. Applications will be open and accepted throughout the year 2021.
2. Grants will be awarded, and applicants will be notified via email correspondence. A Grant Agreement and if necessary a Lease Agreement for the exterior surveillance system must be approved and signed before commencement of any improvements. Please be sure to obtain all necessary Building Permits.
3. Upon being awarded, a meeting will be established to go over the submitted improvement plan to discuss grant expectations and to address grant concerns.
4. The grant recipient or its contractor must commence the improvements sixty (60) days after an approved Grant Agreement. The façade improvements must be completed within six (6) months after the issuance of the necessary Building Permits.
5. After façade improvements are complete, the grant funds will be disbursed for reimbursement to the applicant after all of the following pieces of information have been submitted:
 - a. Proof of Final Inspection by the Building Official
 - b. A Copy of the Final Invoice Received from the Contractor
 - c. Before and After Photographs
 - d. Proof of Payment to the Contractor (i.e. receipt, invoice, etc.)

ADDITIONAL INFORMATION

Required Application Materials:

- A complete application sent to the attention of the Columbia Heights Economic Development Authority at following location: **590 40th Ave NE, Columbia Heights, MN 55421**
- Clear and colored BEFORE photographs of exterior building
- A detailed improvement plan of new exterior façade improvements including design (sketches), color scheme, materials, project execution timeline, and overall budget for plan
- Proof of good standing with the City
- Submit 2 or more competitive proposal from licensed and bonded contractors. These proposals should give detailed information about the work to be done, the costs, and the project completion schedule. Any contractor that has submitted a competitive detailed estimate may be used. Contractors cannot be changed unless new proposals have been submitted and approved by the EDA.

DESIGN GUIDELINES

This Design Guidelines outline the standards, which must be followed when renovating buildings using a façade grant. These design guidelines take into consideration a building's historic significance in determining what would be appropriate treatment and the overall vision for the City. Architectural styles are diverse, from historic commercial or Mediterranean Revival to 20th century modern. The vision for the district is a commercial area that highlights the historical nature of Columbia Heights that stays in touch with dynamic changes of the City and is always pedestrian-friendly.

FAÇADE IMPROVEMENTS ENCOURAGED

Windows & Doors:

- Window and door openings shall comprise at least 30% of the area of the ground floor of the primary street façade
- No tinted windows, only clear glass
- Windows and doors free of clutter and obstructions, allowing clear views between the business and the street

Historical Preservation:

- Historic building repair or replacement should match current design of building
- Stay traditional to the character of the building
- Maintain similar color scheme

Structure & Materials:

- Use durable materials such as brick, stone, stucco, etc.
- The base (ground floor) should appear visually distinct from the upper stories of the building

Painting & Lighting:

- Unpainted brick stay unpainted, previously painted masonry may be painted
- Use of non-VOC paint encouraged
- No more than two principal colors (neutral or muted colors like browns, grays, dark blue) may be used on a façade or individual storefront
- Bright or primary colors should be used only as accents
- Spot or flood lighting to highlight the architectural detailing of a building should be inconspicuous and blend with the wall on which it is mounted
- Lighting recessed doorways is encouraged
- Energy saving light bulbs encouraged
- Light fixtures that complement the entire façade

Awnings/Signage:

- Attach awnings to the building at or below the lower edge of the sign band
- Awnings made of canvas and waterproof cloth designed to resist fading and tearing
- Colors that coordinate with the building and area
- Awning that's proportional to the building
- Awnings with thin profiles that do not obscure the building and storefront

Signs:

- Projecting/hanging signs: are double-sided and project from a building over the sidewalk
- Wall signs: are attached to the primary façade and best viewed looking straight at the building from across the street
- Are encouraged to be rectangular shaped
- Type fonts and colors that legible from a distance

FAÇADE IMPROVEMENTS PROHIBITED

- Covering, obscuring, or removing cornices, trim, or other architectural details
- Alterations that have no historical basis for historical buildings
- Covering brick or stone with vinyl, aluminum, or wood siding
- Sandblasting brick, which removes a protective exterior
- Reducing existing window size to accept standard residential window sizes
- Replacing windows with wall surface, wood, metal, or other materials
- Rigid materials like aluminum, vinyl, fiberglass, asphalt, or plastics that are sensitive to weather conditions
- No lights should move, flash or make noise
- Signs that are: blocking storefront windows, too large, small font making it difficult to read, using banners as permanent signage



Family owned and operated since 1950

1635 Oakdale Ave • West St Paul, MN 55118 • Phone: 651-451-6835

Jane Neus
Phone: (505) 891-9017

Job Address:
556 40th Ave NE
Columbia Heights, MN 55421

Print Date: 8-3-2022

Proposal for NEUS, JANE

Thank you for the opportunity to provide you with an estimate for your business improvement project. Following are the products we propose to furnish and install.

thanks,
Jordan Beissel
651.372.8020

Commercial

Items	Description
Commercial Storefront	Furnish and install 1 CMI #450-TB storefront window systems for the above property. Color to be clear anodized (silver) or dark bronze. Glazing to be 1" insulated glass with Low-E. The window systems feature a heavy duty 4 1/2" jamb depth thermally broken frame. Not included in this price is a steel lintel for the brick if required by Columbia Heights (we expect it will be required). Installation includes creating a new opening in the brick, creating a wood header in the framed wall, the squaring of the new windows in the opening with the use of shims and screws, and drywall with up to 2 coats of mud (painting not included). Perimeter to be insulated with fiberglass insulation and sealed on the interior and exterior with a commercial grade of caulking (Vulkem - a one part polyurethane). Install new break metal as needed on entire entryway. price to be: \$6,235

Commercial Warranty	Parts and labor guaranteed for 10 years including but not limited to defective hardware, worn weather stripping, glass stress fractures, fogged insulated glass units, defective caulking, etc. This guarantee covers deficiencies under the manufacturer's warranty and does not anticipate coverage or damage caused by vandalism, Acts of God, negligence, misuse, etc.
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Commercial

Unassigned

TERMS AND CONDITIONS

- 1) THIS CONTRACT IS SUBJECT TO APPROVAL AND ACCEPTANCE BY THE GENERAL MANAGER OF BEISSEL WINDOW AND SIDING CO. (HEREINAFTER REFERRED TO AS BEISSEL).
- 2) PURCHASER SHALL PAY ALL SALES AND USE TAXES AND THE COST OF ANY CHANGES OR VARIANCES REQUIRED BY BUILDING CODE INCLUDING VENTILATION SYSTEM COMPLIANCE, SMOKE AND CARBON MONOXIDE DETECTORS, EGRESS WINDOW REQUIREMENTS AND LEAD SAFE WORK PRACTICES.
- 3) ALL SURPLUS MATERIALS REMAIN THE PROPERTY OF BEISSEL.
- 4) BEISSEL WILL CARRY THE LICENSES AND BONDS REQUIRED BY THE BUILDING CODE AND ZONING ORDINANCES.
- 5) BEISSEL WILL CARRY WORKERS' COMPENSATION AND PUBLIC LIABILITY INSURANCE PROTECTION.
- 6) PURCHASER'S INSURANCE SHALL BE PRIMARILY LIABLE FOR LOSS OF, OR DAMAGE TO MATERIALS ON JOBSITE, INCLUDING WITHOUT LIMITATION BY THEFT, VANDALISM, WIND, RAIN, FIRE AND NEGLIGENT ACTS.
- 7) THIS CONTRACT IS A COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS OF THE AGREEMENT OF THE PARTIES HERETO. THERE ARE NO UNDERSTANDINGS OR REPRESENTATIONS EXCEPT AS STATED HEREIN.
- 8) ALL WORK INCLUDED IN THIS CONTRACT ASSUMES EXISTING MECHANICAL AND ELECTRICAL EQUIPMENT IS WITHIN PRESENT CODE STANDARDS. IF UPDATING IS REQUIRED, THIS COST IS TO BE AN ADDITIONAL CHARGE. ALSO, BEISSEL IS NOT RESPONSIBLE FOR ANY DAMAGE TO INTERIOR AND EXTERIOR FINISHES THAT MAY OCCUR DURING THE INSTALLATION PROCESS.
- 9) THERE ARE OCCASIONS WHEN OUR SOURCES OF SUPPLY CANNOT SATISFY DEMAND ON SPECIFIC ITEMS. CONSEQUENTLY, WE MUST RESERVE THE RIGHT TO CHANGE SPECIFICATIONS FOR AN EQUAL OR BETTER SUBSTITUTE. ADDITIONALLY, BEISSEL IS NOT RESPONSIBLE FOR VENDOR DELAYS.
- 10) BEISSEL CALLS THE PURCHASER'S ATTENTION TO THE LIMITATIONS OF MATCHING COLORS AND TEXTURES OF OUR PRODUCT LINES. EXACT DUPLICATION IS NOT PROMISED.
- 11) ALL BALANCES ARE DUE IN FULL UPON COMPLETION UNLESS WORK IS SUBSTANTIALLY COMPLETED THEN 90% OF THE BALANCE DUE IS REQUIRED. A MECHANIC'S LIEN WILL AUTOMATICALLY BE FILED ON ANY ACCOUNTS NOT PAID WITHIN 30 DAYS OF INVOICE. PURCHASER WILL BE LIABLE FOR ALL ATTORNEY'S FEES, COSTS AND EXPENSES OF COLLECTION INCLUDING LIEN FILINGS, AS WELL AS LEGAL INTEREST IN THE AMOUNT OF 1.667% PER MONTH FROM THE DATE THE ORIGINAL AMOUNT WAS DUE.
- 12) DUE TO UNUSUAL TIMES AND DEMAND, EXTREME MATERIAL PRICE INCREASES (LUMBER, STEEL, ALUMINUM, TRIM, ETC) WILL BE PASSED ON TO THE CUSTOMER WITH NO ADDITIONAL MARKUP.

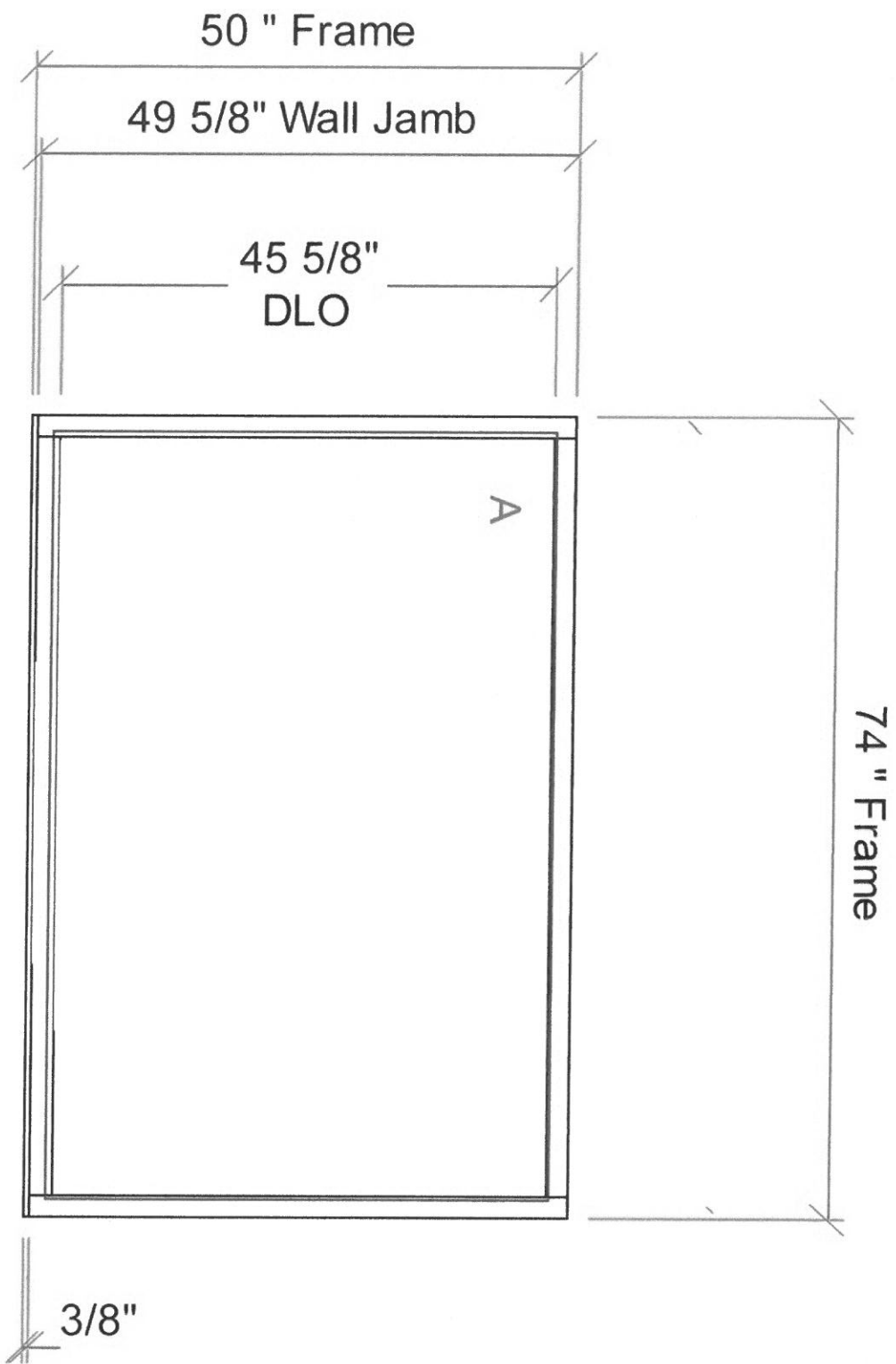
I HAVE READ THE ABOVE AND ACCEPT THE TERMS AND CONDITIONS OF THIS CONTRACT

I confirm that my action here represents my electronic signature and is binding.

Signature:

Date:

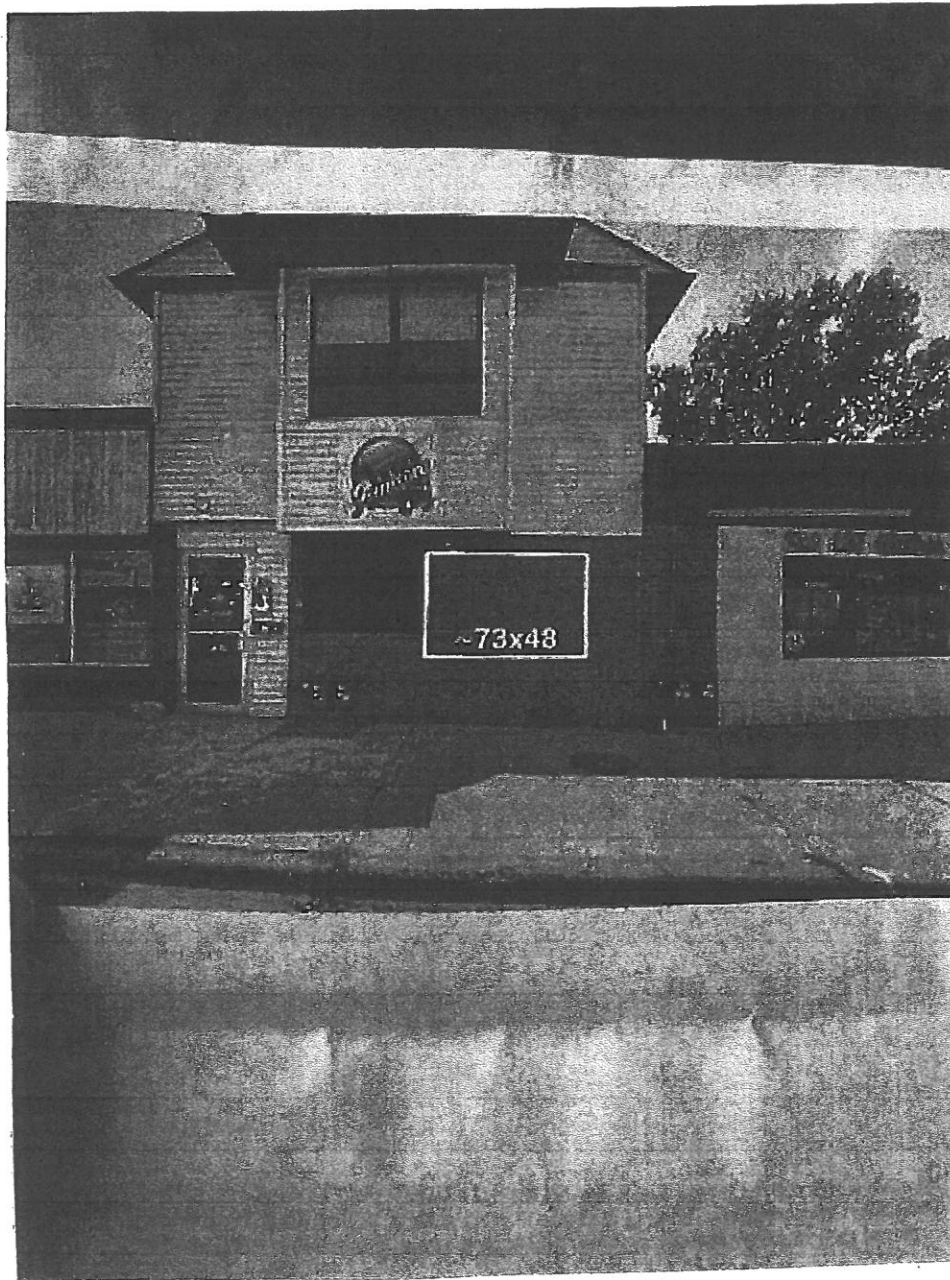
Print Name:





RJ MARCO CONSTRUCTION, INC.

PROPOSED NEW OPENING IN EXTERIOR WALL.
2" ALUMINUM FRAMING W/ 1" INSULATED GLASS



556 40th AVE. NE
COLUMBIA HEIGHTS, MN

JOB # ACCESSORY CITY - 556 40TH AVE NE

NAME PAUL NOLAN

08-000	DOORS / WINDOWS / HARDWARE		960.00
	08-001	DOORS / HARDWARE	
	08-305	ACCESS DOORS	
	08-330	OVERHEAD DOORS	
	08-360	COILING DOORS	
	08-400	ENTRANCES / STOREFRONTS	960.00
	08-600	WINDOWS	
	08-720	AUTOMATIC DOORS	
09-000	FINISHES		435.00
	09-200	STUCCO / PLASTERING	
	09-250	DRYWALL-PATCH	435.00
	09-300	CERAMIC TILE / QUARRY TILE	
	09-500	ACOUSTICAL TILE	
	0-600	FRP	
	09-640	HARDWOOD FLOORS	
	09-650	CARPET	
	09-651	LVT	
	09-900	PAINTING	EXCLUDE
	09-986	CORNER GUARDS	
	09-990	LOCKERS	
10-000	SPECIALTIES		-
	10-100	TOILET ACCESSORIES	
	10-200	TOILET PARTITIONS	
	10-300	SIGNAGE INTERIOR	
	10-520	FIRE EXTINGUISHER / CABINETS	
	10-800	BATH ACCESSORIES	
	10-900	MISC ACCESSORIES	
11-000	EQUIPMENT		-
	11-160	LOADING DOCK EQUIPMENT	
	11-200	MISC. EQUIPMENT - STAINLESS	
	11-400	RESTAURANT EQUIPMENT	
12-000	FURNISHINGS		-
	12-400	WINDOW TINTING	
	12-500	WINDOW TREATMENTS	
	12-690	MATS / ENTRANCE ETC.	
14-000	CONVEYING SYSTEMS		-
	14-200	ELEVATOR AND EQUIPMENT ROOM	
15-000	MECHANICAL		-
	15-100	HVAC	
	15-200	PLUMBING - GAS PIPING	
	15-250	REFRIGERATION	
	15-300	FIRE PROTECTION	
16-000	ELECTRICAL		-
	16-001	ELECTRICAL	

Bid does not include:

- Painting
- Electrical or low voltage work
- Any handling of hazardous or contaminated materials

\$	8,530.00
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NAME ACCESSORY CITY - 556 40TH AVE NE

9/5/2022

PM PAUL NOLAN

DIVISION		DESCRIPTION	AMOUNT	TOTAL'S
01-000	GENERAL CONDITIONS			2,900.00
	01-001	PLAN REVIEW		
	01-002	SUPERVISION		
	01-003	GENERAL LABOR		
	01-004	CARPENTER LABOR		
	01-005	MISC GEN CONDITIONS	150.00	
	01-006	LEGAL FEES		
	01-007	MISC. LABOR		
	01-010	PERMIT / FEES / BONDS ALLOWANCE	350.00	
	01-019	TEMPORARY UTILITIES		
	01-020	OVERHEAD / PROFIT	850.00	
	01-040	ARCH/ENGINEERING FEES	500.00	
	01-050	FIELD ENGINEERING / SURVEY		
	01-410	TESTING		
	01-510	SHORING		
	01-511	PORTABLE TOILETS		
	01-615	EQUIPMENT RENTAL- SHORING0	650.00	
	01-800	FINAL CLEANING		
	01-810	TRASH REMOVAL / DUMPSTERS	400.00	
02-000	SITEWORK			585.00
	02-070	DEMOLITION	585.00	
	02-200	EARTHWORK		
	02-550	SITE UTILITIES - SEWER/WATER		
	02-610	ASPHALT / PAVING		
	02-620	CURB / GUTTER		
	02-800	LANDSCAPING		
	02-810	IRRIGATION		
	02-850	RETAINING WALLS		
03-000	CONCRETE / MASONRY			2,100.00
	03-010	CONCRETE		
	03-020	MASONRY- PATCH	750.00	
	03-180	CONCRETE SAWING	1,350.00	
	03-400	PRECAST CONCRETE		
05-000	METALS			965.00
	05-100	STRUCTURAL STEEL JOIST/DECK		
	05-500	MISC METALS- STEEL LINTEL	965.00	
	05-510	STEEL ERECTION		
06-000	WOODS / PLASTICS			585.00
	06-005	CARPENTRY - LABOR	465.00	
	06-010	LUMBER		
	06-100	MISC. MATERIAL	120.00	
	06-410	CUSTOM CASEWORK		
07-000	THERMAL & MOISTURE PROTECTION			-
	07-100	WATERPROOFING		
	07-200	INSULATION		
	07-240	E.I.F.S.		
	07-510	ROOFING		
	07-600	ROOF HATCHES		
	07-700	CROWN CORNICE		
	07-800	METAL PANELS ETC.		
	07-900	CAULKING		