



CITY COUNCIL MEETING

AGENDA SECTION	CONSENT
MEETING DATE	APRIL 13, 2026

ITEM:	Approval for Contract for Services with LETAC Policies360.		
<i>Presenting Item: Aaron Chirpich – City Manager</i>			
DEPARTMENT: Police		BY/DATE: Chief Markham/April 2, 2026	
CORE CITY STRATEGIES: <i>(please indicate areas that apply by adding an “X” in front of the selected text below)</i>			
_Community that Grows with Purpose and Equity		x_Engaged, Effective and Forward-Thinking	
_High Quality Public Spaces		_Resilient and Prosperous Economy	
x_Safe, Accessible and Built for Everyone		_Inclusive and Connected Community	

BACKGROUND

In 2021, council approved a three-year contract with Lexipol which allowed the police department to move to a subscription service that writes and updates policies through attorneys. Since the contract ended, the police department has been on a year-to-year subscription with Lexipol. The department paid Lexipol \$14,242 in 2024 and \$15,167.73 in 2025 with approximately a 6.5% increase annually. At the time of the 2021 contract Lexipol was the only known company providing this service. In 2026, Lexipol changed their online platform which has become less user friendly. There is now a Minnesota-based product available called Policies360. This product was created by LETACUSA; a division of Ekberg and Lammers law firm. Policies360 provides the same service as Lexipol with Minnesota attorneys reviewing policies while providing a more user-friendly platform.

SUMMARY OF CURRENT STATUS

The police department proposes to enter a five-year subscription contract with LETAC Policies360 to lock in stable pricing. The first year would total \$17,084 which includes onboarding the department. In 2027 the annual amount would drop to \$13,791 and increase by approximately 5% annually through the end of the contract in 2030. The service would be paid out of the police department’s annual operating budget and represents a cost savings over our current vendor pricing.

STAFF RECOMMENDATION

Staff recommend approving the move from Lexipol to LETAC Policies360.

RECOMMENDED MOTION(S):
MOTION: Move to authorize the Police Chief to enter into a 5-year agreement with LETAC Policies360 to provide policy drafting and management services for the police department; with the associated costs included in the attached contract.

ATTACHMENT(S)

Policies360 Service Agreement