



ECONOMIC DEVELOPMENT AUTHORITY

AGENDA SECTION	ELECTION OF OFFICERS
MEETING DATE	07/06/2026

ITEM:	Election of EDA Vice President and Secretary.		
Presenting Item: CD Coordinator Emilie Voight			
DEPARTMENT: Community Development		BY/DATE: CD Coordinator, 06/09/2026	
CORE CITY STRATEGIES: (please indicate areas that apply by adding an “X” in front of the selected text below)			
_Community that Grows with Purpose and Equity		_Engaged, Effective and Forward-Thinking	
_High Quality Public Spaces		XResilient and Prosperous Economy	
_Safe, Accessible and Built for Everyone		_Inclusive and Connected Community	

BACKGROUND

Pursuant to the bylaws of the Columbia Heights Economic Development Authority, officers are required to be elected annually. In 2026, the EDA commissioners elected to offices were as follows:

- President – Justice Spriggs
- Vice President – Lamin Dibba
- Treasurer – Laurel Deneen

Sarah LaVoie, Community Development Administrative Assistant, was elected as the 2026 EDA Secretary. Per the bylaws, the offices of Secretary and Assistant Treasurer need not be held by commissioners, but the Secretary shall be elected.

Since the January elections, the following personnel changes have occurred:

- On the morning of the June 2026 EDA meeting, Commissioner Dibba resigned from the EDA.
- On June 5th, Sarah LaVoie left City employment.

Per Section 10 of the bylaws, "If the office of President, Vice-President, Treasurer, or Secretary becomes vacant, pursuant to Minnesota Statutes 351.02 or by other provisions of law, the Authority must elect a successor at the next regular meeting or at a special meeting called for that purpose. The successor serves for the unexpired term of the office."

STAFF RECOMMENDATION

In accordance with the EDA bylaws, staff recommend that the EDA nominate and elect a Vice President and a Secretary to serve for the remainder of the term, through December 31st, 2026.

The bylaws require that the Executive Director or their designee conduct the following nomination process:

1. Vice President
 - a. Please provide all nominations for Vice President of the EDA.

- b. Vote individually for each nominated member.
- c. The member with the most votes is declared the Vice President of the EDA by the Executive Director.

2. Secretary

- a. Please provide all nominations for Secretary of the EDA.
- b. Vote individually for each nominated member.
- c. The member with the most votes is declared the Secretary of the EDA by the Executive Director.

RECOMMENDED MOTION(S):
MOTION: Move to elect _____ as Vice President and _____ as Secretary of the Economic Development Authority.