



HOUSING & REDEVELOPMENT AUTHORITY

AGENDA SECTION	BUSINESS ITEMS
MEETING DATE	02/03/2025

ITEM:	Election of Housing and Redevelopment Authority Officers	
DEPARTMENT:	Community Development	BY/DATE: Mitchell Forney, 01/28/2025

BACKGROUND:

The original purpose of the HRA was to oversee the operation and management of a U.S. Housing and Urban Development (HUD) supported multifamily rental housing facility known as Parkview Villa North and South. On September 28th, 2015, the HRA officially sold Parkview Villa North and South to Aeon, a non-profit housing organization.

Since Parkview Villa North and South were the last two properties owned by the HRA, the HRA adopted amended operational bylaws in 2016 to no longer hold regularly scheduled meetings. At the same time the HRA designated all housing and redevelopment duties to the EDA. Due to ongoing audit and reporting requirements mandated by HUD, the HRA is required to remain an entity even though it no longer owns or operates any property.

Pursuant to the bylaws of the Columbia Heights Housing and Redevelopment Authority (the "HRA"), officers are required to be elected annually. The 2024 HRA officers that served are as follows:

- Chair – Rachel James
- Vice Chair – Justice Spriggs
- Secretary/Treasurer – Connie Buesgens

The City Manager or his designee shall conduct the election proceedings during the meeting.

In order for an HRA Commissioner to be considered for an officer position, an HRA Commissioner must be nominated by another commissioner, or by themselves.

1. Chair
 - a. Please provide all nominations for Chair of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the Chair of the HRA by the Executive Director.
2. Vice Chair
 - a. Please provide all nominations for Vice Chair of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the Vice Chair of the HRA by the Executive Director.
3. Secretary-Treasurer
 - a. Please provide all nominations for the Secretary-Treasurer of the HRA.
 - b. Vote individually for each nominated member.
 - c. The member with the most votes is declared the Secretary-Treasurer of the HRA by the Executive Director.

RECOMMENDED MOTION(S):

MOTION: Move to elect _____ as Chair of the Housing and Redevelopment Authority.

MOTION: Move to elect _____ as Vice Chair of the Housing and Redevelopment Authority.

MOTION: Move to elect _____ as Secretary-Treasurer of the Housing and Redevelopment Authority.

Following ratification of the above motions, the newly elected Chair of the HRA will now preside over the remainder of the meeting.