



CITY COUNCIL MEETING

AGENDA SECTION	CONSENT
MEETING DATE	MARCH 23, 2026

ITEM:	Award Contract for Professional Services for the MSC Soil Borings and Environmental Analysis, Project No. 2411 to Braun Intertec.		
<i>Presenting Item: Jesse Hauf, IT Director</i>			
DEPARTMENT:	Public Works	BY/DATE:	Kevin Hansen & David Cullen / March 19, 2026
CORE CITY STRATEGIES: <i>(please indicate areas that apply by adding an "X" in front of the selected text below)</i>			
<input type="checkbox"/> Community that Grows with Purpose and Equity		<input type="checkbox"/> Engaged, Effective and Forward-Thinking	
<input type="checkbox"/> High Quality Public Spaces		<input type="checkbox"/> Resilient and Prosperous Economy	
<input checked="" type="checkbox"/> Safe, Accessible and Built for Everyone		<input type="checkbox"/> Inclusive and Connected Community	

BACKGROUND

In the 2021 Public Works approved budget, the creation of a Master Plan for the Municipal Service Center (MSC) was adopted in Fund 411, Capital Government Buildings. The MSC Master Plan with three site layouts was established creating a plan for future operations.

In 2024, the Council amended the Project Budget providing an additional \$175,000 to account for past costs, the bonding lobbyist, site environmental analysis, and preliminary design. The preliminary design (schematic design) is now nearing completion. Within the amended budget, soil borings and a site environmental analysis need to be conducted.

In 2025 the three (3) preliminary site plan options were refined with an overall site plan which includes the additional property at 675 37th Avenue. The MSC site plan is attached for review.

CURRENT STATUS

The soil borings will provide recommendations for building footing design, pavement design and soil compaction requirements. The environmental analysis will sample the soils throughout the Public Works site, conduct lab analysis based on State of Minnesota requirements, and provide an environmental recommendation report, which will include any potential grant funding availability. Staff obtained proposals from three geotechnical firms meeting the requirements of the RFP with pricing as follows:

Braun Intertec:	\$37,985
AET:	\$44,479
Terracon:	\$47,850

STAFF RECOMMENDATION

Accept the proposal from Braun Intertec for providing soil boring(s) and environmental analysis in the amount of \$37,985. Funding will be provided from the General Government Building Fund 411.

RECOMMENDED MOTION(S):

MOTION: Move to award the professional services contract for conducting soil borings and environmental analysis for the MSC Building, Project 2411, to the firm of Braun Intertec, based upon their proposal dated March 17, 2026 for a not to exceed fee of \$37,985, appropriated from Fund 411-52411-3050.

ATTACHMENT(S)

MSC Site Plan

Braun Intertec Proposal

AET Proposal

Terracon Proposal