

2021 Minnesota Public Library Annual Report

This report reflects information for January 1 through December 31, 2021, unless otherwise specified. Financial data is reported for the fiscal year that ended December 31, 2021.

Please note that this document reflects the online submission data elements for both library administrative entities (headquarters) and library outlets (branches). There are some fields that request information at the administrative-entity level only and some that request only outlet information. Information entered at the outlet level 'rolls up' into a total for the administrative entity. In the case of a single-library location, the library is both the administrative entity and the library outlet, and data is reported within both.

CONTACT INFORMATION

G01) Library Name	Columbia Heights Public Library
G02) Regional System/Sequence Number	M0230
G03) Regional Public Library System	MELSA
G04) Street Address	3939 Central Avenue NE
G05) Location is a change from previous year	No
G06) City	Columbia Heights
G07) ZIP Code	55421
G08) Mailing Address	3939 Central Avenue NE
G09) City	Columbia Heights
G10) ZIP Code	55421
G11) County	Anoka
G12) Phone	763-706-3690
G13) Library Web Address	https://www.columbiaheightsmn.gov/departments/library/index.php
G14) Director's Name	Renee Dougherty
G15) Director's Phone	763-706-3680
G16) Director's Extension	
G17) Director's E-mail Address	rdougherty@columbiaheightsmn.gov

Report Filer

G18) Name of Person Who Prepared the Public Library Report	Renee Dougherty
G19) Phone	763-706-3680
G20) E-mail	rdougherty@columbiaheightsmn.gov

IMLS Administrative Entity Codes

G21) Interlibrary Relationship Code	Member of a Federation or Cooperative
G22) Legal Basis Code	Municipal Government (city, town or village)
G23) Administrative Structure Code	Administrative Entity with a Single Direct Service Outlet
G24) IMLS Public Library Definition	Yes
G25) Geographic Code	Municipal Government (city, town or village) (exactly)
G26) Did the legal service area boundary change?	No

COVID-19 RESPONSE

Facilities During Pandemic

Data Element	Current Year	Previous Year
V01) In 2021, were any of the library's outlets physically closed to the public for any period of time due to the pandemic?	No	Yes
V02) In 2021, did the library add or increase the number of mobile hotspots for circulation?	No	No
V03) In 2021, did the library add or increase distribution of mobile hotspots?	No	No
V05) In 2021, did the library provide Wi-Fi Internet access to users outside the building at one or more outlets?	Yes	Yes
V06) In 2021, did the library increase access to Wi-Fi Internet outside the building at one or more outlets?	No	Yes

Services During Pandemic

Data Element	Current Year	Previous Year
V07) In 2021, did library staff continue to provide services to the public when the building was physically closed to the public due to the pandemic?	Building did not close	Yes
V08) In 2021, did the library provide reference service via the Internet or telephone when the building was physically closed to the public?	Building did not close	Yes
V09) In 2021, did the library provide 'outside' service for circulation of physical materials at one or more outlets?	Yes	Yes
V14) In 2021, did the library allow users to complete remote registration for library cards?	Yes	Yes

Staffing During Pandemic

Data Element	Current Year	Previous Year
V15) Did any library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the pandemic?	No	No
V16) Did any library staff work remotely in 2021 due to the pandemic?	No	Yes
V17) Were library staff placed on paid or administrative leave in 2021 due to the pandemic?	No	No
V18) Did any library staff work a reduced number of hours in 2021, whether by choice or by necessity, due to the pandemic?	Yes	No
V19) Were any library staff furloughed in 2021 due to the pandemic?	No	Yes
V20) Were any library staff laid off in 2021 due to the pandemic?	No	No
V21) Did any library staff quit or choose early retirement in 2021 due to the pandemic?	No	Yes
V22) Was a hiring freeze instituted at any time in 2021 due to the pandemic?	No	No
V23) Were any vacant library positions eliminated from the 2021 budget due to the pandemic?	No	No

Comments

V24) Comments on COVID Response

In 2021 the Columbia Heights Public Library remained open and continued to deliver service throughout the year. Gradual returns to pre-pandemic service levels occurred in February with an increase in weekly public service hours from 32 to 40 and in September when weekly public service hours were increased to 47. Curbside delivery of library materials was made available upon request throughout the year. Library programs were delivered either virtually or in-person at outdoor venues through the end of August. In-person, in-building programming was resumed in September. Some programs continued to be offered virtually throughout the year. Many of the self-directed activity kits distributed in 2020 were discontinued in 2021. However, touch-free, self-directed programs such as story strolls and poems in city parks were continued. Library furniture was reinstalled, and patrons were encouraged to linger in the building beginning in the summer. Public meeting and study rooms were made available in September. However, numbers of public computers continued to be limited to allow for social distancing.

VISITS, REFERENCE, USERS

Data Element	Current Year	Previous Year
P01) Population of the Legal Service Area	21,973	21,124
P02) Registered Users – Residents	11,845	12,307
P03) Registered Users – Reciprocal	6,915	7,099
P04) Total Registered Users	18,760	19,406
P05) Year in Which Registered User Records Were Last Purged	2021	2020
P06) Visits	58,861	50,380
P60) Visits Reporting Method	Annual Count	Annual Count
P07) Reference Transactions	10,777	10,413
P61) Reference Transactions Reporting Method	Annual Estimate Based on Typical Week(s)	Annual Estimate Based on Typical Week(s)
P59) Contactless Visits	17	1,367
P08) Public Internet Computer Sessions	14,537	18,527
P09) Public Internet Computer – Usage Type	P08 tallies other computer usage in addition to Internet	P08 tallies other computer usage in addition to Internet
P62) Public Computer Sessions Reporting Method	Annual Count	[new in 2021]
P10) Wireless Sessions	18,639	20,083
P63) Wireless Sessions Reporting Method	Annual Count	[new in 2021]
P32) Website Visits	2,132	18,970

CIRCULATION

Physical and Downloadable Circulation

Data Element	Current Year	Previous Year
P13) Children's Circulation	55,312	43,537
P14) Adult Circulation	52,193	46,687
P15) Physical Circulation (No Age Designation)	751	1
P16) Total Physical Circulation	108,256	90,225
P69) Physical Circulation – Not Print or Audiovisual	332	[new in 2021]
P17) Downloadable E-books and E-serials Circulation	12,710	9,930
P18) Downloadable Audio and Video Circulation	6,871	3,619
P19) Total Downloadable Circulation	19,581	13,549
P20) Total Circulation	127,837	103,774

Collection Use Including Electronic Collections

Data Element	Current Year	Previous Year
P29) Number of Information Retrievals from Electronic Collections	-1	-1
P30) Electronic Content Use	19,581	13,549
P31) Total Collection Use	127,837	103,774

Interlibrary Loan

Data Element	Current Year	Previous Year
P11) ILL Provided to Other Libraries	352	419
P12) ILL Received from Other Libraries	865	430

PROGRAMS, RECORDINGS, ACTIVITIES

In-Person Programs

Data Element	Current Year	Previous Year
P82) In-Person Programs for Ages 0-5	21	[new in 2021]
P83) In-Person Programs for Ages 6-11	18	[new in 2021]
P84) In-Person Programs for Young Adults	3	7
P85) In-Person Programs for Adults	16	41
P86) In-Person Programs for All Ages	2	[new in 2021]
P75) Total Onsite In-Person Programs	39	[new in 2021]
P81) Total Offsite In-Person Programs	21	[new in 2021]

Live Virtual Programs

Data Element	Current Year	Previous Year
P87) Live Virtual Programs Intended for Ages 0-5	8	[new in 2021]
P88) Live Virtual Programs Intended for Ages 6-11	12	[new in 2021]
P34) Live Virtual Programs Intended for Young Adults	4	0
P35) Live Virtual Programs Intended for Adults	25	13
P89) Live Virtual Programs Intended for All Ages	0	[new in 2021]
P36) Total Live Virtual Programs	49	21

Programs (In-Person and Live Virtual)

Data Element	Current Year	Previous Year
P90) Total Programs for Ages 0-5	29	[new in 2021]
P91) Total Programs for Ages 6-11	30	[new in 2021]
P52) Total Programs for Young Adults	7	7
P53) Total Programs for Adults	41	54
P92) Total Programs for All Ages	2	[new in 2021]
P54) Total Programs	109	109

In-Person Program Attendance

Data Element	Current Year	Previous Year
P105) Attendees at In-Person Programs for Ages 0-5	444	[new in 2021]
P106) Attendees at In-Person Programs for Ages 6-11	170	[new in 2021]
P107) Attendees at In-Person Programs for Young Adults	18	59
P108) Attendees at In-Person Programs for Adults	182	475
P109) Attendees at In-Person Programs for All Ages	38	[new in 2021]
P98) Total Onsite Attendance	486	[new in 2021]
P104) Total Offsite Attendance	366	[new in 2021]

Live Virtual Attendance

Data Element	Current Year	Previous Year
P110) Live Virtual Views of Programs for Ages 0-5	74	[new in 2021]
P111) Live Virtual Views of Programs for Ages 6-11	120	[new in 2021]
P38) Live Virtual Views of Programs for Young Adults	40	0
P39) Live Virtual Views of Programs for Adults	219	108
P112) Live Virtual Views of Programs for All Ages	0	[new in 2021]
P40) Total Attendance at Live Virtual Programs	453	147

Program Attendance (In-Person and Live Virtual)

Data Element	Current Year	Previous Year
P113) Total Attendance at Programs for Ages 0-5	518	[new in 2021]
P114) Total Attendance at Programs for Ages 6-11	290	[new in 2021]
P56) Total Attendance at Programs for Young Adults	58	59
P57) Total Attendance at Programs for Adults	401	583
P115) Total Attendance at Programs for All Ages	38	[new in 2021]
P58) Total Program Attendance	1,305	1,783

Recordings of Program Content

Data Element	Current Year	Previous Year
P116) Recorded Programs for Ages 0-5	15	[new in 2021]
P117) Recorded Programs for Ages 6-11	2	[new in 2021]
P42) Recorded Programs for Young Adults	0	0
P43) Recorded Programs for Adults	0	3
P118) Recorded Programs for All Ages	0	[new in 2021]
P44) Total Recorded Programs	17	3

Views of Recordings of Program Content

Data Element	Current Year	Previous Year
P119) On-Demand Views of Recorded Programs for Ages 0-5	85	[new in 2021]
P120) On-Demand Views of Recorded Programs for Ages 6-11	6	[new in 2021]
P121) On-Demand Views of Recorded Programs for Ages 12-18	0	[new in 2021]
P122) On-Demand Views of Recorded Programs for Adults	0	[new in 2021]
P123) On-Demand Views of Recorded Programs for All Ages	0	[new in 2021]
P124) Total On-Demand Views of Recorded Programs	91	[new in 2021]

Self-Directed Activities

Data Element	Current Year	Previous Year
P49) Self-Directed Activities Total	42	24
P50) Participation in Self-Directed Activities	1,440	888

SUMMER LEARNING PROGRAM

Type(s) of summer learning programs	Both reading and learning programs
Intended age-groups for the program	
U02) Preschoolers, birth to 5 years old	Yes
U03) Children, 6 to 11 years old	Yes
U04) Young adults, 12 to 18 years old	Yes

HOURS OF PUBLIC SERVICE

Data Element	Current Year	Previous Year
H08) Weekly Hours of Regular Service	47	54
H16) Weekly Hours of Limited Service	40	32
H18) Weekly Hours of Curbside Service	54	22
H12) Annual Public Service Hours	2,056	1,450

FACILITIES

Data Element	Current Year	Previous Year
F01) Central Libraries	1	1
F02) Branch Libraries	0	0
F03) Bookmobiles	0	0
F04) Supplementary Services	1	1
F12) Staff Internet Computers	14	15
F13) Public Internet Stationary Computers	24	24
F14) Public Internet Mobile Devices for Onsite Use	0	0
F15) Total Public Internet Computers/Devices	24	24
F22) Outlets with Wi-Fi Available to Public	1	1
F23) Outlets with a Meeting Room	1	1
F24) Non-Library Sponsored Events	761	968

STAFF INFORMATION

Staff Full Time Equivalent

Data Element	Current Year	Previous Year
S01) Total ALA/MLS Librarian FTE	3.64	3.56
S02) Total Other Librarian FTE	0.00	0.00
S03) Total Librarian FTE	3.64	3.56
S04) Total Other Staff FTE	5.43	5.66
S05) Total Paid Employee FTE	9.07	9.22

Selected Salary Schedule

Position	Low Salary	High Salary
S06) Regional Director	\$0.00	\$0.00
S07) Library Director	\$48.32	\$58.22
S08) Assistant Director	\$0.00	\$0.00
S09) Branch Manager	\$0.00	\$0.00
S10) Central Library Manager	\$0.00	\$0.00
S11) Department Head	\$0.00	\$0.00
S12) Other Librarian	\$23.00	\$38.55
S13) Technology Support		
S14) Library Support Staff	\$17.80	\$26.37
S15) Administrative Support Staff	\$0.00	\$0.00
S16) Pages	\$12.62	\$15.77

Union

S17) Do Any Library Staff Belong to a Union?	Yes	Yes
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COLLECTIONS

Physical Materials

Data Element	Current Year	Previous Year
C01) Print Materials (Books and Periodicals)	43,611	44,480
C02) Audio Materials, Physical	3,921	4,048
C03) Video Materials, Physical	4,208	4,244
C04) Multi-format Materials		
C05) Other Physical Materials	1	13
C06) Total Physical Materials	51,741	52,785
C07) Print Serial Subscriptions	81	85

Electronic Materials

Data Element	Current Year	Previous Year
C08) Electronic Serial Subscriptions, Licensed Locally, Downloadable	0	0
C09) Electronic Serial Subscriptions, Licensed Regionally, Downloadable	3,285	0
C10) Total Electronic Serial Subscriptions	3,285	0
C11) Electronic Books Licensed Locally	0	25,451
C12) Electronic Books Licensed Regionally	71,903	86,449

C13) Electronic Books Licensed Statewide	9,071	10,375
C14) Total Electronic Books	80,974	122,275
C15) Audio Downloadable Units, Licensed Locally	0	8,079
C16) Audio Downloadable Units, Licensed Regionally	25,822	21,943
C17) Total Audio Downloadable Units	25,822	30,022
C18) Video Downloadable Units, Licensed Locally	0	0
C19) Video Downloadable Units, Licensed Regionally	0	0
C20) Total Video Downloadable Units	0	0
C21) Electronic Collections Licensed Locally	0	11
C22) Electronic Collections Licensed Regionally	16	15
C24) Total Licensed Electronic Collections Local/Regional/Other	16	26
C25) Electronic Collections Licensed Statewide	57	57
C26) Total Licensed Electronic Collections	73	83

POLICIES/PLANS

Data Element	Current Year	Previous Year
D01) Strategic Plan	2019	2019
D02) Disaster Plan	2009	2009
D03) Policy Manual	2021	2020
D04) Records Retention Schedule	2018	2018
D05) Building Accessibility Plan	1995	1995
D06) Technology Plan	2007	2007
D07) Internet Acceptable Use Policy	2021	2005

COMMUNITY ENGAGEMENT

Outreach Services

Data Element	Current Year	Previous Year
Adult Basic Education	Yes	Yes
Adult Literacy Organization	Yes	Yes
Early Childhood Organization	Yes	Yes
Correctional Facility	No	No
Cultural Communities	No	Yes
Service to Homebound	Yes	Yes
School (K12)	Yes	Yes
Senior-Centered Organization	Yes	Yes
Workforce Development	Yes	No
Youth Development Organization	No	No
Arts Organization	No	No
Disability Organization	No	No
Homeschool Organization	No	Yes
Veterans Organization	No	No
Social Services Organizations	Yes	Yes
Other	n.c.	n.c.

Community Partnerships

Data Element	Current Year	Previous Year
O12) Does this library partner with one or more community organizations/groups in order to address a community need?	Yes	Yes
O13a) Communicative: Yes O13b) Cooperative: Yes O13c) Collaborative: Yes		
O14) If Yes, does this library measure the impact on the community due to the partnership's efforts?	No	No

Volunteers

Data Element	Current Year	Previous Year
O15) Does this library have a volunteer program for individuals or groups to complete tasks willingly and without pay?	Yes	Yes
O20) Total Number of Volunteers	7	19
O21) Total Number of Volunteer Hours	121	304

BOARD, FOUNDATION, FRIENDS

I01) Does this library have a governing board?	Yes
I02) Are this library's trustees elected or appointed officials?	Appointed
I03) Is this library's board of trustees the governing authority or advisory?	Advisory
I04) Does this library have a foundation?	Yes
I05) Foundation name	olumbia Heights Public Library Foundation
I06) Does this library have a Friends group?	Yes
I07) Friends group name	nds of the Columbia Heights Public Library

FINANCIAL DATA

Operating Revenue

Data Element	Current Year	Previous Year
LOCAL GOVERNMENT		
City		
R01) City Direct	\$1,032,936	\$1,002,850
R02) City Indirect	\$0	\$0
R03) City Operating Revenue Total	\$1,032,936	\$1,002,850
County		
R04) County Direct	\$0	\$0
R05) County Indirect	\$0	\$0
R06) County Total	\$0	\$0
Other Local Government		
R07) Other Local Government Direct	\$0	\$0
R08) Other Local Government Indirect	\$0	\$0
R09) Other Local Government Operating Revenue Total	\$0	\$0
R10) Total Local Government Operating Revenue	\$1,032,936	\$1,002,850

STATE		
R11) Arts & Cultural Heritage Fund	\$0	\$0
R12) Regional Library Basic System Support	\$0	\$0
R13) Regional Library Telecommunications Aid	\$0	\$0
R14) Other State	\$0	\$0
R15) Total State Government Operating Revenue	\$0	\$0
FEDERAL		
R67) Did your library receive CARES or ARPA funding in 2021?	No	Yes
R68) Federal Operating Revenue-Coronavirus Aid, Relief, and Economic Security (CARES) Act		\$17,070
R69) Federal Operating Revenue-American Rescue Plan Act (ARPA)		[new in 2021]
R16) Federal Library Services and Technology Act	\$0	\$0
R17) Federal Direct	\$0	\$0
R18) Federal Indirect	\$5,404	\$7,922
R19) Total Federal Operating Revenue	\$5,404	\$24,992
OTHER		
Regional System		
R20) Regional System Direct	\$0	\$0
R21) Regional System Indirect	\$0	\$0
R22) Regional System Operating Revenue Total	\$0	\$0
Multicounty, Multitype		
R23) Multicounty, Multitype Direct	\$0	\$0
R24) Multicounty, Multitype Indirect	\$0	\$0
R25) Multicounty, Multitype Operating Revenue Total	\$0	\$0
R26) Other Operating Direct	\$28,571	\$31,875
R27) Other Operating Indirect	\$0	\$0
R28) Other Operating Total	\$28,571	\$31,875
R29) Total Regional and Other Operating Revenue	\$28,571	\$31,875
R30) Total Operating Revenue	\$1,066,911	\$1,059,717

Operating Expenditures

Data Element	Current Year	Previous Year
Personnel Expenditures		
E01) Salaries & Wages	\$527,388	\$519,199
E02) Employee Benefits	\$155,479	\$157,430
E03) Total Personnel Costs	\$682,867	\$676,629
Collection Expenditures		
E04) Print Materials	\$57,235	\$57,345
E05) Electronic Materials Electronic Books (E-books)	\$7,125	\$7,267
E06) Electronic Collections	\$0	\$0
E07) Other Electronic Materials	\$0	\$0
E08) Electronic Materials Expenditures Total	\$7,125	\$7,267
E09) Other Materials - Audio & Video Physical Materials	\$11,481	\$10,032
E10) Other Materials - Other Physical Materials	\$0	\$0
E11) Other Materials Expenditures Total	\$11,481	\$10,032
E16) Physical Materials Expenditures Total	\$68,716	\$67,377

E12) Total Collection Expenditures	\$75,841	\$74,644
Other Operating Expenditures		
E13) Other Operating Expenditures	\$274,990	\$289,321
E14) Total Operating Expenditures	\$1,033,698	\$1,040,594
E15) Expenditures Equal To or Less than Income?	Yes	Yes

Capital Revenue

Data Element	Current Year	Previous Year
LOCAL		
City		
R31) City Direct	\$0	\$0
R32) City Indirect	\$0	\$0
R33) City Capital Revenue Total	\$0	\$0
County		
R34) County Direct	\$0	\$0
R35) County Indirect	\$0	\$0
R36) County Capital Revenue Total	\$0	\$0
Other Local Government		
R37) Other Local Government Direct	\$0	\$0
R38) Other Local Government Indirect	\$0	\$0
R39) Other Local Government Capital Revenue Total	\$0	\$0
R40) Total Local Government Capital Revenue	\$0	\$0
STATE		
R41) Library Construction Grant	\$0	\$0
R42) Other State	\$0	\$0
R43) Total State Government Capital Revenue	\$0	\$0
FEDERAL		
R44) Federal Government LSTA	\$0	\$0
R45) Other Federal Direct	\$0	\$0
R46) Other Federal Indirect	\$0	\$0
R47) Total Federal Government Capital Revenue	\$0	\$0
OTHER		
Regional System		
R48) Regional System Direct	\$0	\$0
R49) Regional System Indirect	\$0	\$0
R50) Regional System Capital Revenue Total	\$0	\$0
Multicounty, Multitype		
R54) Other Capital Direct	\$0	\$0
R55) Other Capital Indirect	\$0	\$0
R56) Other Capital Revenue Total	\$0	\$0
R57) Total Regional System and Other Capital Revenue	\$0	\$0
R58) Total Capital Revenue	\$0	\$0

Capital Expenditures

EC01) Total Capital Expenditures	\$0	\$0
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In-Kind

Data Element	Current Year	Previous Year
In-Kind Operating Contributions		
R59) In-Kind Operating Contributions City	\$10,400	\$12,000
R60) In-Kind Operating Contributions County	\$0	\$0
R61) In-Kind Operating Contributions All Other	\$0	\$0
R62) Total In-Kind Operating Contributions		
In-Kind Contributions by Expenditure Area		
EKA01) Personnel		\$6,000
EKA02) Collection	\$500	\$0
EKA03) All Other Operating Expenditures	\$0	\$0
EKA04) Total In-Kind Operating Contributions	\$500	\$6,000
In-Kind Capital Contributions		
R63) In-Kind Capital Contributions City	\$0	\$0
R64) In-Kind Capital Contributions County	\$0	\$0
R65) In-Kind Capital Contributions All Other	\$0	\$0
R67) Total In-Kind Capital Contributions	\$0	\$0

ANNOTATIONS



Minnesota's public library annual report is made possible, in part, by funding from the Minnesota Department of Education through a Library Services and Technology Act (LSTA) grant from the Institute of Museum and Library Services.

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CONTACT INFORMATION

G01m) Library Name	Columbia Heights Public Library
G02m) Regional System/Sequence Number	M0230
G03m) Regional Public Library System	MELSA
G05m) Location is a change from previous year	No
G04m) Street Address	3939 Central Avenue NE
G06m) City	Columbia Heights
G07m) ZIP Code	55421
G12m) Phone	763-706-3690
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P16m) Total Physical Circulation	108,256	90,225

Onsite In-Person Programs

Data Element	Current Year	Previous Year
P70m) Onsite In-Person Programs Intended for Ages 0-5	16	[new in 2021]
P71m) Onsite In-Person Programs Intended for Ages 6-11	9	[new in 2021]
P72m) Onsite In-Person Programs Intended for Young Adults	2	[new in 2021]
P73m) Onsite In-Person Programs Intended for Adults	12	[new in 2021]
P74m) Onsite In-Person Programs Intended for All Ages	0	[new in 2021]
P75m) Total Onsite Programs	39	[new in 2021]

Offsite In-Person Programs

Data Element	Current Year	Previous Year
P76m) Offsite In-Person Programs Intended for Ages 0-5	5	[new in 2021]
P77m) Offsite In-Person Programs Intended for Ages 6-11	9	[new in 2021]
P78m) Offsite In-Person Programs Intended for Young Adults	1	[new in 2021]
P79m) Offsite In-Person Programs Intended for Adults	4	[new in 2021]
P80m) Offsite In-Person Programs Intended for All Ages	2	[new in 2021]
P81m) Total Offsite Programs	21	[new in 2021]

Onsite In-Person Program Attendance

Data Element	Current Year	Previous Year
P93m) Attendees at Onsite In-Person Programs for Ages 0-5	264	[new in 2021]
P94m) Attendees at Onsite In-Person Programs for Ages 6-11	78	[new in 2021]
P95m) Attendees at Onsite In-Person Programs for Young Adults	9	[new in 2021]
P96m) Attendees at Onsite In-Person Programs for Adults	135	[new in 2021]
P97m) Attendees at Onsite In-Person Programs for All Ages	0	[new in 2021]
P98m) Total Onsite In-Person Attendance	486	[new in 2021]

Offsite In-Person Program Attendance

Data Element	Current Year	Previous Year
P99m) Attendees at Offsite In-Person Programs for Ages 0-5	180	[new in 2021]
P100m) Attendees at Offsite In-Person Programs for Ages 6-11	92	[new in 2021]
P101m) Attendees at Offsite In-Person Programs for Young Adults	9	[new in 2021]
P102m) Attendees at Offsite In-Person Programs for Adults	47	[new in 2021]
P103m) Attendees at Offsite In-Person Programs for All Ages	38	[new in 2021]
P104m) Total In-Person Offsite Attendance	366	[new in 2021]

Self-Directed Activities

Data Element	Current Year	Previous Year
P49m) Self-Directed Activities	42	24
P50m) Participation in Self-Directed Activities	1,440	888

FULL-TIME EQUIVALENT STAFF

Data Element	Current Year	Previous Year
S01m) ALA/MLS Librarian FTE	3.64	3.56
S02m) Other Librarian FTE	0.00	0.00
S03m) Total Librarian FTE	3.64	3.56
S04m) Other Staff FTE	5.43	5.66
S05m) Total Paid Employee FTE	9.07	9.22

VOLUNTEERS

Data Element	Current Year	Previous Year
O16m) Number of Teen Volunteers	0	1
O17m) Number of Adult Volunteers	7	18
O18m) Number of Teen Volunteer Hours	0	20
O19m) Number of Adult Volunteer Hours	121	284
O20m) Total Number of Volunteers	7	19
O21m) Total Number of Volunteer Hours	121	304

PUBLIC SERVICE HOURS**Number of Weeks Open to the Public**

Data Element	Current Year	Previous Year
H13m) Weeks Closed Due to COVID-19	0	0
H15m) Weeks of Regular Service	17	17
H14m) Weeks of Limited Service	35	35
H11m) Weeks Library was Open	52	52

Weekly Hours Open to the Public

Data Element	Current Year	Previous Year
H08m) Weekly Hours of Regular Service	47.00	54.00
H16m) Weekly Hours of Limited Service	40.00	40.00

Annual Hours Open to the Public

Data Element	Current Year	Previous Year
H12m) Annual Public Service Hours	2,056	1,450

Curbside Service

Data Element	Current Year	Previous Year
H17m) Weeks of Curbside Service	52	39
H18m) Weekly Hours of Curbside Service	54.00	54.00

LIBRARY COLLECTION

Data Element	Current Year	Previous Year
C01m) Print Materials (Books and Periodicals)	43,611	44,480
C02m) Audio Materials, Physical	3,921	4,048
C03m) Video Materials, Physical	4,208	4,244
C04m) Multi-format Materials	-1	-1
C05m) Other Physical Materials	1	13
C06m) Total Physical Materials	51,741	52,785
C07m) Print Serial Subscriptions	81	85

FACILITIES

Outlet Types

Data Element	Current Year	Previous Year
F05m) Outlet Type Code	Central Library	Central Library
F06m) Number of Bookmobiles	0	0

Buildings

Data Element	Current Year	Previous Year
F07m) Facility Type	L	L
F08m) Square Feet	22,600	22,600
F09m) Year Built	2016	2016
F10m) Latest Year Remodeled	N/A	N/A
F11m) Previous Year(s) Remodeled		

Computers

Data Element	Current Year	Previous Year
F12m) Staff Internet Computers	14	15
F13m) Public Internet Stationary Computers	24	24
F14m) Public Internet Mobile Devices for On-Site Use	0	0
F15m) Public Internet Computers/Devices	24	24

Internet Connections

Data Element	Current Year	Previous Year
F16m) Fiber Optic to Library Building	Yes	Yes
F17m) Category 6 Wiring within Library?	Category 6	Category 6
F19m) Typical Internet Download Speed for Public Computers	100.1 Mbps - 500 Mbps	50.1 Mbps - 100 Mbps
F21m) Typical Internet Upload Speed for Public Computers	100.1 Mbps - 500 Mbps	50.1 Mbps - 100 Mbps
F22m) Number of Outlets with Wi-Fi Available to Public	Yes	Yes

Meeting Rooms

Data Element	Current Year	Previous Year
F23m) Meeting Room Available for Public Use	Yes	Yes
F24m) Non-Library Sponsored Events	761	968

LIBRARY FRIENDS

I06/I06m) Does This Library Have a Friends Group?	Yes
I07/I07m) Friends Group Name	Friends of the Columbia Heights Public Library

ANNOTATIONS



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