



## MINUTES

### City Council Revenue Subcommittee Meeting

February 20, 2025 at 6:00 P.M.

Coburg City Hall

91136 N Willamette Street

**MEMBERS PRESENT:** Mayor Bell; Chair, Cathy Engebretson, Claire Smith (via ZOOM)

**MEMBERS ABSENT:** N/A

**GUESTS/STAFF PRESENT:** Adam Hanks, City Administrator

**RECORDED BY:** Madison Balcom, Administrative Assistant

#### CALL TO ORDER

Mayor Bell called the meeting of the City Council Revenue Subcommittee to order at 6:08 pm.

#### ROLL CALL

Mayor Bell called roll. All three appointed members present.

#### AGENDA REVIEW

There were no changes.

Mr. Hanks provided some additional documents, which Hanks briefly went over and the committee reviewed. These documents will also be brought to council in March.

#### COMMITTEE BUSINESS

1. October 17, 2024 City Council Revenue Subcommittee minutes for approval
2. October 24, 2024 City Council Revenue Subcommittee minutes for approval
3. December 10, 2024 City Council Revenue Subcommittee minutes for approval

*No action was taken.*

## COMMITTEE DISCUSSION

### 4. General Fund Revenue Discussion

Mr. Hanks went over the presented powerpoint, going over the general fund, fund balances, SDC's, need for revenue, tax and levy options, including diesel tax, food and beverage tax, and more. The sub committee discussed these topics, the processes for some of these options, and what the different routes would entail.

They also discussed the possibility of a police levy, parks and open space fee, public safety fee, an increase in the business license fee, tree fee increase, a storm drain maintenance fee, and land use fees.

Mr. Hanks went over his staff recommendations and proposals, including a recommendation of a parks and open space fee of \$5, and a \$2 increase of the tree fee, which will also be brought to council in March. Hanks also explained the timeline and process of the possible changes.

### NEXT MEETING

The next meeting is scheduled for March 6<sup>th</sup>, 2025.

### ADJOURNMENT

Ms. Bell adjourned the meeting at 7:37 pm.

**APPROVED** by the Revenue Subcommittee of the City of Coburg on this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Nancy Bell, Chair

**ATTEST:** \_\_\_\_\_  
Sammy L. Egbert, City Recorder