



MINUTES

City Council Revenue Subcommittee Meeting

December 10, 2024 at 5:30 P.M.

Coburg City Hall

91136 N Willamette Street

MEMBERS PRESENT: Mayor Bell; Chair, Claire Smith, Cathy Engebretson

MEMBERS ABSENT: N/A

GUESTS/STAFF PRESENT: Adam Hanks, City Administrator

RECORDED BY: Madison Balcom, Administrative Assistant

CALL TO ORDER

Mayor Bell called the meeting of the City Council Revenue Subcommittee to order at 6:04 pm.

ROLL CALL

Mayor Bell called roll. All three appointed members present

AGENDA REVIEW

Mayor Bell announced the intention of this sub-committee meeting was to vote on a formal recommendation to be presented as part of the materials for the December 10, 2024 Council meeting agenda item on utility rate increases. This action was a request of Council from the November 26, 2024 Work Session to formalize what the sub-committee members presented less formally at that work session.

COMMITTEE BUSINESS

City Administrator, Adam Hanks presented a draft document containing a summary of the informal recommendations agreed upon by the sub-committee at the prior sub-committee meeting and noted that 4% was added to the original 0.9% to the TUF as a result of overall Council discussion at the November 26, 2025 work session for a total recommended TUF increase of 4.9%

COMMITTEE DISCUSSION

Sub-committee members agreed with the contents of the draft document, including the adjustment to the TUF. Councilor Englebretson motioned, with a second from Councilor Smith to make a recommendation to the full City Council for a 4% increase to the current water rates (excluding PVE), a 6% increase to current sewer rates and a 4.9% increase (4% general, 0.9% ENR cost index) to the Transportation Utility Fee (TUF). The Motion was unanimously approved.

NEXT MEETING

The next meeting dates will be determined at the start of the new year.

ADJOURNMENT

Ms. Bell adjourned the meeting at 5:50 pm.

APPROVED by the Revenue Subcommittee of the City of Coburg on this ____ day of _____, 2024.

Nancy Bell, Chair

ATTEST: _____
Sammy L. Egbert, City Recorder