



COBURG CITY COUNCIL

ACTION ITEM

Resolution 2023-17 Declaring Surplus Property and Authorizing its Disposal

Meeting Date	Staff Contact	Phone	Email
November 14, 2023	Brian Harmon	541-682-7857	Brian.harmon@ci.coburg.or.us

REQUESTED COUNCIL ACTION

Declaration of the attached list of vehicles/equipment as surplus property and authorization for the disposal of the vehicle/equipment assets via sale.

Suggested Motion

I move to adopt Resolution 2023-17 A Resolution declaring described vehicles and equipment as surplus property and Authorizing City Administrator as the "Solicitation Agent" to dispose of the property consistent with Ordinance A-91-C.

BACKGROUND

The City of Coburg has a number of vehicles and related equipment that are no longer utilized in the day-to-day operations of the City and have been deemed obsolete by the Public Works Director and Police Chief.

Municipal operations typically require vehicles and equipment that are specialized and often have high initial acquisition costs when purchased new. It is common for smaller municipalities to purchase used vehicles and equipment from larger jurisdictions or state auctions. While this is a financially viable and efficient method of procurement, the by-product is a fleet that is older and eventually has a higher maintenance and repair cost than its overall value, especially relating to the attached auxiliary equipment that is often a component of municipal vehicles. A need often exists to keep older vehicles as back-up inventory, which contributes further to the eventual age of the City's rolling stock.

City staff reviewed the complete inventory of vehicles across all departments, analyzing their current operational value compared to their annual cost of maintenance to remain in usable condition. Vehicles and equipment that were determined to have a higher cost of ownership and maintenance as well as those that were determined obsolete for other operational reasons are shown on the attached list titled City of Coburg Surplus Vehicle and Equipment. Key data about the vehicles were included in the list if it was available as a number of the vehicles on the list are fairly old and pre-date the current sta

Surplus Vehicle and Equipment List						
Year	Make/Model	VIN #	Fund/Dept	Miles	Est Value	Additional Info
1984	International	1HTLBEGL6EHA43504	Unknown	22,006	\$ 5,500	Blue Dump Truck, obsolete due to maint/upgrade costs
1997	GMC Sewer Vacuum	1GDJ7H1J8VJ514164	Sewer	99,693	\$ 10,000	Purchased in 2017 - Aux motor has 7,248 hrs
1999	Dodge 3500	3B6MC3654XM539133	Unknown	114,291	\$ 3,500	Purchased in 2019, obsolete due to maint/upgrade costs
2001	Dodge 3500	3B7KC26651M253479	Unknown	172,290	\$ 3,500	In service with City of Coburg for 20+ yrs
2012	Dodge Charger	2C3CDXAT9CH137817	Police	158,399	\$ 3,000	Fully outfitted patrol vehicle, multiple significant issues
2004	Ford Explorer	1FMZU73K44UA03365	Police	127,116	\$ 3,000	Used for dectetive work
1998	Wood Chipper	N/A	Street	N/A	\$ 1,500	2,088 hours
2021	Ram 2500 Truck Bed	N/A	Water	N/A	\$ 500	New. Came with new trucks, replaced with utility beds
2021	Ram 2500 Truck Bed	N/A	Sewer	N/A	\$ 500	New. Came with new trucks, replaced with utility beds
1991	Case 580B	SN 5297900, 5280916	Unknown	N/A	\$ 2,000	2,236 hours

RECOMMENDATION AND ALTERNATIVES

1. Declare the vehicles and equipment as surplus property and authorize the City Administrator to dispose of the property consistent with Ordinance A-91-C.
2. Do not declare the property as surplus for disposal. The property will remain at the City indefinitely.

BUDGET / FINANCIAL IMPACT

All proceeds from the sale of the vehicles and equipment will be recorded as miscellaneous revenue to the Fund that it was “owned” by. It is expected that total proceeds will be between \$20,000-\$30,000. If it cannot be determined what fund originally purchased or primarily utilized the vehicle, the sale proceeds will be recorded to the General Fund.

PUBLIC INVOLVEMENT

Ordinance A-91-C describes the authorized method of disposal after items have been declared surplus by the Council. Methods include transfer to another governmental entity, auction, bids, liquidation sale, fixed price sale, trade-in and donation.

Staff intends to utilize online auction services in which all surplus items will be individually published on the auction website and thereby made available to the public for bid and purchase.

NEXT STEPS

Upon surplus declaration by Council, staff will take photos, post the items on the online auction site and arrange for pick up and title transfer with the authorized purchaser.

ATTACHMENT

1. DRAFT RESOLUTION 2023-17

RESOLUTION 2023-17

A RESOLUTION DECLARING SURPLUS PROPERTY AND AUTHORIZING THE DISPOSAL CONSISTENT WITH ORDINANCE A-91-C

WHEREAS, the City Public Contracting Ordinance A-91-C, requires the City Council, in its role as the Local Contract Review Board, to formally declare property as surplus approve of the disposals; and

WHEREAS, Ordinance A-91-C Section 8(J) sets the general methods for disposing of Surplus property; and

WHEREAS, the City of Coburg has inventoried its current vehicle fleet and determined the vehicles and related equipment described in Exhibit A are no longer in use and not needed for continued operations of the City.

NOW THEREFORE, BE IT RESOLVED by the City of Coburg

1. Declares as surplus the vehicles and related equipment described as follows:

Surplus Vehicle and Equipment List						
Year	Make/Model	VIN #	Fund/Dept	Miles	Est Value	Additional Info
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2. Authorizes the City Administrator to disposal of this surplus property in accordance with Ordinance A-91-C as the Solicitation Agent.

Adopted by the City Council of the City of Coburg, Oregon, by a vote of _____ for and _____ against, this 14th day of November, 2023.

Nancy Bell, Mayor

ATTEST: _____
Sammy L. Egbert, City Recorder