



Coburg Heritage Committee

May 12, 2021 – 6:00 p.m.
Virtual Meeting – City Hall
91136 North Willamette St.

COMMITTEE MEMBERS PRESENT: Marissa Doyle, chair; Michelle Shattuck, vice chair;
Shannon Sardell, Stephan Sheehan.

COMMITTEE MEMBERS ABSENT: None.

STAFF PRESENT: Megan Winner, Planning & Economic Development Assistant; Mark
Alexander, City Council Liaison.

1. Call Meeting to Order

Ms. Doyle opened the Heritage Committee meeting at 6:02 p.m.

2. Roll Call

Ms. Winner called roll; a quorum was present.

3. Approval of Minutes

MOTION: Ms. Sardell moved, seconded by Mr. Sheehan, to approve the April 14, 2021 Heritage Committee minutes as presented. The motion passed unanimously.

4. Committee Business

- Preservation Awards Plaque Discussion

Ms. Winner said that they were awarded an additional \$2,000. They now had a total of \$9,223 to be spent by Fall 2022. They talked about getting plaques for historical buildings around town by this Summer. She asked if everyone still liked that schedule. Ms. Sardell liked the timeframe but was unsure if they would get the plaques before Fall. They had to first figure out which properties would be awarded.

Ms. Doyle went through the buildings and chose three of the older houses that she thought were particularly great. She nominated the N.C & Rebecca Burns House (32648 East Van Duyn) which was built in 1894, the Alice Balch House (32738 East Delaney) built in 1906, and the Diamond House (91143 Diamond Street) built in 1890. Councilor Alexander asked how she decided on those buildings. Ms. Doyle replied that she thought those buildings were well kept, resembled the original façade they had, and had curb appeal.

Councilor Alexander inquired into if there were older homes in the historical district that did not contribute. Ms. Sardell responded that there was usually at least one home that did not, but she was unsure. The report listed contributing buildings.

Ms. Sardell said they talked about potentially having a plaque at a lot like the mill site. Councilor Alexander shared that his neighbor brought him a floorboard from a house that was built in 1910. Mayor Smith told him that it was a piece cut at the old mill. Councilor Alexander wondered if they could contribute it to the mill site in some way. All members of the Committee were in favor of that. Ms. Doyle wanted to talk about it at their next meeting.

Ms. Winner brought up their historical district booklet and showed pictures of all the buildings Ms. Doyle nominated. Ms. Sardell mentioned that the black and white photos looked like they were taken in the originally town survey sometime in the 1960s. They could not use those show what the buildings first looked like. She said that the Matthew House photo looked vintage.

Ms. Sardell agreed with Ms. Doyle's nominations. Ms. Doyle thought that the H.J. Cox House (32619 Bruce Way) could be a runner up. Ms. Sardell thought it would be good to have a runner up in case any of the first three did not want to participate.

Ms. Doyle inquired into if they wanted to do something at the mill site. Ms. Sardell replied that they could do something there or maybe at Booth Kelly. Ms. Doyle thought using the plank Councilor Alexander had at the mill site would be amazing. Councilor Alexander thought getting an old saw blade to go with it would be cool. Mr. Sheehan said he might be able to get one.

Ms. Shattuck reached out to a business in Salem to asked about plaques. They referred her to a place, McAdam Aluminum and Bronze, in Portland who were willing to help. She needed to go back with more specifics about their plaques to get a quote. It would take four to six weeks for production.

Ms. Winner thought that all plaques could have a similar lay out. Ms. Sardell agreed since they would probably not be in an area where people would be able to closely read them. Ms. Winner supported the historic Coburg logo being used. Ms. Doyle thought the logo could be at the bottom and the top could say "Property nominated for the Coburg Preservation award" then some type of recognition of outstanding performance. Mr. Sheehan asked if they should add the year nominated, 2021. Ms. Sardell wondered if they should do the year the building was constructed. Ms. Shattuck noted that they would have to make changes to each plaque to do that. She added that the business thought bronze would be the best option, but the Committee could pick something else. Ms. Sardell thought the bronze would look nice. Ms. Doyle asked what size the plaques would be. Ms. Shattuck responded that she had talked to them about 6x8.

Mr. Sheehan wanted to see the final quote. He worked with Brewery Branding closely and thought they could get a good deal from them.

Ms. Sardell reviewed that the plaque would say “Historic preservation award” on top, then “awarded by the Coburg Heritage Committee”, then the year the building was built in, then the Coburg bicycle logo.

Ms. Shattuck would get a quote and come back to the Committee. She would contact Mr. Sheehan after she got the quote.

Ms. Winner asked if anyone was willing to reach out to the three building owners. Mr. Sheehan volunteered.

- National Alliance of Preservation Commissions (NAPC) Webinars

Ms. Doyle reminded everyone that Ms. Winner shared the schedule with them all. She would be attending the Community Outreach webinar the next day.

Ms. Sardell said she attended the Virtual Summit at the end of April. Many people there talked about the lack of volunteers and how they could better celebrate heritage. They talked about the context of the Latinx culture in their area. She did not know about that and thought they could learn more and discuss it at a future meeting.

Ms. Winner took some of their historic Coburg booklets to Eugene. She liked the idea of distributing them more. Also, the webinars were ongoing and if someone wanted to attend one then the City would pay.

- Development Code Discussion

Ms. Doyle said that they were still working on the code. The Ad-Hoc Committee had decided to focus on the downtown commercial district. There were some historic buildings in that area. She would advocate for historic preservation to be included at their next Committee meeting.

5. Future Meetings | Dates to Remember

Next Heritage Committee Meeting: June 9, 2021

6. Adjournment

Ms. Doyle adjourned the meeting at 6:58 p.m.

(Minutes recorded by Lydia Dysart)

APPROVED by Heritage Committee on this 9th day of June 2021.

Marissa Doyle, Heritage Committee Chair

ATTEST

Sammy L. Egbert, City Recorder

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