



Coburg Heritage Committee
March 10, 2021 – 6:00 p.m.
Virtual Meeting – City Hall
91136 North Willamette St.

COMMITTEE MEMBERS PRESENT: Marissa Doyle, chair; Shannon Sardell, Michelle Shattuck,

COMMITTEE MEMBERS ABSENT: Stephan Sheehan.

STAFF PRESENT: Megan Winner, Mark Alexander; City Council Liaison.

1. Call Meeting to Order

Ms. Doyle called the Heritage Committee meeting at 6:01 p.m.

2. Roll Call

Ms. Winner called roll. A quorum was present. She mentioned that because of the City Council retreat a City Council member would act as a liaison for every Committee. Mark Alexander volunteered to be part of their Committee. Councilor Alexander was excited to be more involved, especially since he lived in the Historic District.

3. Committee Business

- Information Share & Updates

Ms. Winner reported that the Certified Local Government (CLG) grant had been submitted. They ended up asking for a little over \$7,000. They wanted to get six commemorative plaques, send out mailings for the Historic District, host workshops and trainings for homeowners, and bring back art contest in 2022. They focus was on reinvigorating heritage interest in the Coburg community. She said they would find out how much they would get by the end of March.

Ms. Shattuck knew that in the past families had paid for a part of the plaques for their homes and if they would do that again. Ms. Winner said that they would pay the whole amount with the grant. She mentioned that they were still unsure of how they would choose which houses got plaques.

Ms. Winner shared that she attended the Preserving Oregon Grant workshop. The grant was for structural preservation for buildings in the Historic Districts. The City was looking to lease the Independent Order of Odd Fellows (IOOF) building which was eligible for those funds.

- Development Code Discussion

Ms. Sardell said that she had not gotten too in-depth with the code yet since it was very detailed. It talked about everything from inventory work to designating landmarks. She noted that there was nothing to stop someone from painting their house a certain color or not fixing a window. However, the design and demolition processes were included.

Ms. Sardell wondered if they should have the Planning Commission go through the document and give them feedback or have a work session where each Committee member took a section and summarized it. Ms. Winner saw the overlap with the development code review that recently started. Ms. Doyle noted that the Development Code Committee's first task was to review the downtown development code and the buildout scenario survey results. She said that there was a Historic District section in the code, but it was very short. Ms. Sardell mentioned that they would need to be careful with what was written in the code and that they could always add their own Historic code.

Ms. Sardell did not want their code to get too detailed and controlling, it could rub the community the wrong way. It could also affect their Historic District negatively in the long run. Ms. Winner thought the local significant designation and demolition sections of the historic code were interesting. The Development Code Committee was looking at what they wanted to address and were building a work plan around that. She wondered if their ideas could be added to their list.

Ms. Sardell asked if HB 2001 would change the code. She knew it meant a lot in Eugene. Ms. Winner replied that Coburg was exempt from the bill because it was so small.

Ms. Sardell knew that Corvallis had a Historic code and wondered if they should go through it. Ms. Doyle mentioned that it was very strict, and that Independence's code might be better to look at. Ms. Sardell thought they could talk to someone about what worked and what had not. They could get someone from the State Preservation Office to talk to them.

Ms. Sardell thought the next step would be to send copies of the code out to everyone to look through. Then they could split it into sections and make comments and discuss it, figure out what would work and what would not. She was unsure what the Committee's role was and when they would bring staff in.

Ms. Doyle mentioned that in the buildout scenarios there was one that put a Dollar General near City Hall. The issue was less with the store type or brand and rather about the building not fitting in with the rest of Coburg. She thought that incorporating code around all buildings needing to fit a certain look would be incredible. Ms. Shattuck asked if the Main Street project would deal address those issues. Ms. Winner replied that the Development Code Committee would be looking at Main Street and how it would interact with their downtown and Historic areas. It had potential to restrict building appearances.

Ms. Winner said they should notify Ms. Doyle of anything they wanted brought to the Development Code Committee. Then they could start focusing on preservation month activities.

4. Future Meetings | Dates to Remember

Next Heritage Committee Meeting: April 14th, 2021

Oregon Heritage Virtual Summit: April 29th – 30th, 2021

Ms. Winner said that the City would cover the costs of the Oregon Heritage Summit if anyone wanted to go. She would be attending and encouraged others to go if they had time. Ms. Shattuck was interested in attending.

5. Approval of Minutes

MOTION: Ms. Sardell moved, seconded by Ms. Shattuck, to approve the February 10, 2021 Heritage Committee minutes as presented. The motion passed unanimously.

6. City Administrator's Report

Ms. Winner noted that Lane County had moved into the moderate risk for COVID-19. Overall, cases were decreasing. She said that City Hall doors would open soon.

7. Adjournment

Ms. Doyle adjourned the meeting at 7:00 p.m.

APPROVED by Heritage Committee of the City of Coburg on this 14th day of April 2021.

(Minutes recorded by Lydia Dysart)

ATTEST:

Sammy L. Egbert, City Recorder

Marissa Doyle, Chair