



Coburg Parks | Tree Committee

March 16, 2021 – 6:00 p.m.

Virtual Meeting – Coburg City Hall
91136 North Willamette St.

COMMITTEE MEMBERS PRESENT: Mary Mosier, Chair; Lonna Meston, Coleen Marshall, Joe Morneau, Claire Smith, Karen Coury, Tom Beatty,.

COMMITTEE MEMBERS ABSENT:

STAFF PRESENT: Brian Harmon, Public Works; Ty Wilson, Public Works, Patty McConnell, City Council Liaison

1. CALL MEETING TO ORDER

Ms. Mosier called the meeting to order at 6:01 p.m. She mentioned that Councilor McConnell would be their City Council liaison.

2. Roll Call

Mr. Wilson called roll. A quorum was present.

3. Agenda Review

Mr. Harmon said that he would give the Booth Kelly Signs update since Terry Dawson was not there.

4. Approve Minutes From 1/19/21 & 2/16/21

MOTION: Ms. Marshall moved, seconded by Ms. Coury, to approve the January 19, 2021 Park & Tree Committee minutes as presented. The motion passed unanimously.

MOTION: Ms. Marshall moved, seconded by Ms. Coury, to approve the February 16, 2021 Park & Tree Committee Work Session minutes as presented. The motion passed unanimously.

MOTION: Ms. Smith moved, seconded by Ms. Meston, to approve the February 16, 2021 Park & Tree Committee minutes as presented. The motion passed unanimously.

5. City Updates

Ms. Marshall appreciated the public work time on pulling weeds for Johnny Diamond Park but was surprised that it took 33 hours. She thought they could have a volunteer group do the work in the future or have their Committee members take turns doing it. Ms. Smith agreed.

6. Review Bylaws

Ms. Mosier noted that Sammy Egbert had sent out the bylaws. She asked about removing the section on City Council having a member seat, but since liaisons were active again, they would continue on with how the bylaws were written. They would now go to City Council for approval.

7. COMMITTEE BUSINESS

- **Flagpole Design Options**

Ms. Mosier inquired into if anyone had put anymore thought into the designs that Mr. Harmon and Mr. Beatty presented. Ms. Smith liked Mr. Beatty's medallion design but was worried they would get dirty near the ground.

Ms. Courty wanted to know what size they would be. Ms. Mosier replied that they could be made to whatever size the Committee wanted.

Ms. Mosier asked how much it would cost. Mr. Harmon responded that they had to find someone to do the work first before they knew the cost.

Ms. Mosier stated that they had to finalize their plans so the work could be done once funding was available. Mr. Beatty said that he would finish his design and send it in to the City.

- **Jacob Spores Planting Plan**

Mr. Beatty said that they had to continue developing the mound under the sign. They needed a few additional yards of planting mix for the space. Ms. Meston had plants available to put in that spot. He said that it would be an easy project.

Ms. Mosier asked if this should be a work party project. Mr. Beatty responded that only a few people would need to go down and do it for a few hours. They could talk as a Committee about flower color. Ms. Mosier said that they would leave everything to Mr. Beatty and Ms. Meston

- **Tree Sub-Committee Report**

Mr. Beatty said that he tagged too trees to be planted in Jacob Spores Park. They would be planted after the City picked them up. He asked if it would just be City employees planting them or if the school would participate. Mr. Harmon replied that the school would not be able to participate, however that could change by the time the trees were picked up.

The sub-Committee reviewed the cherry trees in Norma Pfeiffer park and felt that they could be cleaned up. They had to figure out if they wanted to have public works cut the branches or a Committee member. Mr. Harmon told him that public works could meet them at the park and

cut the branches. Ms. Meston wanted to document the trees in some way since they were heritage trees. Ms. Mosier asked if they could put a sign near the tree to identify it. Mr. Beatty replied that they could easily put a plaque in the ground. They just had to figure out what material they wanted to use and get them made.

Ms. Smith thought it would be good to take pictures of trees after they were trimmed to document what type they were. They could then have that information available if the Heritage Committee ever wanted to do anything with them.

- **Dari Mart Landscaping**

Mr. Beatty said that he and Ms. Meston had been working on the design. They still had to talk with Dari Mart about how to proceed. Mr. Morneau said that he could meet with Kurt about the design once it was sent in. Ms. Meston asked if he had an idea of what their budget would be. Mr. Morneau replied that under \$1,000 would work but they were hoping it would cost \$500.

Mr. Beatty said that they looked at putting large stones with some plants around them. They did not know how to get water to the area. Mr. Morneau told him they could get water from the grange after the initial planting.

Ms. Smith noted that there had been talk of hanging plants in front of businesses. She wondered if they could use the Dari Mart water to water those plants. Mr. Morneau told them that Dari Mart had someone who came and pulled weeds for them, but they did not water anything.

- **Park Donation Policy Recommendation to City Council**

Ms. Smith and Ms. Meston had met with Anne Heath to talk about the recommendation.

Ms. Smith mentioned that the language used talked about “public spaces” instead of parks, so that all Committees could use the policy. City Council was supportive of the policy but might have to change a few parts of it before it got approved. She said that the Committee had to vote to recommend the policy to City Council.

Ms. Marshall pointed out that the first sentence should use “affect” instead of “effect”.

Ms. Mosier asked if the policy covered all types of donations. Ms. Smith replied that the City said it was a good start, but it might need to be changed in order to include more types of donations.

MOTION: Ms. Smith moved, seconded by Ms. Marshall, to recommend the Park Donation Policy to City Council as amended. The motion passed unanimously.

- Mural Placement on Informational Kiosk

Ms. Mosier said that the Main Street Committee was looking to put murals on buildings around the City. When they were ready the designs would be shown to the Park and Tree Committee. She said that they wanted to put a draft up on the kiosk.

Councilor McConnell said that the mock-up of the mural would be on plastic vinyl to get community input and potentially get donations.

- Work Party Plan for April

Ms. Marshall said that at the last work party they cleaned up Norma Pfeiffer Park weeds and trimmed the shrubs. That took a total of two hours. Those who participated talked about adding woodchips to keep weeds from growing. Ms. Mosier noted that Mr. Beatty had also pruned the roses. There was still one rose bush that had to either be pruned or moved. Mr. Beatty replied that he would prune the bush and they could investigate moving the bush later.

Ms. Mosier asked if there were any ideas for the next work party. Ms. Marshall replied that they could weed outside of the fence at Johnny Diamond Park along Pearl Street. Mr. Beatty said that would be a good idea and they could figure out what they wanted to replace the damaged plants at the sign with. Mr. Harmon said that the nutria had been relocated, but there was a possibility they could come back. Their idea was to add chicken wire at the bottom of the fence to keep them away. It would not be visible. Ms. Smith noted that the plants would hide the wire.

Ms. Smith stated that the tree at Pavilion Park looked dead. Mr. Beatty said that it could be replaced with a crab apple tree to match all the other trees in the park.

Ms. Mosier said that they would meet the morning of April 12, 2021 at 9:00 a.m. at Johnny Diamond Park. Ms. Marshall would send out a reminder.

- Committee Work Plan for Each Park

Ms. Smith said that projects would become part of the work plan according to Ms. Heath. They could add a goal around up keeping parks to their Committee list.

Mr. Harmon said they were fixing the kiosk roof and were trying to figure out if they would do normal shingles or something more decorative. The Committee decided that shingles would work.

- Terry Dawson on Booth Kelly Signs

Mr. Harmon said that Terry wanted to do historical signs around the Booth Kelly Mill. He wanted to know if the Committee was interested in that idea. Ms. Mosier said that one issue was that some of the historic plants were no longer present in the area. Mr. Marshall liked the historical signs. Ms. Coury thought having the invasive ivy included would be good, but it was not historical. Ms. Mosier thought they could do vegetation and historical signs.

8. ADJOURNMENT

Ms. Mosier adjourned the meeting at 7:10 p.m.

Minutes recorded by Lydia Dysart

APPROVED by Park | Tree Committee on this 20th day of April 2021.

Mary Mosier, Chair

ATTEST:

Sammy L. Egbert, City Recorder