



## MINUTES

### Coburg Parks | Tree Committee

City Hall, 91136 N. Willamette

October 18, 2022 – 6:00 p.m.

**COMMITTEE MEMBERS PRESENT:** Chair Mary Mosier, Vice Chair Tom Beatty, Lonna Meston, Joe Morneau, Coleen Marshall, Karen Coury

**COMMITTEE MEMBERS ABSENT:** Claire Smith

**GUESTS:** Chuck Shepard

**STAFF:** Public Works Director Brian Harmon, City Administrator Anne Heath

#### 1. Call to Order

Chair Mosier opened the Parks | Tree Committee meeting at 6:00 p.m.

#### 2. Roll Call

Public Works Director Brian Harmon called roll. A quorum was present.

#### 3. AGENDA REVIEW | Approve Minutes from August 16, 2022

Mr. Harmon requested that sandwich boards be added to the Agenda.

**MOTION:** Ms. Coury moved to approve the August 16, 2022 minutes as presented, seconded by Mr. Morneau. The motion passed unanimously - 6:0:0.

#### 4. City Updates/City Administrator Report

Ms. Heath presented. There were no questions.

#### 5. Committee Business

- Pavilion Park Plaza Update

Ms. Heath informed the Committee that there was a two-year window in which to complete the design approval process. She asked for ideas on how to garner public input. Suggestions included an open house, a senior luncheon, an online forum, and a presence at the 8th grade class's mock City Council. Ms. Heath said she had spoken with the engineer and the final meeting would be in March. She advised the Committee to give themselves plenty of time to

decide on a final design. Final drawings should be finished by late spring of 2024, with construction to begin in fall.

Special Guest Chuck Shepard spoke, providing a detailed history of his family's contributions to Coburg. He explained how Pavilion Park came to be -- that there had been no central park or town square when he'd moved to Coburg, so he'd purchased and donated the land.

Mr. Shepard shared details of his daughter Laura's life, calling her a "Coburg Kid." He asked that the Committee consider naming the park "Laura's Pavilion Park."

Chair Mosier wondered what Laura's interests were and noted that the Committee was not attached to the name "Pavilion Park."

Ms. Coury asked Mr. Shepard if he had a vision to share. Mr. Shepard said that he owned the land which used to be a lumberyard and wouldn't mind seeing that property become part of the park. He stressed the importance of maintaining Coburg's old-time charm.

Mr. Morneau thanked Mr. Shepard for his contributions to the community.

Chair Mosier suggested that Mr. Shepard view the plaque near the bike hub to see if it might be a suitable design for a dedication to Laura.

Ms. Coury asked Mr. Shepard what the park had been named when it was built. He responded that it was called "Gazebo Park" and that he'd intended to have a Sergeant Pepper's-themed dedication ceremony, but that it had never materialized.

The Committee thanked Mr. Shepard for his many contributions and for attending the meeting.

- Pickle Ball Court Update

Mr. Harmon reported that the pickle ball court was set to be installed November 1st. He explained that due to supply chain issues, the net was delayed but was expected to be delivered before Thanksgiving. He said the next steps were to pressure wash the surface, fill any cracks and install the court.

- Upcoming Work Party Dates & Locations

Ms. Marshall reported that she, Chair Mosier, Vice Chair Beatty, Ms. Meston and volunteer Lisa Vanwinkle had worked at Jacob Spores Park and Pavilion Park.

A work party was scheduled for November 14th at 9:00 a.m. at Johnny Diamond Park. It was decided to leave December open. Ms. Marshall requested that Tracey Pugh post the work party information on the City's social media.

- Sandwich Boards

Sandwich boards had been purchased and were available for use. It was decided to set them up at the site of the work parties and at City Hall a few days in advance of each work party. Ms. Marshall accepted responsibility for placing the boards.

- Coburg Creek Subdivision Park Sub Committee

Vice Chair Beatty reported that the project remained on hold. He suggested it be removed from the Agenda until such time as work resumed.

- Veterans' Memorial

Chair Mosier mentioned that the project was waiting on the engineer. She noted that there were five military branches. Mr. Morneau clarified that although there were five key branches, there were twenty-four in total.

- Committee Comments

Ms. Marshall noted that the Booth Kelly Trail needed fresh bark chips. She noted that the historical signs had been cleaned but that they were taking on moisture. She suggested that sealing the signs might be a winter project.

Chair Mosier asked if the swings had been replaced at Johnny Diamond Park. Mr. Harmon replied that the love seat swing was being recoated.

Ms. Coury inquired about the white flags at the wetlands. Vice Chair Beatty explained that they were identifying the locations of native tarweed.

Vice Chair Beatty informed Mr. Harmon that the linden tree needed to be raised.

Ms. Marshall requested that long-term improvements and goals be added to the Agenda.

Chair Mosier suggested that the End-of-Year Report to the City Council be added to the Agenda.

## **6. Adjournment**

Chair Mosier adjourned the meeting at 6:55 p.m.

### **FUTURE MEETINGS**

November 8, 2022    City Council

November 14, 2022    Work Party at Johnny Diamond Park, 9:00 a.m.

November 15, 2022    Parks & Tree Meeting

*(Minutes recorded by Angela Kern)*

APPROVED by the Park & Tree Committee on this \_\_\_\_ day of \_\_\_\_\_ 2022.

ATTEST:

\_\_\_\_\_  
Sammy L. Egbert, City Recorder

\_\_\_\_\_  
Mary Mosier, Chair

DRAFT