



Coburg Parks | Tree Committee Meeting

June 15th, 2021 – 6:00 P.M.

Coburg City Hall

91136 North Willamette St.

COMMITTEE MEMBERS PRESENT: Mary Mosier, Chair; Lonna Meston, Joe Morneau, Claire Smith, Tom Beatty.

COMMITTEE MEMBERS ABSENT: Coleen Marshall, Karen Coury.

STAFF PRESENT: Brian Harmon, Public Works.

RECORDED BY: Jayson Hayden, Lane Council of Governments (LCOG).

1. Call Meeting to Order

Chair Mosier called the Park and Tree Committee to order at 6:00 p.m.

2. Roll Call

Mr. Harmon took roll and a quorum was present.

3. Agenda Review

Chair Mosier asked if there was anything to be added to the agenda. There was nothing.

4. CITY UPDATES – City Administrator Monthly Report

Chair Mosier asked if there were any questions or updates on the City Administrator Report.

Mr. Harmon shared that the report was mostly minutes from other committees.

COMMITTEE BUSINESS

5. Historical Signage

Ms. Smith explained that she did not go to the Historic Committee but said she talked to Terry Dawson who had designed some metal signs which would attach to the existing posts. Mr. Dawson worked to fit historical verbiage on the signs and said the signs would be donated at no cost to the City except installation. Ms. Smith shared that the signs were ready to go to print and offered to go to the Historic Committee if there were no objections to the verbiage.

6. Booth Kelly Botanical Signs

Chair Mosier asked if the signs would include botanical information and Ms. Smith said that she included two examples from Ms. Coury. Chair Mosier asked if the signs would be printed right on the metal and Ms. Smith explained that they would be printed on metal to last longer than plastic or laminated paper. Ms. Smith said it was requested that one of the signs thanked Chair Mosier for her input and she added that thanking Coburg Pizza could encourage other businesses to contribute. She said the existing sign locations would be used as much as possible. Chair Mosier noted the increased cost if new signs had to be made to include botanical information but Ms. Smith said that Mr. Dawson was not concerned about the cost.

7. Tree Sub Committee Report

Mr. Beatty outlined tree work that had been done by the City including the trimming of a Douglas Fir in front of Chiefs and the removal of 3 Maple trees on E Mill St. so that a contractor could access the frontage to build on. He also noted some low hanging limbs that were trimmed on Abby and W McKenzie and a Maple tree on E Lincoln that was also trimmed.

Mr. Harmon added that no work was able to be done in the area until the 3 Maple trees were removed and suggested that later in the summer they could decide which trees to replace and where. Ms. Smith mentioned that a more appropriate species should be considered if planted near the street. Mr. Harmon added that their approved tree list was the same as the City of Eugene's.

Mr. Beatty asked why the two trees in front of Chiefs were City trees as they were well within the fenced area and Mr. Harmon answered that they were within the right-of-way and he did not feel like they needed to be removed.

Mr. Morneau asked if the trees in Norma Pfiesser Park could be trimmed before the car show. Mr. Harmon offered to get together to look at this and Mr. Beatty added that major trimmings would probably take place in the fall.

8. Dari Mart Landscaping Project Recap

Mr. Morneau shared that the project was not quite complete but said that Johnson Brothers would supply drought resistant plants in the fall. He thanked Coburg Road Quarry, Coburg Fire, and Public Works for their help moving rocks and noted that executives from Dari Mart had complimented the work. He added that the fire department would come in to wash down the dry river. He explained that they had placed fabric under the lazy river but not the bark part as the bark was too deep. Ms. Smith liked the big rocks and suggested it would be a good place to put a couple benches. Mr. Morneau said the rock was all donated and noted the total cost of the project was about \$90. Ms. Smith suggested writing an article in the newsletter explaining the project and who donated to it.

9. Work Party Plan for July

Chair Mosier said the work party would likely only be her and Mr. Beatty as the others could not make it. She suggested meeting at Norma Pfeiffer to pull weeds. She offered to reschedule due to low attendance. Chair Mosier suggested advertising on the facebook page and Mr. Morneau said that it could also be posted in the newsletter.

Chair Mosier suggested planting in the concrete planter and Mr. Harmon said that a man living nearby regularly planted and watered there.

Chair Mosier scheduled work parties for June 28th at 9 A.M. and July 19th at 9 A.M.

Ms. Meston recalled needing to turn in the binder periodically so that the City could track hours but admitted that they had not been doing this consistently. She suggested offering citizen volunteers the chance to help with paperwork in the office and stressed the need for a proper cover page and wavers. Chair Mosier said it was encouraging to see community members stepping forward to maintain the park they live next to.

Mr. Harmon shared that a vinegar, salt, and dish soap solution had been applied to unwanted grass at Johnny Diamond Park and that it was working pretty well.

10. Work Party Recap from June

Mr. Beatty suggested everyone go look at Jacob Spoons to see the annuals they had planted.

11. Spring Toys at Norma Pfeiffer Park and Pop-Up Bench

Ms. Smith said she and Ms. Marshall met and chose the pony and bulldozer but they learned that the shipping would be more than the toys themselves. Ms. Smith said she reached out to Playground Equipment who gave them a \$250 discount which would make their total cost with shipping \$1700. Mr. Harmon said he offered to pick up the equipment until he learned that they did not hold inventory and they would have to be shipped. Ms. Smith asked how much was in the budget and Mr. Harmon answered about \$5300.

MOTION: Mr. Morneau moved, Ms. Smith seconded a motion to approve the purchase of the pony and bulldozer playground equipment. Motion passed unanimously.

Ms. Smith suggested spending the rest of the grant money on tables for the park but Mr. Harmon said another grant was already being pursued for tables. Ms. Smith asked if there was anything else they wanted to spend the remainder on and suggested portable round children's picnic tables for \$900 each plus shipping.

Mr. Morneau asked about the possibility of a table with a chess board on it and Ms. Smith suggested painting the chess board on to existing tables with a template.

12. Flagpole Project

Mr. Beatty said he and Mr. Harmon had lined out where the bench would go. Mr. Harmon said the park needed another bench and that they would have a plaque made. He said they were having trouble finding replacement bench slats. Ms. Smith asked if plastic slats were a possible alternative and Mr. Harmon answered that they were called redwood recycled and were expensive. Mr. Morneau suggested asking former public works director Mr. Harris if there any leftover slats available. Mr. Harmon said they would try to have this done sometime in July.

13. Committee Work Plan Review

Ms. Smith reiterated the possibility of painting the new tables with chess boards so they didn't have to buy special ones. She explained that they had removed the play structure idea but kept the bench idea for Jacob Spores and said Ms. Marshall thought it would be a good place for horseshoe pits. Ms. Meston said the horseshoe pit idea was nixed as residents were concerned about it drawing too many people.

Ms. Smith said the police were still working on park watch signs. She explained that trails and directional signs involved ODOT and Lane County and Mr. Harmon added he was working on downtown parking signs. Ms. Smith said she would ask the Heritage Committee to help with the trails and heritage sign.

Ms. Smith shared that toddler toys was a done deal.

Ms. Smith wondered if a screen was still needed behind the pavilion and Chair Mosier said no.

Ms. Smith said the veteran's area was in progress and Mr. Beatty added that he did not think they were ready to order roses yet. Mr. Harmon said they would have a better idea of what to do grant-wise next year.

Ms. Smith mentioned line items for donations and asked if this request got renewed every year. Mr. Harmon answered that this was still in the budget and that it had been increased from \$5000. He added that the donation policy would be going to City Council. Ms. Smith said that Anne Heath would look at the language of the ordinance to see if it needed updated or whether a new policy was needed, and would hope to have it on Council agenda by August.

Mr. Morneau shared that \$300 had been collected from the funeral of John Bosley and that the family asked the Park Committee to use it to plant a tree in his memory.

14. Recap/review of Annexation Property Open Space

Chair Mosier asked if there were any questions from the work session. Ms. Smith thought that it was helpful to hear from the developer to help understand the difference between codes.

Mr. Harmon noted that they would get a lot of SDC's from the area and Ms. Smith said it would be nice to use them to purchase park property or work on the new park coming up.

Ms. Meston appreciated the idea of requiring landscaping but noted that everyone defined landscaping differently and wished to see more detailed requirements.

Ms. Smith asked if the landscaping plans would be the same as for businesses in the City and Mr. Harmon said each business that went in would need to provide a plan to be approved.

Chair Mosier asked if there would be a bioswale and how it would be developed and Mr. Harmon said the developer was required to build a bioswale similar to the ones at Hatfield, Coburg Crossing, and Coburg Creek. He said his vision was something similar to what was done on Industrial with the amount of landscaping, but he added that it was hard to keep up with weeding due to the recent weather. Ms. Smith asked if something could be planted to reduce weeds and Mr. Harmon answered that this would be addressed when talking to the contractor.

Mr. Morneau asked about the drains on Mill St. where weeds were a problem and Mr. Harmon said they had already talked about an alternative, saying that he liked the round river rocks and mentioned possibly putting fabric down.

Chair Mosier asked how Industrial Way kept their bioswale so nice and Mr. Harmon said that a professional landscaping company handled it but was not sure how. Mr. Beatty suggested Roundup and Mr. Harmon said they had avoided spraying for quite some time but was waiting for approval.

15. Approve Minutes from May 13th, 2021

Chair Mosier noted a correction that play equipment was not being removed, just the plan for play equipment.

MOTION: Mr. Morneau moved, Mr. Beatty seconded a motion to approve the minutes as presented. Motion passed unanimously.

16. Further Discussion

Chair Mosier asked if there was any discussion on the Booth Kelly Mills Trail Station and Ms. Smith offered to bring the packet to Heritage for recommendation.

Chair Mosier asked what the committee would like to see on the agenda for next month. Ms. Smith suggested an update on the donation policy and an update from Heritage. Ms. Meston asked to hear from Sammy Egbert and Anne Heath about volunteer documents.

Chair Mosier asked if the pavilion would be power washed, Mr. Harmon said yes and suggested having a work party to paint handrails and replace boards.

Mr. Harmon added that the bike kiosk would be built sometime this summer.

Ms. Smith asked how many picnic tables there were and suggested putting up 3 tables at pavilion as a trial.

Mr. Harmon shared that he would present plans for the remodel of McKinsey St. between Willamette and Harrison in July or August.

17. Adjournment

Hearing no further discussion, Chair Mosier adjourned the meeting at 7:19 P.M.

DATES TO REMEMBER

July 27th - City Council Meeting

July 20th - Parks and Tree Committee Meeting

APPROVED by Coburg Park | Tree Committee on this 20th day of July 2021.

ATTEST:

Sammy L. Egbert, City Recorder

Mary Mosier, Chair