



## **MINUTES**

### **Coburg Heritage Committee Meeting**

January 8, 2025 at 6:00 P.M.

Coburg City Hall

91136 N Willamette Street

**MEMBERS PRESENT:** Marissa Doyle; Chair, Michelle Shattuck; Vice Chair, Ronald Spores, Shannon Sardell (via zoom)

**MEMBERS ABSENT:** Stephen Sheehan

**GUESTS/STAFF PRESENT:** Megan Winner; Planning Director

**RECORDED BY:** Madison Balcom, Administrative Assistant

#### **CALL TO ORDER**

Chair, Marissa Doyle called the meeting of the Coburg Heritage Committee to order at 6:00 pm.

#### **ROLL CALL**

Planning Director, Megan Winner called roll. A quorum was present.

#### **AGENDA REVIEW**

No changes.

#### **APPROVAL OF MINUTES FROM SEPTEMBER 11, 2024**

**MOTION:** Ms. Doyle moved, seconded by Ms. Shattuck to approve the September 11, 2024 minutes as presented.

*The motion passed — 3:0.*

## COMMITTEE BUSINESS

### 1. Historic Preservation Award Distribution Planning

The committee discussed some aspects of the award, including what kind of structure if any is required to be awarded, what the award is funded by, and the process of receiving that grant funding. The historic preservation award distribution was tentatively scheduled for February 12<sup>th</sup> at 4pm. This will replace the February meeting.

### 2. 2025 Committee Goals

They discussed this topic and chose the following as their goals:

- Seek CLG funding for projects including oral history documentation and continuation of the historic preservation award plaques
- Community presentations and engagement such as guest speakers
- Inventory and existing historical artifacts
- Conduct community survey to gauge attitudes and interests related to historic preservation
- Review of and recommendations for Ordinance A-226 which establishes the Heritage Committee
- Research other Historic Preservation codes and regulations
- Increase committee involvement in CLG Network and training opportunities

They also discussed creating a potential space to display the historical artifacts.

## ADJOURNMENT

Ms. Doyle adjourned the meeting at 6:55 pm.

**APPROVED** by the Heritage Committee of the City of Coburg on this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Marissa Doyle, Heritage Chair

**ATTEST:** \_\_\_\_\_  
Sammy L. Egbert, City Recorder