



Coburg Parks | Tree Committee

City Hall, 91136 N. Willamette

March 15, 2022 – 6:00 p.m.

COMMITTEE MEMBERS PRESENT: Mary Mosier, Chair; Tom Beatty, Vice Chair; Claire Smith, Karen Coury, Joe Morneau.

COMMITTEE MEMBERS ABSENT: Lonna Meston, Coleen Marshall.

GUESTS: Teri Kohley, Main Street Art Committee; Patty McConnell, City Council Liaison.

STAFF PRESENT: Brian Harmon.

1. Call To Order

Chair Mosier opened the Park & Tree Committee meeting at 6:01 p.m.

2. Roll Call

Mr. Harmon called roll. Ms. Meston and Ms. Marshall were absent. A quorum was present.

3. Agenda Review

Chair Moser said that she would add Terry's item to the agenda and put have it as their first Committee Business item. Mr. Harmon added that he wanted them to talk about the capital improvements.

Teri Kohley of Coburg Main Street Arts Committee passed out a handout which detailed the type and price of each of the three bicycles. For the design that would go on the wall she said that they had decided on depicting a hand. The idea was that it was "hands on bike repair". Children from the local school would put their handprints on the plywood. Carrie said that Lowe's had donated the materials needed for the project. They were excited that the project would add more color and excitement to the area for both adults and children.

Chair Mosier asked if the materials would just be added to the existing plywood. Carrie replied that all the new materials would be measured out and fit to the dimensions of the existing structure. Chair Mosier asked if anything had to be done to the original structure before they moved forward. Carrie replied that nothing had to be done.

The Committee agreed that all options were nice, and they looked forward to it being completed.

Ms. Smith asked if they had to approve and recommend to City Council that the project be approved. Mr. Harmon replied that if there was no issue with the draft design than it did not need to go in front of City Council. All the required forms had already been filled out. The Committee unanimously agreed to move forward with the project. Mr. Harmon would finalize paperwork the next day.

4. Approve Minutes from February 15th

Chair Mosier had a few corrections. On the third page it said, “making sure the mural was access”, it should say accessible. On the fifth page it said, “him and Megan Winner” but it should say “he and Megan Winner”.

MOTION: Ms. Smith moved, seconded by Ms. Coury, to approve the February 15, 2022, Park & Tree Committee meeting minutes as amended.

VOTE: The motion passed – 4:0:1. Mr. Morneau abstained.

5. City Updates/City Administrator Report

6. Committee Business

- Report to City Council

Chair Mosier said that the report had been sent to City Council and was included in the packet.

- Roses for Dairy Mart Beds

Mr. Beatty mentioned that they had done the original planting in that area last Fall. They had left some space in the West bed. He and Ms. Meston had picked out three rose shrubs. They were ever blooming and self-cleaning. He noted that one of the roses was called “Hope for Humanity”. Mr. Beatty said that The Grange has donated the flowers.

Chair Mosier thanked Mr. Beatty and Ms. Meston for their work on planting the flowers. Ms. Coury wanted them to include a thank you in the newsletter to Dairy Mart and The Grange.

- Arbor Day Plan input

Chair Mosier asked if they were moving forward with their plan to work with the school children. Mr. Harmon replied that no arrangement had been made with the charter school. He would send an email out later in the week.

Ms. Smith knew that if they were following District guidelines then volunteer work might not be allowed. Mr. Harmon hoped that it would be allowed since the event would be on April 29, 2022, and it would take place outside.

Ms. Smith asked if they had decided on what the project would be. Mr. Harmon replied that they had two donation trees to plant: one at Pavilion Park one at Norma Pfeiffer Park. There

were also all the ash trees that would be planted around the same time. Those trees would be planted on the East side to create a barrier by the freeway.

Chair Mosier asked where the tree at Pavilion Park would be planted. Mr. Harmon replied that it had not been decided yet and the Committee could make a recommendation. He mentioned that if they got the grant for Pavilion Park it might change where they wanted to put the tree. Mr. Beatty did not want to plant a tree if they then had to move it. Chair Mosier suggested they wait to plant the tree until the Pavilion plans were finalized and the grant was approved.

Mr. Harmon said they had to figure out how the tree would be paid for. Mr. Beatty stated that the Grange would pay for it. He said that the Red Oak was \$65.

Councilor McConnell was interested in getting another Red Oak for Norma Pfeiffer Park. Mr. Beatty would check to see if there were any left.

- Pickle Ball Court Plan Update

Mr. Harmon had no updates. They had started to look at the prices for nets, rackets, and balls.

- Upcoming Work Party Date & Location

Chair Mosier had talked with Ms. Marshall about the next work party date. Ms. Marshall had suggested Monday March 28, 2022, but Chair Mosier would not be available. They could move forward with that date if the Committee wanted. Everyone agreed to have the next work party on March 28, 2022.

Chair Mosier said that they would be cleaning up around Jacob Spores Park.

- Tree Donations & Other Tree Related Topics

Mr. Beatty said that he and Ms. Meston had bubbled out the nine plots for planting. He wanted wood chips if the City could get some, otherwise a mulch would work fine. Mr. Beatty got some sleeves from McKenzie River Trust to keep animals from eating the plants.

Mr. Harmon asked if they could use the same wood chips, they used at Pavilion Park. Mr. Beatty replied that those would work well.

Ms. Smith asked if they could water the trees through a pump in the wetlands. Mr. Harmon was unsure if that was a good idea. Wetlands were not set up for that type of work. A water plan could be set up for those trees. Mr. Beatty did not think an elaborate system had to be set up. Someone would just need to go out once or twice a month, depending on the weather, and water the trees.

Mr. Harmon told Mr. Beatty that the Public Works department would till the spots he had mentioned.

Ms. Coury thought they could put a sign up explaining why specific plants were chosen. She said that people were interested in that kind of information. Mr. Beatty agreed that it would be a good addition. He just wanted to make sure that they did not fill the parks with signs. Ms. Smith stated that they could put a link or QR code on a sign to send people to a website with information. The Committee loved that idea. Mr. Morneau said that until they set that up, they could have the Arts Committee create signs with the plywood from Lowes.

Mr. Beatty wanted to clean up some of the dead cherry trees with some of the people at Public Works. Mr. Harmon would put that together for Friday March 18, 2022, at 1:30p.m.

- Volunteer & Park Rental Report for 2021

Ms. Smith noted that there had been consistent bookings. Chair Mosier agreed. There were a few cancelations, but those groups rebooked.

Ms. Smith wanted to make sure that the parks were not always booked. They wanted to make sure that casual use of the parks was available. She did not think so far it had been an issue.

Ms. Meston arrived at 6:53 p.m.

Chair Mosier was impressed that they were able to get so many volunteer hours. Mr. Harmon appreciated all the work that the Committee did. Chair Mosier mentioned that there were more volunteers outside of the Committee that year.

- Bike Hub Rock Wall

Mr. Harmon said that he would finalize the donation papers the next day.

Chair Mosier was impressed that they were able to extend the rock wall so far. Mr. Harmon said that staff had decided to prioritize extending the rock wall. He mentioned that they would not be able to put art on all the panels because they were required to have bike trails mapped out.

Mr. Harmon mentioned that someone brought up putting rain gutters on the bike hub. He was surprised that they were not in the original plan. Ms. Smith thought that if gutters were added they might want to put rock where the gutter went out to avoid mud.

- Capital Improvements

Mr. Harmon asked the Committee to look through the list. He told them to ignore the values associated with each line. Those numbers would change every year depending on the market. The Committee would need to email any edits or additions to Anne Heath by April 1, 2022.

Mr. Harmon said that instead of updating the master plans they were putting together a plan for all capital improvement projects. They would be incorporating all department projects into one document.

Chair Mosier wanted to add a project line for a Southeast mini-park since there was a line for a Southwest mini-park.

7. Adjournment

Chair Mosier adjourned the meeting at 7:27 p.m.

(Minutes recorded by Lydia Dysart)

APPROVED by Park & Tree Committee on this 19th day of April 2022.

Mary Mosier, Chair

ATTEST:

Sammy L. Egbert, City Recorder

DRAFT