



**Coburg Heritage Committee**

March 9, 2022 – 6:00 p.m.

Virtual Meeting – City Hall

91136 North Willamette St.

**COMMITTEE MEMBERS PRESENT:** Shannon Sardell, Michelle Shattuck, Stephan Sheehan.

**COMMITTEE MEMBERS ABSENT:** Marissa Doyle, Chair.

**STAFF PRESENT:** Megan Winner.

**1. Call The Meeting to Order**

Ms. Shattuck called the meeting of the Heritage Committee to order at 6:04 p.m.

**2. Roll Call**

Ms. Winner called roll. Chair Doyle was absent. A quorum was present.

**3. Committee Business**

- Nominations for Preservation Plaques

Ms. Winner reminded everyone that at their last meeting they nominated the Steele home for a plaque. They still had two other plaques to award.

Ms. Shattuck remembered they wanted to give the oldest homes plaques if there were no nominations. Ms. Sardell thought that was a great idea.

Ms. Shattuck said that they would award plaques to the Steele home, already nominated, and two of the oldest historical homes. Ms. Winner said that they would finalize their list at the next meeting.

Ms. Sardell said that from quickly looking at the historic district pamphlet the oldest houses were the H.J Cox House, built in 1899, and the Pollard House, built in 1854. Mr. Sheehan owned the Pollard property. Ms. Sardell noted that there was also the Healy House, built in 1898. She wanted them to check the dates and make sure that they were picking the oldest houses.

- Timeline for Art Contest & Plaques

Ms. Winner said that at that time they had not received any registrations for the Art Contest. She wanted them to push it more. A Facebook post had gone out that week and she hoped that would bring people in.

Ms. Sardell would try and drop off posters at the art store and at the University of Oregon bookstore.

Mr. Sheehan would stop by and get a few posters to hang up.

Ms. Shattuck remembered that in the past they had prizes for winners. She thought that would incentivize people to join. Mr. Sheehan said that Elk Horn Brewery could donate some gift cards as prizes. He would reach out to other businesses for prizes. Ms. Winner said that they did not need to do prizes but could instead put a gift basket together with some local goods.

Ms. Winner thought they could go ahead and contact the company to make the plaques. Ms. Shattuck asked to get the names of the buildings from Ms. Winner. After she got those, she would contact the company.

- Additional CLG Funds

Ms. Winner stated that they would have some additional funds in the grant after they awarded the plaques. She wanted them to brainstorm some ideas on what to do with that money.

Ms. Sardell liked the idea of doing a window workshop at the antique fair in September 2022. Ms. Winner noted that the grant went through September 2022 so they would need to make sure the funds were allocated before September.

#### **4. Future Meetings | Dates to Remember**

- Next Heritage Committee Meeting: April 13, 2022

Ms. Sardell said that the Oregon Heritage Conference would be held virtually from April 27 – 29 2022. Ms. Winner mentioned that if a Committee member was interested in attending the City would cover their registration fee.

Ms. Shattuck said that a community member had a paper weight that she put in the Heritage Committee cabinet.

Ms. Sardell wondered if they could do something with the piece of wood that Councilor Alexander had brought up a few months ago.

#### **5. Adjournment**

Ms. Shattuck adjourned the meeting at 6:30 p.m.

*(Minutes recorded by Lydia Dysart)*

APPROVED by the Heritage Committee on this \_\_\_\_ day of March 2022.

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Marissa Doyle, Chair

ATTEST:

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Sammy L. Egbert, City Recorder

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