



Lane County Sheriff's Office Dispatch Service Agreement Extension for FY26

Meeting Date	Staff Contact	Email
June 10, 2025	Adam Hanks, City Administrator Larry Larson, Police Chief	Adam.Hanks@coburgoregon.gov Larry.Larson@coburgoregon.gov

SUMMARY AND REQUESTED COUNCIL ACTION

The City of Coburg has an Intergovernmental Agreement (IGA) with Lane County for 9-1-1 dispatch services that provides mandatory dispatch service for the Coburg Police Department. The attached "year three" amendment is presented to Council due to the 3.5% increase from the prior year caused the agreement to exceed the \$75,000 maximum contract execution limit for the City Administrator requiring Council review and approval.

Suggested Motion

I move to approve Lane County Intergovernmental Agreement Amendment 57995_2 in the amount of \$77,663.87 and authorize the City Administrator to execute the contract as presented.

BACKGROUND

The original contract with Lane County for dispatch services provided by the Lane County Sheriff's Office (LCSO) was executed and effective July 1, 2023 with a current expiration date of June 30, 2026. This three-year contract contained a provision that specified annual contract payment adjustments of up to 4% per year, with a current year increase of 3.5%.

The payments are made quarterly (\$19,415.97) from the materials and services budget of the Police Department which operates within the City's General Fund.

Staff will be working with representatives from Lane County to renew, extend or renegotiate this IGA in mid-FY26 for updated costs to incorporate into the proposed FY27 Budget in April of 2026.

RECOMMENDATION

Staff recommends approval of the Lane County IGA for 9-1-1 Dispatch services as presented.

BUDGET / FINANCIAL IMPACT

This non-discretionary dispatch contract is the second largest budgetary expense after staffing

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costs and represents just under ten percent (10%) of the total budget of the Police Department. Staff anticipate increases beyond the annual 3 – 4% amendments as the new agreement is negotiated, due primarily to collective bargaining for a current union contract that expires June 30, 2025.

PUBLIC INVOLVEMENT

No topic specific public involvement has been done beyond brief discussion of the dispatch services costs within the Budget Committee FY26 review and approval meetings.

NEXT STEPS

If approved, staff will execute the agreement amendment and work with LCSO during the upcoming fiscal year to schedule agreement renewal discussions to ensure a contract is available for Council review in the spring of 2026.

ATTACHMENTS

1. Lane County IGA Amendment 57995_2
2. Lane County IGA – July 1, 2023-June 30, 2026
3. Lane County IGA Amendment 57995_1