



MINUTES

Heritage Committee Meeting

March 13, 2024 at 6:00 P.M.
Coburg City Hall
91136 N Willamette Street
Hybrid Meeting In-person and via Zoom

MEMBERS PRESENT: Marissa Doyle; Chair, Michelle Shattuck; Vice Chair, Stephen Sheehan

MEMBERS ABSENT: Ronald Spores, Shannon Sardell

GUESTS/STAFF PRESENT: Megan Winner; Planning Director, John Fox; Councilor Liaison, Megan Dompe; Coburg Main Street Executive Director

RECORDED BY: Megan Winner, Planning Director

CALL TO ORDER

Chair Marissa Doyle called the meeting of the Coburg Heritage Committee to order at 6:03 pm.

ROLL CALL

Planning Director, Megan Winner called roll. A quorum was present.

AGENDA REVIEW

No changes.

APPROVAL OF MINUTES FROM JANUARY 10, 2024

The Heritage Committee chose to delay the approval of minutes to the next meeting as not all members read the draft minutes in advance.

COMMITTEE BUSINESS

a. CLG Grant Update

Ms. Winner provided the committee members with an update on the CLG grant process.

The grant application has been submitted and the City is awaiting the grant agreement from Oregon Park and Recreation Department (OPRD). The projects included in the application

include the oral history documentation including interviews with Ronald Spores and a narrated walking tour, continuation of the historic preservation award plaques, sponsoring the wood window demonstration booth at the Antique Fair, promotional materials, and some training and educational opportunities.

b. Oregon Encyclopedia Article

Ms. Winner said that the City has been contacted by the Oregon Encyclopedia about authoring an article on Coburg including significant events and people that have shaped the community and asked the Committee for volunteers or ideas about authors for the article. The committee wants to discuss with absent member Ronald Spores, who has extensive knowledge of Coburg's history. Councilor Fox suggested using existing materials. Mr. Sheehan suggested the City's social media person doing the Flashback Fridays might be a good option with their knowledge from the recent postings. The Committee discussed possibly reaching out to a local Coburg author to wordsmith the article once the facts were drafted.

c. Info Share

Ms. Shattuck shared that the Main Street art committee has been working on a mural of a steam locomotive to be placed in Norma Pfeiffer Park on the south wall of the restroom. The committee is painting the mural and City Council voted to accept the donation. The painting is almost complete and will soon be ready for installation.

Ms. Dompe shared that the next Coburg Main Street community meeting is March 27th at 4:30pm at the IOOF building.

Councilor Fox asked what the Heritage Committee would like him to share with Council. The Committee is excited to start the upcoming projects.

Ms. Winner informed the Heritage Committee of the upcoming Oregon Heritage Conference April 17-20, 2024 in Forest Grove and asked the group to let her know if they are interested in attending.

ADJOURNMENT

Ms. Doyle adjourned the meeting at 6:29 pm.

APPROVED by the Heritage Committee of the City of Coburg on this ____ day of _____, 2024.

Marissa Doyle, Chair

ATTEST: _____
Sammy L. Egbert, City Recorder