



Coburg Heritage Committee
April 14, 2021 – 6:00 p.m.
Virtual Meeting – City Hall
91136 North Willamette St.

COMMITTEE MEMBERS PRESENT: Marissa Doyle, chair; Shannon Sardell, Michelle Shattuck.

COMMITTEE MEMBERS ABSENT: Stephan Sheehan

STAFF PRESENT: Megan Winner, Anne Heath.

1. Call Meeting to Order

Ms. Doyle opened the Heritage Committee meeting at 6:01 p.m.

2. Roll Call

Ms. Winner called roll. A quorum was present.

3. City Council Goals and Workplan

Ms. Heath said that she was talking to each Committee about their goals. She said that each quarter they would list new goals and talk to City Council about the progress with their other goals. Committee goals were submitted to City Council because they incorporated some goals from each group into their own goals. City Council set goals every five years. Currently they were three years in, and City Council added the Citizen Committees and Commissions goal to their plan.

Ms. Heath shared City Council's goals for 2021-2022 and the Committee work sheet for keeping track of their goals.

Ms. Sardell asked if they had to use the work sheet. Ms. Heath replied that they did not, it was just created to give all Committees something to start with.

Ms. Heath stated that the City would get the Independent Order of Odd Fellows (IOOF) building on June 1, 2021. Ms. Winner would be talking with Mayor Smith about infrastructure on the building and possible grants they could apply for. If the Heritage Committee wanted to be a part of the buildings redesign, then they should reach out to Ms. Heath.

4. Committee Business

- Preservation Award Plaques Selection Process Discussion

Ms. Winner said that they were awarded the grant and since applications were low, they might get an extra \$1,500. Without the extra funds, they would receive \$7,223.

Ms. Winner wanted them to start talking about the type of plaque they wanted and which structures got them. Ms. Sardell wondered if they could do community nominations for the first round. Ms. Shattuck added that they could use the community newsletter to advertise. Ms. Winner said that the newsletter deadline for the May/June addition was the following week.

Ms. Sardell thought flat plaques might be a good choice but was unsure how quickly they deteriorated.

Ms. Shattuck asked how much each plaque would cost. Ms. Winner responded that it depended on what type of plaque they wanted. They had a nice budget with the extra funds to do whatever plaque they wanted. She was unsure if there was a standard plaque. Ms. Sardell knew there was a standard. She said that online plaques ranged from \$54 to \$315 but they were more basic. Ms. Sardell wanted them to prioritize buying them local.

Ms. Winner asked what they wanted to put on the plaque. She liked the idea of having some information on it and not just the structure title. Ms. Doyle wondered if they could put the new Coburg Historic logo on the plaques. Ms. Winner would investigate adding the logo.

Ms. Sardell asked if any structures came to mind for awards. Ms. Winner thought they could start with the downtown locations and then move to residential. She thought the Committee should pick recipients that year and then maybe they could have the City vote in 2022. Ms. Sardell thought they should award the oldest buildings first. It would be quick and would not show any bias.

Ms. Sardell thought they could wait until the next meeting to move forward on the plaques. In the meantime, they should make the public aware that these awards would be given out. Hopefully, they could keep people involved in the process until the next year.

Ms. Winner asked if someone wanted to volunteer to write something for the newsletter. Ms. Sardell volunteered.

Ms. Doyle asked when they would get plaques out to recipients. Ms. Winner responded that they wanted to announce recipients in May, but they still had to agree on what they would say. She hoped they would have the plaques installed by the Fall.

Ms. Shattuck asked how many plaques they would give out. Ms. Winner replied that they would give out three in 2021 and three in 2022.

- Development Code Discussion

Ms. Doyle said that the Code Review Ad-Hoc Committee met the week before. She informed them that they would be awarding plaques to some historic structures. They talked about issues around parking and building size and how restricting them could keep corporations out. She informed them that what was included for historic code was vague. Ms. Doyle would update them as more happened.

Ms. Doyle said the Ad-Hoc Committee would continue talking about what they wanted changed in the code and then go to City Council. Afterwards the code would be reworked.

5. Future Meetings | Dates to Remember

- Next Heritage Committee Meeting: May 12, 2021
- Oregon Heritage Virtual Summit: April 29 – 30, 2021

Ms. Winner said that if any Committee members wanted to go to the Oregon Heritage Virtual Summit to let her know.

6. Approval of Minutes

MOTION: Ms. Sardell moved, seconded by Ms. Shattuck, to approve the March 10, 2021 Heritage Committee minutes as presented. The motion passed unanimously.

7. Adjournment

Ms. Doyle adjourned the meeting at 6:48 p.m.

(Minutes recorded by Lydia Dysart)

APPROVED by Heritage Committee on this 12th day of May 2021.

ATTEST:

Sammy L. Egbert, City Recorder

Marissa Doyle, Chair

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