



**Coburg City Council
Special Meeting**

March 30, 2021 5:45 P.M.
Via Virtual Conference

COUNCILORS PRESENT: Ray Smith, Mayor; Nancy Bell, John Lehmann, Patricia McConnell, John Fox.

COUNCILORS ABSENT: Mark Alexander, Kyle Blain.

STAFF PRESENT: Sammy Egbert, City Recorder; Anne Heath, City Administrator, Brian Harmon, Public Works Director.

1. Call Special Meeting to Order

Mayor Smith opened the special meeting of the City Council at 5:49 p.m.

2. Pledge of Allegiance

Ms. Egbert played the pledge of allegiance.

3. Roll Call

Ms. Egbert called roll and a quorum was present.

4. Mayor Comments

Mayor Smith said that 2021 was a busy year so that would mean more double meetings for City Council. The special meeting that night was called because of a grant opportunity.

5. Citizen Testimony

There was no citizen testimony.

6. Ordinances and Resolutions

Resolution 2021-04

Ms. Heath said that the City would continue to apply for any grant opportunities that were made available. Resolution 2021-04 was a resolution authorizing a grant funding application to Travel Oregon for the Competitive and Recovery Grant program for up to \$100,000. She said that the City wanted to use that money to build a pop-up plaza for events. They hoped it would be a permanent structure, but for its first Summer it would be a pop-up in Pavilion Park. Ms. Heath said that it would have sitting areas, restrooms, and trash cans. If funding allowed, they would also consider purchasing a trailer to put all of the pop-up into. The application was due on March 31, 2021.

Councilor Fox asked if there would be road barriers if the plaza was in the middle of a street. Ms. Heath responded that they talked about temporarily closing McKenzie Street and make Harrison Street a one way. They would either do that or put it in Pavilion Park. She said that blocking McKenzie Street would help with some of the traffic issues.

Councilor Bell inquired into if there would be matching funding. Ms. Heath replied that there would not be matching funds. However, they would be matching Public Works for \$10,000. Councilor Fox asked what staff time would be involved for putting the pop-up together and taking it down and where that money would come from. Ms. Heath said that if the Parks & Tree Committee wanted to, they could pave the area and put tables on it. She added that Public Works would attend to the trash cans. That and all other work would be included in their General Budget. Councilor Fox inquired into if the pavement would be permanent. Ms. Heath said it would depend on if they could agree on a permanent location. Everything else would be moveable.

Councilor McConnell wanted to know the dimensions of the pavilion and if it would be up all year. Ms. Heath said that they would have four to eight round tables that could be out in the Winter. They would figure out those types of details later.

Councilor McConnell wanted to know if there were any pictures available. Ms. Heath replied that Megan Winner had pictures of the tables. They were circle tables with chairs attached to it. One chair was removeable to make room for a wheelchair. She said pictures would be included in the Friday report.

Councilor Bell asked if residents would be able to borrow the pop-up. Ms. Heath said that the tables were very heavy and had solar powered roofs on them. Each cost \$10,000. Mr. Harmon said that they were moveable, as the pavilion was a pop-up, but he was unsure if residents would be able to borrow them. The City would have to set them up and take them down. Mayor Smith noted that they had other portable options.

MOTION: Councilor McConnell moved, seconded by Councilor Bell, to approve Resolution 2021-04, a resolution authorizing the grant funding application to Travel Oregon for the Competitive and Recovery Grant program for \$100,000. The motion passed unanimously. 4:0

7. Adjournment

Mayor Smith adjourned the special meeting at 6:10 p.m.

(Minutes recorded by Lydia Dysart)

APPROVED by the City Council of the City of Coburg on this 13th day of April 2021.

ATTEST:

Sammy L. Egbert, City Recorder

Ray Smith, Mayor of Coburg