

**CITY OF COBURG**  
**CITY COUNCIL GOALS & PRIORITIES WORK PLAN**  
**Fiscal Year 2021-2022**

<b>Livability, Health &amp; Vitality</b>	<b>Utilities, Equipment and Infrastructure</b>	<b>Operational Capacity</b>	<b>Fiscal Stewardship</b>	<b>Strategic Planning</b>	<b>Economic Development</b>	<b>Citizen Committees &amp; Commissions Communication</b>
Continue to improve communication and outreach to Citizens on issues that are related to the health and vitality of the community	Maintenance to exterior of City Hall	Complete salary and benefit analysis	Seek and secure long-term Contract with a City Prosecutor	Update Council Rules of Order	Consider rebranding of City and community utilizing new Logo	Enhance outreach and communications between committees and City Council
Continue staff training in FEMA	Window replacement in City Hall	Review employee benefit package	Purchase and implement new financial software	Planning for emergency drills with City staff and partners	Continue to provide leadership and partnership in Oregon Main Streets	Review and update Committee Bylaws for consistency for all committees
Continue Effort to Grow Citizen Response Team	Lobby redesign to create more attractive environment	Project staff capacity needed for future development of the City in every department	Improve accounts payable processes	Planning and implementation for mutual support with other agencies	Development of a broadband plan	Facilitate work parties and planning for projects for Park & Tree Committee
Address transportation issues such as speed, signage and transportation on roads owned by other jurisdictions	Upgrade security system	Update job description for all positions	Conduct RFP for banking services	Continue to plan and implement emergency equipment and supply list	Continued investments and partnership with Oregon Rain	Education for Planning Commission on land use and other issues related to planning in Coburg and the State of Oregon
Education to community on land use and the public process	Improve utility billing policies	Implement leadership training and team building at every level of City	Consider purchase of capital project tracking software	Plan and implement general orders and standard court operations	Support community economic development & planning by retaining assistant position	Support to all committee and commission goals by Staff Representatives
Create and monitor a Safe Trade Location	Update utility billing website pages	Increase Admin Assist to FT 40 hours	Implement TUF for the funding of street repairs	Update Transportation Plan	Continue to support local businesses through Covid-19 recovery opportunities	Research for the development of a Park & Recreation District
Implement SCRAM Security Camera and Registration Program	Implement on-line payment option	Continued staff education in every department per specific need of department	Timely and accurate process for seeking reimbursement for funding capital projects	Complete Storm Water Master Plan	Continue to update website to provide information to citizens on city services	Create process for purchase and planning of future park land

Community planning for Julia Morneau Heritage Park	Updates and repairs to restrooms In Norma Pfeiffer Park	Continue scanning project in Municipal Court	Review and update to all city contracts as they come due	Update to development Code based upon recommendations of Ad-Hoc Committee	Planning and implementation of Bike Kiosk, and citizens and visitors rest and relaxation areas in downtown	Establish a Tree Sub-Committee
Community planning for Park to be located in new subdivision	Roof and repair kiosk and pavilion in Pavilion Park	Hire Planning Director				Establish a community volunteer Base for the parks
Plan and establish a community museum and safe storage for community artifacts and antiquities	Purchase new patrol car for Police Department	Update to standard procedures and processes in Planning Department				Enhance Communications between Committees opportunity to share their work plans
Planning for update to Mckenzie Street to improve pedestrian safety	Lap top Tough Books for patrol cars	Hire additional Utility Worker for Public Works				Update committees on Council adopted Goals and priorities
Build on street and park safety through enforcement, crosswalks, speed zones, traffic calming and lighting	Design and seek funding for Public Works operations building	Evaluate staffing needs in all departments and implement cross-training for coverage, flexibility and growth				Seek funding for Historic Land Mark Projects as addressed in Heritage Committee goals
Implement data and analysis reporting for Police and crime Activity	Replace septic tanks at Premier RV	Project Staff Capacity needed for Future Development of the City in Every Department				Involve Elementary School in Youth Heritage Program
	Planning and design for collector Street Improvements					Training for Heritage Committee and involvement in the CLG network
	Continue Inspections and planning for tank maintenance and aging					
	Continue to complete Water Master Plan projects					
	Add emergency and replacement inventory of equipment and supplies					