



## **Coburg City Council**

January 12, 2021 – 7:00 P.M.  
Coburg City Hall – VIRTUAL MEETING  
91136 North Willamette St., Coburg

**COUNCILORS PRESENT:** Mayor Ray Smith, Marcus Alexander, Nancy Bell, Kyle Blain, John Fox (joined at 7:15), John Lehmann, Patricia McConnell, Councilors.

**COUNCILORS ABSENT:** None.

**STAFF PRESENT:** Anne Heath, City Administrator, Sammy Egbert, City Recorder, Brian Harmon, Public Works Director, Larry Larson, Police Chief, Tim Gains, Finance Director.

**RECORDED BY:** Alex Sullivan, LCOG

### **CALL MEETING OF THE COBURG CITY COUNCIL TO ORDER**

Mr. Smith called the Coburg City Council Meeting to order at 7 pm on January 12th. The pledge of allegiance was said, and roll was called.

### **ROLL CALL**

City Recorder Sammy Egbert called the roll and announced a quorum was present.

### **CITY COUNCIL PRESIDENT**

Mr. Smith read the guidelines of the duties of the president and asked if there were any nominations for president.

There were none, so it was decided that Nancy Bell was going to stay president again for the upcoming year.

**MOTION: Councilor Blain moved to nominate Nancy Bell for city council president. SECOND: Councilor McConnell seconded the nomination.**  
**The motion was passed with 4 approvals and one Nancy Bell absenting.**

#### **AGENDA REVIEW AND PUBLIC COMMENT**

Ms. Egbert said that there were no changes to the agenda. There was also no public or written public testimony.

#### **CONSENT AGENDA REVIEW**

**(Councilor Fox joined the meeting)**

Mr. Smith then asked if there were any changes to the consent agenda. There was none besides a small change on the December 8th minutes. He then entertained a motion to pass the consent agenda.

**MOTION: Councilor Bell moved to pass the consent agenda.**  
**SECOND: Councilor Fox seconded the motion.**  
**The motion was passed unanimously.**

#### **RESOLUTION 2021-01 REVIEW**

Megan Winner then spoke on 2021-01, the annual inflation factor. A motion was then entertained to pass it.

**MOTION: Councilor McConnell moved to pass Resolution 2021-01, a resolution applying an annual construction cost inflation factor to existing system development charges.**  
**SECOND: Councilor Lehmann seconded the motion.**  
**The motion was passed unanimously.**

#### **RESOLUTION 2021-03 REVIEW**

A resolution amending the salary scale and approving retro pay for supervisory staff of the city.

Tim Gaines spoke about this resolution and what the salary scale entailed, and how the step increases were forfeited due to the events of the last year. This resolution aims to remedy that now that the budget is above expectations. The cost would be approximately \$4500 increases. The overall budget impact would be about \$20,000 dollars.

Councilor Fox and Lehmann spoke about how commendable it was to forego these

**MOTION: Councilor Lehmann moved to pass Resolution 2021-03, A resolution amending the salary scale and approving retro pay for supervisory staff of the city.**

**SECOND: Councilor Alexander seconded the motion.**

**The motion was passed unanimously.**

#### **INTERGOVERNMENTAL AGREEMENT WITH CITY OF HARRISBURG TO PROVIDE THE CITY WITH LAW ENFORCEMENT SERVICES**

Chief Larson spoke about how Harrisburg was pleased with the pilot program, and the action item was to approve a contract for 18 months to continue to explore expansion of this program.

**MOTION: Councilor Lehmann moved to pass the intergovernmental agreement with city of Harrisburg to provide the city with Law Enforcement services.**

**SECOND: Mr. Alexander seconded the motion.**

**The motion was passed unanimously.**

#### **CITY ADMINISTRATION REPORT**

Ms. Heath began speaking about the City Administration report and talked about the office opening. She outlined that masks are required, as well as the Police Department being vaccinated for COVID-19. She then outlined the next steps for the COVID-19 vaccines being available for those 65 and over. She then announced that the City Staff had completed their OSHA training.

The issue of parking in Johnny Diamond park not being in compliance is also being worked on, and a plan is being made.

Main street projects are now moving forward after being stalled.

The planning position is to be posted and hopefully filled within the month.

The Councilor retreat will be February 6th from 9am-3pm.

Councilor Blain asked if there could be calendar invites made to help block off time.

Ms. Heath agreed to this.

Councilor Blain then asked if the street projects were still on time.

Mayor Smith said that there were planning meetings coming up where more information would be found.

Councilor Bell asked about permanent speed signs being put up in the north and south end of town.

Mayor Smith said these were rotating around the county.

Ms. Heath's final issue was that the Diamond Ridge properties had been issued a letter regarding the annexation application and we are receiving quite a bit of feedback.

#### **CITY FINANCIAL REPORT**

Mr. Gaines began by saying tax receipts revenue was at 78% which was good, as well as utility user fees.

Mr. Lehmann asked about the merchant services line items.

Mr. Gaines answered that these were Visa processing services fees.

#### **CITY OF COBURG QUARTERLY REPORT**

Ms. Bell asked about the property line issue. It was answered that a builder in one of the neighborhoods had removed a fence on one of the property lines and that is where the issue was.

#### **COUNCIL COMMENTS**

Councilor Blain thanked the committee. Councilor Fox concurred.

**ADJOURNMENT**

Mayor Smith adjourned the meeting at 9:08 p.m.

APPROVED by the Mayor and Council of the City of Coburg this 9<sup>th</sup> day of March, 2021.

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Ray Smith, Mayor

ATTEST:

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Sammy L. Egbert, City Recorder

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