



MINUTES

Coburg City Council Meeting
May 9th, 2023 at 6:00 P.M.
91136 N Willamette Street
Hybrid Meeting in-person or via Zoom

MEMBERS PRESENT: Mayor Nancy Bell, John Fox, John Lehmann, Kyle Blain, Claire Smith

MEMBERS ABSENT: Cathy Engebretson, Alan Wells

STAFF PRESENT: City Administrator Anne Heath, City Attorney Anee Davies, City Recorder Sammy Egbert, Chief of Police Larry Larson, Public Works Director Brian Harmon, City Accountant Gregory Peck

GUEST: Robert Killen, Regional Accelerator & Innovation Network (RAIN)

RECORDED BY: Angela Kern, Lane Council of Governments (LCOG)

CALL THE CITY COUNCIL MEETING TO ORDER

Mayor Bell called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

Counselor Fox led the Pledge.

ROLL CALL

Ms. Egbert called roll. A quorum was present.

MAYOR COMMENTS

Mayor Bell thanked the Council and audience. She then read the Public Works Week Proclamation, proclaiming the week of May 21 - 27, 2023, as National Public Works Week. She noted that Coburg Public Works had a new lawn tractor.

AGENDA REVIEW

Item 10, listed as informational only, would instead be an Action Item.

CITIZEN TESTIMONY

1. Written Testimony Joshua Briegl - Public Hearing on Utility Rates

RESPONSE(S) BY CITY COUNCIL

None

CONSENT AGENDA

2. Minutes April 11, 2023 City Council
3. Minutes April 25, 2023 City Council Work Session
4. Planning Commission Appointment - Jerry Behney
5. RESOLUTION 2023-07 A RESOLUTION 2023-07 DESIGNATING SIGNING AUTHORITY WITH KEY BANK AND OREGON TREASURY LOCAL GOVERNMENT POOL ACCOUNTS

MOTION: Councilor Fox moved to accept the Consent Agenda as presented, seconded by Councilor Blain.

The motion passed unanimously -- 4:0:0.

SPECIAL GUEST

Robert Killen, Deputy Director of RAIN, presented the organization's annual report as a slideshow and answered Council questions. He suggested that alternative funding might be found if the City wished to finish out the MOU for a fifth year. Entrepreneur Gina Moran spoke positively about her experience with RAIN.

Counselor Blain asked for more examples of RAIN's work with entrepreneurs. Project Manager Aqsa Khan provided some.

ORDINANCES AND RESOLUTIONS

Mayor Bell moved Item 7, Resolutions 2023-05 and 2023-06, to Item 6.

6. Public Hearing

-RESOLUTION 2023-05 ADOPTING RATES FOR WASTEWATER EFFECTIVE JULY 1, 2023

-RESOLUTION 2023-06 ADOPTING WATER RATE SCHEDULE EFFECTIVE JULY 1, 2023

Mayor Bell opened the Public Hearing at 6:31 p.m.

Ms. Heath provided a Staff Report.

Citizen testimony: Larry Vonsieger, speaking on behalf of the Pioneer Valley Estates (PVE), requested that the Council take accountability for PVE. He pointed out that the 40-home suburb had no representation and had outdated water infrastructure. He wished to know what improvements the PVE could expect after the rate increases.

Mayor Bell closed the Public Hearing at 6:45 p.m.

Councilor Blain expressed that raising the utility rates was a difficult decision, which the Council had taken very seriously.

MOTION: Councilor Fox moved to adopt Resolutions 2023-05 and 2023-06, effective July 1st, 2023, as presented, seconded by Councilor Blain.

The motion passed unanimously -- 4:0:0.

7. Public Hearing | First Readings

-ORDINANCE A-171-C AN ORDINANCE AMENDING ORDINANCE A-171, AS AMENDED BY A-171-A AND A-171-B, AN ORDINANCE ESTABLISHING CITY PARK REGULATIONS

-ORDINANCE A-246-A AN ORDINANCE AMENDING ORDINANCE A-246, AN ORDINANCE CONTROLLING VEHICULAR AND PEDESTRIAN TRAFFIC

Mayor Bell opened the Public Hearing at 6:49 p.m.

Ms. Heath provided a Staff Report.

Councilor Blain inquired about funding. Mayor Bell said funding had been requested by the OMA (Oregon Mayors' Association) but hadn't been established.

Councilor Smith wanted unhoused campsites to maintain a reasonable distance from children's play areas. She also suggested that personal belongings remain within the footprint of a vehicle or tent.

Mayor Bell closed the Public Hearing at 7:09 p.m., noting that the Second Hearing would take place on June 13th, 2023.

COUNCIL ACTION ITEMS

8. Jones Drilling Co. Inc, Secondary Wellfield Project Contract

Mr. Harmon presented.

MOTION: Councilor Blain moved to approve the contract as presented, seconded by Councilor Fox.

The motion passed unanimously -- 4:0:0.

9. Land Lease Agreement with Coburg Fire District

Mr. Harmon presented, providing background.

MOTION: Councilor Lehmann moved to approve the contract as presented, seconded by Councilor Blain.

The motion passed unanimously -- 4:0:0.

ADMINISTRATIVE INFORMATION REPORTS

10. Premier RV Water Service

Mr. Harmon presented.

MOTION: Councilor Blain moved to approve the installation of Premiere RV water service subject to the approval of necessary easements and permits, seconded by Councilor Fox.

The motion passed unanimously -- 4:0:0.

The Council requested information on the infrastructure issues in Pioneer Valley Estates. Mr. Harmon furnished the details.

11. Finance Quarterly Presentation

Ms. Heath reported.

Councilor Lehmann asked about the Tree Fee. Ms. Heath said no decisions had been made.

Ms. Heath introduced the City's new accountant, Gregory Peck.

12. Police Department Quarterly Report

Chief Larson delivered the quarterly report.

Councilor Fox wondered why traffic stops were in a decline. Chief Larson said an officer was out.

13. Administration Monthly Report

Ms. Heath presented. She informed the Council that a City Administration candidate had been signed and would begin on July 31st. Regarding the Water Project, an LOI (Letter of Intent) had been filed with Business Oregon and the Oregon Water Resources grant needed to be updated. Ms. Heath noted that the Parks | Tree Committee would meet with the designer soon. The Coburg Loop Path was now projected to cost \$300,000 more than anticipated. Other options were discussed.

COUNCIL COMMENTS

Councilor Lehmann wished to see written evaluations from RAIN's partners. Councilor Fox thought that RAIN needed better outreach. Councilor Blain said he'd rather focus on Main Street. Councilor Smith noted that Main Street had great ideas but lacked the processes to follow through. Ms. Heath inquired if the Council would finish the contract if RAIN found other funding. The consensus was yes.

ADJOURNMENT

Mayor Bell adjourned at 8:07 pm.

APPROVED by the City Council of the City of Coburg on this ____ day of _____, ____.

Nancy Bell, Mayor of Coburg

ATTEST:

Sammy L. Egbert, City Recorder

DRAFT