

COBURG CITY COUNCIL MONTHLY REPORTS



TOPIC: Intergovernmental Annual Agreements (IGA) with Lane Council of Governments

Meeting Date: June 13, 2023
Staff Contact: Anne Heath, City Administrator
Contact: 541-682-7852, anne.heath@ci.coburg.or.us

REQUESTED COUNCIL ACTION:

Intergovernmental Agreement annual approval

Suggested Motion: "I move to approve annual Intergovernmental agreements with Lane Council of Governments for Information Systems Services and Telecommunications System Management for 2023-2024."

CITY COUNCIL GOAL: Operational Capacity

BACKGROUND

The City depends on intergovernmental agreements to provide services to our customers, and to receive services needed for the administration of the City. These are normal annual agreements that need to be renewed prior to the beginning of the new fiscal year.

The three Intergovernmental agreements to be renewed are as follows:

1. Lane Council of Governments (LCOG) Intergovernmental Agreement for Information System (IS) management. This service provides Computer Support Technicians, database administrators, network administrators, server and system administration
 - 2022-23 IGA NOT TO EXCEED \$15,975
 - **2023-24 IGA NOT TO EXCEED \$16,774**
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2. LCOG Intergovernmental agreement for Telecommunications System Management and Service. The City has been a part of this Telephone Consortium managed by LCOG since 1980s. This service includes full support including maintenance, system back-up, voicemail, 24/7 support, training, system backups and more. Coburg pays direct and pass through costs for maintenance and service as they accrue PLUS the monthly rate below

▪	2021-22	IGA monthly rate	\$1,432.00
▪	2022-23	IGA monthly rate	\$1,216.00

PURPOSE

Annual administration of services

BUDGET

The costs of these programs are budgeted in all departments of the City. The 2023-24 Budget included these costs and was approved on May 31, 2023 by the Budget Committee.

RECOMMENDATION

Staff recommends that the Council approve the renewal of the intergovernmental agreements with Lane Council of Governments.

ATTACHMENTS

- A. Information System Management IGA
- B. Telecommunication System Management IGA

NEXT STEPS

City Administrator will sign contracts and City Recorder will record them.

ATTACHMENTS

- A. Intergovernmental agreement LCOG for IS managed Services**
 - B. Intergovernmental agreement LCOG for Telecommunications**
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REVIEWED THROUGH:

Sammy Egbert, City Recorder
