



COBURG CITY COUNCIL ACTION/ISSUE ITEM

TOPIC: Intergovernmental Agreement with Lane County Sheriff's Department

Meeting Date: June 13, 2023
Staff Contact: Larry Larson, Chief of Police
Contact: 541-682-7855, larry.larson@ci.coburg.or.us

REQUESTED COUNCIL ACTION

Suggested Acton: "I move to approve the Intergovernmental Agreement with Lane County Sheriff's Department to provide dispatch services for the Coburg Police Department."

CITY COUNCIL GOAL (S):

None

BACKGROUND

July 1st of 2020, Coburg Police Department entered into an Intergovernmental Agreement with the Lane County Sheriff Department for dispatch. The Sheriff's Department manages and staffs a communications / records section twenty-four hours per day, seven days per week for police reporting and radio communications systems. It also provides management and maintenance of arrest warrants, stolen vehicles and stolen personal property for the Coburg Police Department.

The Lane County Sheriff's Department will also provide the services of their Communications Network Coordinator to provide up to ninety-six hours per calendar year for radio programming and repairs as needed at no cost as part of this agreement.

The new two-year contract will begin during the new fiscal year July 1, 2023. Allowing for annual increase if necessary due to increased labor costs, inflation or other. Increases will be made to the contract amount following the initial year. Unless extended or terminated earlier this agreement will terminate Junction 30th 2026.

RECOMMENDATION AND ALTERNATIVES

Staff recommends the approval of the Intergovernmental Agreement with the Lane County Sheriff’s Department for twenty-four hour, seven days per week police reporting, dispatch services and warrant services starting July 1, 2023 to June 30, 2026.

The alternative is to not approve the contract.

BUDGET / FINANCIAL IMPACT

Dispatch service is included in the annual budget and paid quarterly.
Budget for FY 23-24 will be \$72,852

The budget for the Dispatch services was approved by the budget committee at \$66,000. The draft IGA was received after the budget was approved, and is set at \$72,852 which is a \$6,852 difference. This difference will need to be absorbed by the Police Budget. As spending can equal the total of the Materials & Services, Personnel, and Capital outlay, the police budget will be adjusted accordingly by not spending out all lines and leaving room for the \$6, 852 difference in the Dispatch IGA.

PUBLIC INVOLVEMENT

None

NEXT STEPS

To sign and execute and record the IGA.

ATTACHMENTS

- A. Intergovernmental Agreement for dispatch services

REVIEWED THROUGH:

Anne Heath, City Administrator
