



MINUTES

Coburg Parks | Tree Committee
City Hall, 91136 N. Willamette
February 21st, 2023 – 6:00 p.m.

COMMITTEE MEMBERS PRESENT: Chair Mary Mosier, Vice Chair Tom Beatty, Lonna Meston, Coleen Marshall, Claire Smith, Joe Morneau

COMMITTEE MEMBERS ABSENT: Karen Coury

STAFF: Public Works Director Brian Harmon

1. Call to Order

Chair Mosier opened the Parks | Tree Committee meeting at 6:03 p.m.

2. Roll Call

Chair Mosier acknowledged those present. There was a quorum.

3. AGENDA REVIEW | Approve Minutes from January 17th, 2022

Chair Mosier noted that on page 2, sentence 2, "City Council" should be corrected to "City Staff".

MOTION: Ms. Marshall moved to approve the January 17th minutes as amended, seconded by Ms. Meston. The motion passed - 4:0:2. Ms. Smith and Mr. Morneau abstained.

4. City Updates/City Administrator Report

There were no Park | Tree related questions. There was a brief conversation about City water projects.

5. Committee Business

- Arbor Day - April 28th

The decision by consensus was to invite 5th grade students to participate in the removal of holly and the planting of a Crimson King maple and possibly some shrubs at Norma Pfeiffer Park under the supervision of Vice Chair Beatty.

Mr. Morneau requested the specific criteria to qualify an event for Arbor Day participation.

Mr. Harmon replied that all that was required was trees and planting, involvement, and taking a picture with the flag for the next year's application.

- Our Town Newsletter Article - April 14th

The Committee decided by consensus that Chair Mosier would write an article summarizing the annual report to Council with an update on the Veterans Memorial project. The deadline for submission for the May issue was determined to be April 14th.

There was some discussion about funding. Mr. Harmon wondered if engineering was necessary for the project. Chair Mosier noted that a plan or rendering was needed before donations could be solicited.

- Update on Tree Replacement in Norma Pfeiffer Park

The tree replacement would take place on Arbor Day as part of the celebration.

- Work Party

Ms. Marshall presented. Ms. Mosier, Ms. Meston, Ms. Marshall, Mr. Beatty and a community volunteer had cleaned up around the flagpole at Norma Pfeiffer Park. Mr. Beatty and the volunteer had trimmed and mulched the roses.

Meetings were scheduled for trimming at Jacob Spores Park on March 20th and for cleanup inside the fence at Johnny Diamond Park on April 17th. A request was made of Mr. Harmon for landscaping outside of the Johnny Diamond fence.

- Results of Needs in Park Walk-Through

Vice Chair Beatty presented. The list consisted of:

- Nesting boxes
- Drinking fountains with dog bowls
- Nature and historical signage
- Viewing blind at Trail's End
- Native trees and shrubs
- Military banners at Norma Pfeiffer
- Chess tables at Norma Pfeiffer and Pavilion Parks

Chair Mosier suggested enlisting local Scouts to build nesting boxes. Vice Chair Beatty noted the need for clean-up along the bike trail.

- Work Session

A work session was scheduled for March 21st at 3:00 pm. Mr. Harmon and Chair Mosier agreed to work together beforehand to figure out details to be addressed before submitting the design.

6. Adjournment

Chair Mosier adjourned the meeting at 6:43 p.m.

FUTURE MEETINGS

March 20th Work Party - 9:00 a.m., Jacob Spores
March 21st Parks and Tree Work Session - 3:00 p.m.
March 21st Parks and Tree Meeting - 6:00 p.m.
April 17th Work Party - 9:00 a.m., Johnny Diamond

(Minutes recorded by Angela Kern, LCOG)

APPROVED by the Park & Tree Committee on this ____ day of _____ 2023.

ATTEST:

Sammy L. Egbert, City Recorder

Mary Mosier, Chair

DRAFT