



MINUTES

Parks Tree Citizen Advisory Committee

June 16, 2026 at 6:00 P.M.
Coburg City Hall
91136 N Willamette Street

MEMBERS PRESENT: Chair; Tom Beatty, Coleen Marshall, Joe Morneau, Michelle Shattuck, Mary Mosier

MEMBERS ABSENT: Karen Coury, Cheryl Quinlan

GUESTS/STAFF PRESENT: City Administrator; Adam Hanks, Planning Director; Megan Winner, Council Liaison; Claire Smith

TRANSCRIBED BY: Administrative Assistant, Madison Balcom

CALL TO ORDER

Tom Beatty called the meeting of the Coburg Parks Tree Citizen Advisory Committee to order at 6:00 pm.

ROLL CALL

City Administrator Adam Hanks called roll. A quorum was pre-established.

AGENDA REVIEW

There were no changes to the agenda.

MINUTES APPROVAL

1. May 19, 2026 Park Tree Committee Minutes

MOTION: Ms. Marshall moved, seconded by Mr. Morneau to approve the May 19, 2026 minutes as presented.

The motion passed as 4:0, with Beatty, Marshall, Morneau, and Shattuck voting affirmatively, none opposed, Mosier abstained.

COMMITTEE BUSINESS

2. Pickleball Surface Discussion

Mr. Beatty opened the conversation about concerns regarding the pickleball court surface.

Guest speakers, Mark and Patty, voiced their concerns regarding the surface of the pickleball court, its safety, and how it gets slippery when wet. They also noted that the surface does not react with the ball like a typical pickleball court would, changing the game. They noted a conversation they had with Brian Harmon, Public Works Director, about these concerns to which he was told the true paved surface used

for a pickleball court was beyond the budget for the project when built. They said that they no longer use it because it is unsafe, as well as many others they know that also no longer use it. They believe the court would get used a lot more if the surface was better and safer.

Mr. Hanks suggested that the committee take this testimony and have an agenda item at future meetings to discuss it further, get background information, and provide a formal response. He also noted some information on recreational immunity.

3. Hazards and Park Issues

Mr. Hanks went through the memo, reviewing the follow-ups including bench maintenance, tree wells, mulch and weeding.

Ms. Marshall said there used to be two benches in front of chiefs, which Mr. Hanks noted were being rehabbed, along with a picnic table. Hanks also added that the city is talking with Coburg Main Street about the potential for a water fountain and bottle filling station.

Mr. Hanks mentioned that he relayed to council the idea of creating an amenities list and mini parks CIP to start sorting, ranking, prioritizing, and budgeting those smaller scale projects, with the help of Megan Winner and Brian Harmon.

They discussed the pickleball court further, on how important this issue is to the committee and how much time they want to spend on it. Several committee members voiced their opinion that Coburg's pickleball court was not intended to be a professional court, but a community court that all could enjoy, and that there are plenty of professional courts in the area that people could go to if they desired that level of play. They also mentioned the noise that could result in crowds of people coming in for professional level pickleball, among other potential issues, and how they would rather it be suited for the community's use and enjoyment.

They will continue to discuss this at future meetings as well.

4. Work Party Recap

Ms. Marshall said they had a work party at Norma Pfeiffer yesterday, with five volunteers who each worked for two hours. Mr. Beatty noted that the Veterans Memorial Rose Garden need to be edged and cleaned up.

The next work party will be on July 20th at Laura Park at the Pavilion at 8:00am.

5. Park Project Updates

Mr. Hanks noted that the seasonal public works temp employee did not work out, but they did hire a permanent public works employee. They are playing catch up with the right of way vegetation, which tends to fall to the back of the list when public works hours are limited.

Hanks also reviewed the fundraising for amenities at Laura Park at the Pavilion in summer 2026, and the maintenance tasks for the upcoming winter and spring. The committee had some other vegetation concerns and areas of maintenance, which Hanks responded.

Hanks also reviewed some in progress and current items on the list for Johnny Diamond, Jacob Spores, and Norma Pfeiffer parks.

6. Community Engagement/Outreach planning for New Neighborhood Park

Mr. Hanks recapped the work they have done so far and presented a draft community survey that staff put together. Hanks noted that the housing capacity survey will be closing around the same time that this park design survey will be launching. Staff will have a table at the July 22nd Concerts in the Park to do a final push on the housing capacity survey and also advertise the launch of the park survey. There will also be social media posts about it, as well as posters and a-frames out for advertisement. That survey will run for about 5 weeks. They will hopefully have survey results and analysis to present to the committee in September.

7. Volunteer Program Discussion (continued)

Mr. Hanks said he did not have any further information to provide at this meeting. Ms. Marshall suggested trying a Saturday morning for a large parks volunteer event. Mr. Hanks also noted that they do have to follow the workers comp regulations and having people sign the volunteer waiver, as well as doing this kind of event once a quarter or having people doing it on their own time, and how they would manage, contain and guide the maintenance that is done. Ms. Mosier mentioned adding something to the park survey about the volunteer opportunities. They also talked about promotion and possibly having an email list of interested parties for a bulk mailing with information.

CITY UPDATES

8. City Administration Report – June 2026

This report was provided. There were a few questions about the Coleman Street project which Hanks answered.

ADJOURNMENT

Mr. Beatty adjourned the meeting at 7:21pm.

APPROVED by the City of Coburg Park Tree Citizen Advisory Committee on this 21st day of July 2026.

Tom Beatty, Chair

ATTEST: _____
Sammy L. Egbert, City Recorder