



## **MINUTES**

### **Planning Commission Meeting**

December 18, 2024 at 6:00pm

Coburg City Hall

91136 N Willamette Street

**MEMBERS PRESENT:** Pro Tem Chair; John Marshall, Jerry Behney, Jon Derby, William Wood

**MEMBERS ABSENT:** Seth Clark, Marissa Doyle

**STAFF/GUESTS PRESENT:** Megan Winner; Planning Director

**RECORDED BY:** Madison Balcom; Administrative Assistant

#### **CALL TO ORDER**

Pro Tem Chair, John Marshall called the Planning Commission meeting to order at 6:05 p.m.

#### **ROLL CALL**

Planning Director, Megan Winner called roll. A quorum was present.

#### **AGENDA REVIEW**

There were no changes.

#### **PUBLIC COMMENT**

There were no requests to publicly speak and no written statements had been received.

#### **COMMISSION BUSINESS**

##### **1. FEMA PICM Floodplain Regulations**

Ms. Winner gave a presentation on the FEMA Pre-Implementation Compliance Measures (PICM). Winner went over the PICM background information, the three PICM pathways, and the possible recommendation to Council.

Commissioners discussed the differences of the options, and also requested some additional clarification and information from staff.

Ms. Winner also let the commission know that the city did have to meet the December 1<sup>st</sup> deadline and some initial information was already taken to council. The city reported that they would review the possibility of a model ordinance, but if one was not adopted, the city would remain on the current default of permit by permit.

## **MOTION**

Mr. Wood moved, seconded by Mr. Derby, to recommend PICM Option #2, Permit by Permit, to City Council.

*Motion passed as 4:0.*

## **2. 2025 Planning Commission Goals**

Ms. Winner explained that the Planning Commission's goals will help inform City Council for the retreat, and point out any connections, budget implications, and other wants or needs of the commission. She also mentioned that the commission accomplished several of their 2024 goals.

They would like to continue to seek more educational opportunities, including a DLCD follow up, more info on the Urban Growth Boundary, and a Sub-Division code review.

Ms. Winner is going to send out an email to all commissioners, including those absent this meeting, to ask for any goal recommendations and input.

## **UPDATES & FUTURE AGENDA ITEMS**

### **3. November City Administration Report**

Ms. Winner went through the items and updates in the Administration Report.

Mr. Marshall asked if there has been any progress on the light industrial lands. Ms. Winner explained the situation with the water supply and property development.

Ms. Winner mentioned that the first phase on the collector street project is just beginning and will take place on N Coleman from Pearl to Mill St, then left onto Mill St to the Park. That project is funded by the MPO Federal Funds through Lane County.

## **ADJOURNMENT**

Pro Tem Chair Marshall adjourned the Planning Commission Regular Meeting at 6:43 p.m.

**APPROVED** by the Planning Commission of the City of Coburg on this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
John Marshall, Pro Tem Chair

**ATTEST:** \_\_\_\_\_  
Sammy L. Egbert, City Recorder

DRAFT