



**Coburg Heritage Committee**  
October 13<sup>th</sup>, 2021 – 6:00 p.m.  
Virtual Meeting - City Hall  
91136 North Willamette St.

**COMMITTEE MEMBERS PRESENT:** Chair Marissa Doyle; Vice Chair Michelle Shattuck, Stephen Sheehan, Shannon Sardell.

**COMMITTEE MEMBERS ABSENT:** None.

**STAFF PRESENT:** Megan Winner, Planning and Economic Development.

**1. Call the Meeting to Order**

Chair Doyle called the meeting to order at 6:06 P.M.

**2. Roll Call**

Ms. Winner called roll and a quorum was present.

**3. Committee Business**

• **Preservation Award Ceremony Planning**

Ms. Winner showed off the awards for the Committee to inspect and there was general approval of the design. She thanked Ms. Shattuck for picking them up and Ms. Shattuck noted that it was a group effort.

Ms. Winner asked what the Committee thought about giving the awards out and noted that there were talks of a block party around Christmas time but it was still up in the air. She suggested having the recipients come to City Hall during a meeting or going to their houses individually. Mr. Sheehan liked the idea of a fall-themed virtual event if they couldn't do it at a larger event and Ms. Winner noted that the Council chamber was now equipped for virtual events. Mr. Sheehan mentioned having the event at a local farm but noted that they weren't within Lane County. Ms. Sardell liked the idea of going to their houses and keeping it more informal and low-key. Ms. Winner suggested helping the recipients install the awards if they wanted it and Ms. Shattuck suggested contacting the owners to see what they wanted to do but thought that having the ceremony during a meeting would be good. Ms. Shattuck floated

the idea of having another presentation of the plaques around Preservation Month in the spring which could set off the next round of nominations. Ms. Doyle liked the idea of doing the awards four months apart as it gave time to get nominations in, make decisions, and get the plaques ordered. Mr. Sheehan suggested keeping it low-key by taking pictures of their houses and presenting them as a slideshow and then doing something larger around the new year.

Ms. Shattuck asked how many historic homes they had and noted the goal was to do three a year until they got them all covered. Mr. Sheehan added that with all the grants they wouldn't run out of money.

Ms. Winner asked what time they would want to present the awards. Mr. Sheehan suggested calling them to ask what worked best. Ms. Winner thought it would be nice if as many members could go as possible and the Committee agreed. Ms. Winner suggested presenting them before the next meeting and Ms. Doyle noted that it would be dark by that time. Mr. Sheehan noted that the time change would happen only a few days before their next meeting and Ms. Doyle suggested starting the meeting a little earlier than normal. Ms. Winner suggested contacting the owners to see if they would be available then or possibly the weekend before as it would be lighter. Mr. Sheehan said Saturdays would be tough for people interested in football but said that Sunday would be great. Ms. Winner said she would reach out to the recipients to see their availability. Mr. Sheehan added that they could do presentations at different times of the day to accommodate them. Ms. Sardell suggested doing it on Sunday as it would be the last day they would have enough light in the evening for photos and the group agreed.

- **Inventory**

Ms. Winner shared that she had not found much aside from one red bag. She said she had asked several people but no one knew where the other stuff was and she said most of the closets had been cleaned out. Ms. Shattuck noted that she had seen two or three boxes, large framed pictures, and other things piled in a closet in the office area. Ms. Winner explained that the closet was now Sammy Egbert's office but Ms. Egbert did not know where the items had gone. She was not sure how to proceed and asked the group for direction. Ms. Shattuck offered to help look and Ms. Sardell suggested sending out an email to everyone in the building to ask if they had any leads.

Ms. Winner shared that the president of the Chamber had brought in former Mayor Jim Broughton's art portfolio and she shared it with the Committee.

Ms. Winner said that Cheryl had some things at home that she was willing to give to the Committee.

Ms. Shattuck remembered that they had done inventory several years ago and Ms. Winner asked if there was a copy of that list but Ms. Shattuck did not have it.

Ms. Winner reminded the Committee that it was time to do their report to City Council about their goals. Ms. Sardell said she would be willing to fill out the form and attend the next Council

meeting. Ms. Winner asked that she submit the report by November 1<sup>st</sup> to get it into the packet.

- **Info Share**

Ms. Sardell asked when the next community newsletter would be and Ms. Winner answered that the next issue was November-December. Ms. Sardell suggested putting something in that issue with a picture of the plaques being presented. Ms. Winner asked if they wanted a picture of the plaques freestanding to announce who won or just give them out and Ms. Sardell suggested the next newsletter cycle. Ms. Shattuck asked if there was a pretty fall place they could take pictures and Mr. Sheehan suggested the place across from Chief's. Ms. Sardell liked the idea of pictures of the plaques with a blurb about them in the newsletter. Ms. Winner agreed and asked if anyone would be willing to take this on. Ms. Sardell offered her front porch for pictures. Ms. Shattuck suggested having the plaques in one picture and having three sentences of congratulations for their stewardship of a historic place.

- **Begin Planning for Preservation Month 2022 Historic Art Contest**

Ms. Sardell recalled that the last contest they had was towards the end of May and explained that people voted on their favorites. Ms. Winner asked how that went and if they liked it that way and Ms. Sardell thought it would work either way. Ms. Sardell noted that it got a little bigger and better each year and they just needed to get the word out. Ms. Winner remembered that they needed to get a call for artists out at the beginning of the year. Ms. Sardell offered to help get posters out and noted that they had some radio time.

Ms. Doyle asked if they had paid someone to do the posters in the past and Ms. Sardell was not sure but noted that they turned out very well.

Mr. Sheehan asked what the art entailed and Ms. Winner explained that past examples were any historic structure in Lane County and people could do any form of medium. Ms. Shattuck mentioned that they were trying to come up with a new theme this year and suggested incorporating historic homes and gardens in the Spring. Ms. Winner added that they had everyone come into Council chambers to vote on a winner and a couple businesses in town donated things for a gift basket as a prize.

Mr. Sheehan noted that they could get a lot of people attending if they presented it both live and virtually. He asked if they could allow people from all over Lane County to vote and Ms. Winner said they could determine that in the rules if they wanted.

Ms. Shattuck noted that the local American Institute of Architects did a people's choice award where they put the project boards up in a place people could go to look at them with a link to a website where they could vote for their favorite of each category. She suggested the idea of also auctioning off the art.

Ms. Sardell asked if they had access to the IOOF and thought that would be a good place to display the art and the group agreed. Ms. Winner noted that they weren't able to just leave

those doors open and Ms. Doyle suggested some kind of open house. Ms. Winner suggested allowing people check out a key for access. Ms. Sardell suggested having a very short art walk and having one stop be at the Grange if they needed more spots.

Mr. Sheehan suggested having the stops at local businesses which could maybe give them some business and thought this could also encourage the businesses to donate to the prize baskets. He thought this could lead to way more exposure. Ms. Shattuck wanted to make sure the art would be kept safe there and Ms. Winner asked if most of them were framed. Ms. Shattuck said most were framed and Ms. Doyle suggested requiring that they be able to be hung on a wall. Mr. Sheehan noted each business could have different display spots such as behind the bar at Chief's. Ms. Sardell noted that displaying them online also would be helpful. Ms. Doyle suggested talking to the Main Street coordinator Tracy about this and Ms. Winner agreed. Ms. Winner offered to ask Tracy to their next meeting as her work overlapped with historic preservation and the group agreed.

#### **4. Future Meetings | Dates to Remember**

- Next Heritage Committee Meeting: November 10<sup>th</sup>, 2021

#### **5. Adjournment**

Chair Doyle adjourned the meeting at 6:58 P.M.

*(Minutes recorded by Jayson Hayden)*

**APPROVED** by Heritage Committee on this 11<sup>th</sup> day of November 2021.

ATTEST:

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Sammy L. Egbert, City Recorder

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Marissa Doyle, Chair