



## MINUTES

### Parks Tree Citizen Advisory Committee

March 18, 2025 at 6:00 P.M.

Coburg City Hall

91136 N Willamette Street

**MEMBERS PRESENT:** Chair, Tom Beatty; Vice Chair, Michelle Shattuck; Lonna Meston, Coleen Marshall, Karen Coury, Joe Morneau, Mary Mosier

**MEMBERS ABSENT:** none

**GUESTS/STAFF PRESENT:** Adam Hanks, City Administrator; Dabeat Nieto, RARE Member; Claire Smith, Council Liaison

**RECORDED BY:** Administrative Assistant; Madison Balcom

#### CALL TO ORDER

Chair, Tom Beatty called the meeting of the Coburg Parks Tree Citizen Advisory Committee to order at 6:00 pm.

#### ROLL CALL

City Administrator, Adam Hanks called roll. A quorum was pre-established.

Mr. Nieto also introduced himself to the committee.

#### AGENDA REVIEW

There were no changes made to the agenda.

#### COMMITTEE BUSINESS

##### 1. Hazards and Issues with Parks

Ms. Marshall had some concerns about low branches on the fir tree and the landscaped area beneath those trees at Pavilion Park. Mr. Hanks noted those concerns and will bring back the landscaping topic to the next meeting for further discussion.

*Mary Mosier entered the meeting at 6:04pm.*

Mr. Beatty mentioned that Johnny Diamond Park was still looking good, and that Public Works did a really good job on it.

## **2. Work Party Recap**

Mr. Hanks mentioned that it might be good to correlate the next few work parties with the projects that staff will also be working on at Jacob Spores and Pavilion Park.

Mr. Morneau mentioned that he has two groups that are interested and willing to volunteer for some city projects. Ms. Smith also said that she got information for a scouts group, who want to be a part of the community projects as well. They will work on coordinating with those groups on potential projects.

Ms. Marshall gave a recap on their work party at Jacob Spores, where they cleaned up, and at the Norma Pfeiffer rose garden where they weeded and fertilized. The group totaled about 12 hours of work between the two.

## **3. Park Project Updates**

Mr. Hanks went through the park updates on the memo, including the project progress at Pavilion Park, the Booth Kelly Path wood chips, the Rose ID signs at Norma Pfeiffer, and the Veterans Memorial medallions.

## **4. Arbor Day 2025**

Mr. Hanks also noted that Public Works is working with the Coburg Charter School to coordinate the Arbor Day event in April, possibly working 50/50 on both Spores and Pavilion.

## **5. Spores Park Concept Presentation**

Mr. Nieto gave a presentation on the implementation of riparian restoration for Jacob Spores Park. Mr. Hanks also further explained the project, and some other projects that Mr. Nieto is working on with staff as well.

Ms. Mosier asked about the presence of nutria in the muddy creek area, and asked Mr. Nieto what he would recommend to protect the plants from them. Mr. Nieto explained that he hasn't looked into the project that far yet, but they will consider adding protection around the trees.

Ms. Coury also asked if the new native plantings will help diminish the presence of the invasives. Mr. Nieto said that it is possible for a tree or planting to grow such a strong base, that the invasives won't be as prevalent or large in that area. Coury also asked about how the vegetation and weeding would work after planting are done. Mr. Nieto stated that he is working with Public Works to find and research plants that are strong, resistant to weeds, and don't require as much water or maintenance.

Mr. Beatty also noted some of his recommendations regarding both aesthetic and maintenance.

## **6. Street Tree Subcommittee Formation**

Mr. Hanks talked about the idea of the subcommittee, where they would work on things like updating the street tree list, and helping with placement and species of trees for the street improvements projects.

## **7. Park and Open Space Fee Recommendations**

Mr. Hanks explained the recommendation from the Council Revenue Subcommittee. This recommendation hasn't yet been presented to council, but once they receive a unified comment from the committee, they will combine the subcommittee, parks committee, and staff recommendation to present to council.

Mr. Hanks explained the need for this additional fee, both for the general fund and to keep pace with the current service levels. Hanks went through some of the fee options and allocations of them. The committee discussed many components of this recommendation and its impact.

### **MOTION**

Mr. Beatty moved, seconded by Ms. Marshall to recommend to Council a Parks and Open Space Fee of \$5, and an increase of \$2 to the Tree Fee.

*Motion passed – 5:0. (Ms. Coury abstained)*

## **CITY UPDATES**

### **8. City Administration Report – March 2025**

This report was provided to the committee, there were no questions.

### **9. Future Meeting Discussion**

They moved the next meeting to April 22<sup>nd</sup> because of a schedule conflict.

## **ADJOURNMENT**

Chair, Tom Beatty adjourned the meeting at 7:47 pm.

**APPROVED** by the Park Tree Citizen Advisory Committee of the City of Coburg on this 22<sup>nd</sup> day of April 2025.

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Tom Beatty, Chair

**ATTEST:** \_\_\_\_\_  
Sammy L. Egbert, City Recorder

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