



Park | Tree Committee Appointment

Meeting Date	Staff Contact	Email
March 10, 2026	Sammy Egbert, City Recorder	sammy.egbert@coburgoregon.gov

SUMMARY AND REQUESTED COUNCIL ACTION

Consider appointment to fill vacancy on the Park | Tree Advisory Committee.

Suggested Motion

If approved under the consent agenda, the Council recommends Mayor Bell appoint Cheryl Quinlan to the Park Tree Advisory Committee Budget Committee for three-year terms from July 1, 2025, to June 30, 2028.

**Suggested Motion if removed from the consent agenda, I move to, recommend that Mayor Bell appoint Ed McGhehee and Angela Witty to the Budget Committee for three-year terms from July 1, 2025, to June 30, 2028.*

BACKGROUND

The Park Tree Advisory Committee bylaws state that membership shall consist of a maximum of seven(7) voting members. Prospective members shall file an application with the City Recorder. Applications must receive the committee's approval before the Mayor and City Council can appoint.

Lonna Meston resigned, creating a vacancy. Recruitment was publicly advertised, and Cheryl Quinlan submitted an application. The applicant attended the Park Tree Citizen Advisory Committee Meeting on February 17, 2026. A motion passed to recommend that the Mayor, with the consent of the City Council, appoint Cheryl Quinlan to the Park Tree Advisory Committee, term beginning March 17, 2026, through December 31, 2026.

If appointed, the applicant will be notified, and an orientation will be scheduled before the March 17, 2026, meeting.

RECOMMENDATION

Staff recommends the appointment of Cheryl Quinlan.

CITY COUNCIL

STAFF REPORT

BUDGET / FINANCIAL IMPACT

As with all public meetings, “soft costs” include staff time for meeting preparation, agenda/packets, notice requirements, and minutes. This committee meets monthly and is staffed by the City Administrator.

ATTACHMENTS

1. Application – Cheryl Quinlan