



## Bid Award and Contract Approval Coleman Collector Street – Phase I

Meeting Date	Staff Contact	Email
March 10, 2026	Adam Hanks, City Administrator Brian Harmon, Public Works Director	<a href="mailto:adam.hanks@coburgoregon.gov">adam.hanks@coburgoregon.gov</a> <a href="mailto:brian.harmon@coburgoregon.gov">brian.harmon@coburgoregon.gov</a>

### SUMMARY AND REQUESTED COUNCIL ACTION

Staff is presenting the results of the public bidding process for Phase I of the Coleman Collector Street project. The project was put out to bid on January 14, 2026, bid opening was February 24, 2026 and the preliminary bid award and notice with AB Utility Contractors as the lowest qualified bidder for the project. Council, in its role as the Local Contract Review Board, is responsible for review of the bidding process, budgetary compliance for funding appropriations/availability and approval of the associated contract for the City Administrator to execute on behalf of the City of Coburg.

#### Suggested Motion

*I move to award the Phase I Coleman Collector Street Project to AB Utility Contractors in the amount of \$287,501 as presented and authorize the City Administrator to execute the associated project contract.*

### BACKGROUND

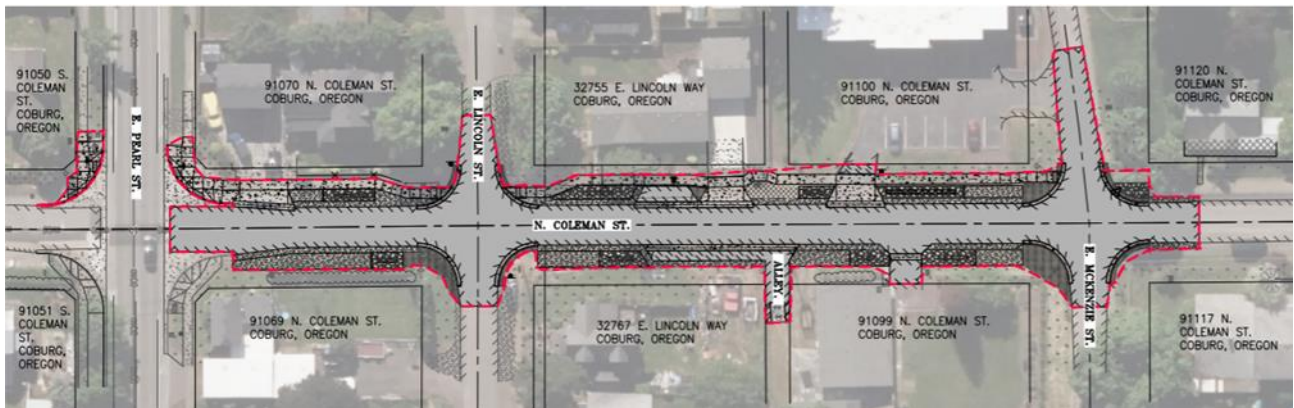
The Coleman Collector Street project was originally funded with Metropolitan Planning Organization (MPO) state/federal funding. A fund exchange between the City of Coburg, MPO and Lane County removed federal restrictions, most notably the requirement that the project be managed by a certified agency (City of Coburg is not). This fund exchange also resulted in the City receiving the funds in advance of the project, rather than the more typical reimbursement process.

\$748,000 was disbursed to the City in FY24 in the Street Fund. In the process of engineering/design, it became clear that the original scope of N Coleman from Pearl to Mill St and Mill St from Coleman to Skinner would result in a project cost beyond the funding allocation. Staff presented options to Council to determine whether utilization of local Street fund capital should be added to the project funding to preserve the ability to complete the original project scope or whether the project scope should be reduced to ensure the project did not utilize local Street Fund capital funds.

Council directed staff to reduce the project scope to ensure the estimated project costs (engineering/design, construction bid and project management) did not exceed the grant funding of \$748,000. Council also directed staff to incorporate a recommendation from the 2024-25 Transportation Safety Ad-Hoc Committee for the installation of a marked pedestrian crossing at Pearl and Coleman Streets. This resulted in the current project scope of:

## Coleman Collector Phase I

- N Coleman Street road surface replacement between Pearl and McKenzie Streets
- Marked Sidewalk installation on the west side of N Coleman Street (Pearl to McKenzie)
- ADA Ramp/Intersection improvements on both sides of Coleman at Pearl Street
- Relocation/ADA improvements to Lane Transit District transit stops at Coleman/Pearl
- Stormwater swales and infiltration system installation (Pearl to McKenzie)
- McKenzie St road surface improvements west of McKenzie/N Coleman intersection
- Driveway aprons and paved, dedicated parking spaces on N Coleman



As part of the Lane County permitting process for the activity and improvements impacting the Pearl Street right-of-way, it was determined that the AD curb/ramps on the NE corner will also need to be replaced. Additionally, staff from Lane County, Lane Transit District and the City were able to coordinate project activities to integrate ADA improvements to both the east and west transit stops on Pearl Street. These transit improvements will be coordinated through this project and will be funded by Lane Transit District, providing a cost-effective means of improved access for the transit system and the Coburg community.

**RECOMMENDATION**

Staff recommends approval of the bid award and contract execution authorization by the City Administrator. The low bid came in well below prior estimates with a significant number of bidders, with several very close to the winning bid.

**BUDGET / FINANCIAL IMPACT**

Staff anticipates a Phase I total cost of approximately \$500,000 (\$200,000 engineering/design/permitting/project mgmt., \$300,000 construction), leaving an estimated \$248,000 remaining for future Collector Street project work. Upon completion of the project, Staff will develop options for Council consideration for next phase project scope, funding and timeline for future Collector Street improvements that can be incorporated into future Street Fund CIP and Budget approvals.

**PUBLIC INVOLVEMENT**

The Coleman Collector Project has been on prior Council agenda's a number of times, including Council approval for application for MPO funds, acceptance of funds, multiple Capital Improvement Plan adoptions, a work session on Transportation Project Updates in July of 2025. Most notably, property owners and residents within the project area were notified via information letter in early February of the upcoming project (see attached).

**NEXT STEPS**

Upon Council approval, staff will coordinate contract execution. A project schedule will then be developed and provided to staff with active construction likely beginning in April with a target completion date of August 1, 2026. Staff will communicate with property owners/residents within the project area with a second information notice mailing when the detailed construction schedule is finalized as disruptions in road and driveway access and parking will occur at times throughout the construction process.

**ATTACHMENTS**

1. Coleman Collector Phase I – Bid award packet (including contract)
2. Coleman Collector Phase I – Informational Letter #1