



MINUTES

Coburg City Council Retreat

January 31, 2026 at 9:30 AM

Coburg City Hall

91136 N Willamette Street

MEMBERS PRESENT: Mayor; Nancy Bell, Cathy Engebretson, John Lehmann, Jaymason Bouwman, Donnie Myers, Claire Smith, Alan Wells

MEMBERS ABSENT: none

GUESTS/STAFF PRESENT: Adam Hanks, City Administrator; Sammy Egbert, City Recorder

RETREAT DISCUSSION

Mayor Bell welcomed everyone and referred to the welcome letter in the retreat packet, noting that during the retreat, Council will have an opportunity to review progress on existing goals, update, reset, or reconfirm priorities, and share concerns, possible solutions, and ideas to improve processes.

Council discussed many topics during the retreat, including the long-range vision, current and future financial, capital improvement projects, and staffing.

Hanks presented the Council Framework document, which included the FY2026 adopted version and the FY2027 Notes. Hanks and Council reviewed the Framework document, assessing each objective, progress made, and the next steps needed to move forward.

Hanks facilitated a discussion regarding the financial status of each of the four funds (general, street, water, sewer) with a focus on the General Fund, the reasoning behind the need for additional revenues along with an overview of cost mitigation actions that have already been taken and new explorations that are ongoing.

Hanks presented an issues/project list in a structure that utilizes three primary categories: three month, thirty month and three hundred month and provided examples of how that supports staff's efforts to complete day to day/week to week tasks, while also being mindful and allocating time for longer term items. Hanks noted that Council operates within this framework generally and noted the challenge of spending an adequate amount of time on the 300 month (25 years) category of issues/goals.

The session concluded with each Council member sharing individual thoughts on the current and future state of the community.

ADJOURNMENT

Mayor Bell adjourned the meeting at 4:00 pm.

APPROVED by the City of Coburg City Council on this 10th day of February, 2026.

Nancy Bell, Mayor of Coburg

ATTEST: _____
Sammy L. Egbert, City Recorder

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