



## **Coburg Parks | Tree Committee**

City Hall, 91136 N. Willamette

November 16, 2021 – 6:00 p.m.

**COMMITTEE MEMBERS PRESENT:** Mary Mosier, Chair; Lonna Meston, Coleen Marshall, Joe Morneau, Claire Smith, Tom Beatty.

**COMMITTEE MEMBERS ABSENT:** Karen Coury.

**STAFF PRESENT:** Brian Harmon, Public Works.

### **1. Call Meeting to Order**

Chair Mosier opened the Park & Tree Committee meeting at 6:03 p.m.

### **2. Roll Call**

Mr. Harmon called roll. A quorum was present.

### **3. Agenda Review**

There were no changes made to the agenda.

### **4. Approve Minutes from October 2021**

**MOTION:** Ms. Meston moved, seconded by Ms. Smith, to approve the October 19, 2021, Park & Tree Committee minutes as presented. The motion passed. Mr. Morneau abstained from the vote.

### **5. City Updates/City Administrator Report**

There were no questions.

### **6. Committee Business**

- McKenzie Street Project

Mr. Harmon shared that they were awarded the grant for the reconstruction. It was proposed to add a sidewalk on East McKenzie and parking stalls along with curbs and a gutter. He was unsure if there would be a meandering path there or not. The sidewalk would extend to the north side of East and West McKenzie. There were no updates on the sidewalk to the south.

Ms. Smith asked if the curb would affect access to the park. Mr. Harmon reassured her that it would not.

Chair Mosier asked if there would be a cutout for a vehicle to enter the park. Mr. Harmon told her that they did not have plans for that at that time. He said that it would not be a problem for them to add a cutout to an existing curb later.

Ms. Smith asked when they would want input on the plans. Mr. Harmon replied that City Council had already approved the plans. Ms. Smith wanted to know if they could still make changes. Mr. Harmon reassured the Committee that the plans were not set in stone.

- Plaza Ideas for Pavilion Park

Ms. Marshall shared the plans for Pavilion Park. The Plaza would come out along the edge of the Ryan Thomas building with pavers. It would come straight out for a while and then angle with a soft path towards a meandering sidewalk. There would be picnic tables with umbrellas in the area with a mural on the wall.

The mural was a pastoral scene that included farm elements. Ms. Marshall said that the mural would be interactive by including park benches and picnic tables in the front. The pathway in the mural would connect with the pathway at the park and include trees and plants. She suggested they include a tribute to Shephard's daughter.

Ms. Smith shared the plans she had put together for the pavilion. She wanted to put low planters along the wall with some low shrubs. It would be nice to include trees in the southwest corner to create some shade. Outside of the pavilion they could have wooden two-by-four benches for people to sit on.

Ms. Meston was thinking about how the pavilion area was a place that people liked to eat food since it was close to restaurants. The area would also be good for concerts and weddings. She thought adding a fountain would be a great idea. She shared plans for a fountain that she had found online that looked like a waterfall. Ms. Meston wanted to add some plants that would fit in with the mural.

Mr. Beatty shared the plans that he had drawn up. He noted that there was an elevation change in the park and proposed having the grade brought up, so it was level with the base of the building. There was a rock wall already there that they could incorporate into their designs as well. For the most part he wanted to keep the area open for events. Mr. Beatty proposed a pathway going to the bike hub, so it was easier for people to get to the businesses to the south of the area. He knew that people did not want to include play equipment, but he thought they should have something for children to play with. He said that if the equipment was under four-feet tall than they did not have to include fall material underneath.

Ms. Mosier asked about the trees in the northwest corner of the park. Mr. Beatty said that they could not plant a tree and see it come to any shape in that area. However, they could prepare for the trees that would need to come down. When that was done, they could remove the Hollies as well. Ms. Meston agreed.

Ms. Smith asked about the trees in front of Sheldon High School. Mr. Beatty replied that they were weeping giant sequoias.

Ms. Meston asked if the access point on Willamette could be changed or removed. Mr. Harmon replied that the decision was up to the County since it was their road. Ms. Meston was worried about that area since it made a lot of noise in a child/family friendly area.

Chair Mosier mentioned that they would need to find a place for a bathroom. They did not need to put in a huge restroom, perhaps just two unisex bathrooms with a toilet and sink each. Ms. Smith brought up the idea of including an outdoor sink on the side of the structure. Chair Mosier was concerned that the outdoor bathroom would be subject to vandalism or repair issues.

Chair Mosier wanted all the structures in the park to have a similar look to them. She wondered if they wanted to use timber or incorporate rock since there was already a rock wall. Chair Mosier wanted the landscaping to tie in as well. They could incorporate native trees and bushes that were easy to maintain.

Mr. Beatty thought that it would be a good idea to include a wall with landscape off the Willamette exit to make the park look nicer. He also thought it would be fun to have a picnic table against the wall with the mural so people could take pictures sitting in front of the mural.

Ms. Smith wanted them to start to narrow in on what were the most important aspects of the park for them. Before that, Mr. Harmon would share some of his concerns. Anne Heath wanted the Committee to know that while the Committee was in charge of the plans, the downtown businesses were going to be able to give feedback on the design. He shared that the grant would be due April 1, 2022. Ms. Meston thought that they had to have 30% of their plan done by the end of January 2022. The previous minutes said they had to have a proposed plan by the middle of January.

Mr. Harmon wanted the Committee to consider the Christmas light display in their plans.

Mr. Beatty said that they should send out the map they created along with their proposals for the park and see what feedback they got from businesses.

Chair Mosier asked if they should go to the Chamber to get input. Mr. Beatty told her that going to the Main Street Committee would probably be a better idea since they were up and meeting. Chair Mosier wanted to go to them and ask what ideas they had for the park, but not present their ideas.

Chair Mosier said that they would need to schedule a work party for the park if they wanted to make sure it was done in time for the grant. Ms. Smith liked when they did work sessions before or after meetings, that way they did take too much staff time.

- Pickle Ball Court

Mr. Harmon measured out the area and they could put two pickleball courts on the basketball court. Someone had an idea to take down one of the basketball hoops and make the court half basketball and half pickleball. The Committee liked that idea.

- Upcoming Work Party Plan

Chair Mosier asked if everyone was okay with skipping the December work party. Everyone was okay with that.

- Work Party

Chair Mosier said that at the last work party they pulled weeds at Johnny Diamond Park.

- Tree Sub-Committee “Trials-End Park”

Ms. Meston said that Mr. Beatty had worked out the pricing of the trees with a local nursey. They came up with a total of 38 trees and shrubs. The most expensive plants would be the ponderosa pine and the crabapple trees. The total for all 38 plants would be \$785. She asked Mr. Harmon if there were funds available for that. Mr. Harmon replied that there were funds available. They were entering the season of tree removal and while they had a lot of pruning and removal to do, there should be funds left over.

Ms. Smith asked how much money they spent on Arbor Day trees. Mr. Harmon replied that it ranged from a couple hundred dollars to \$1,500. The money came from the City budget. He said that they could apply for the Tree City USA grant, but it normally cost more to apply than it did to buy trees.

**MOTION:** Mr. Beatty moved, seconded by Mr. Morneau, to approve the funding for 38 trees at the cost of \$785 from Dove Creek Nursey. The motion passed unanimously.

- Coburg Creek Subdivision Park Sub-Committee

Chair Mosier said they would table this item for now and have a work session for capital improvements later.

- Tree Donations

Mr. Harmon announced that there were two tree donations that had been presented. The Committee needed to look at and approve them.

Mr. Beatty asked where the trees would go. Mr. Harmon replied that the Bosley tree would be planted in Pavilion Park along with the plaque. The other tree could be planted anywhere. Mr. Morneau thought they should keep the Bosley tree in mind when doing their Pavilion plans.

**MOTION:** Ms. Marshall moved, seconded by Mr. Beatty, to accept both tree donations as listed in the proposals. The motion passed unanimously.

## **7. Adjournment**

Chair Mosier adjourned the meeting at 7:14 p.m.

*(Minutes recorded by Lydia Dysart)*

**APPROVED** by Park & Tree Committee on this 18th day of January 2022.

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Mary Mosier, Chair

**ATTEST:**

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Sammy L. Egbert, City Recorder

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