



COBURG CITY COUNCIL

ACTION ITEM

Finance Audit Committee Appointment

Meeting Date	Staff Contact	Phone	Email
November 14, 2023	Sammy Egbert, City Recorder	541-682-7852	Sammy.egbert@ci.coburg.or.us

REQUESTED COUNCIL ACTION

Consider appointment of Jeffrey Miliam to the Finance Audit Committee

Suggested Motion

I move to recommend Mayor Bell appoint Jeffrey Miliam to the Finance Audit Committee to fill vacant position term expiring June 30, 2025.

BACKGROUND

Finance Audit Committee has had a vacancy since July 2021. Recruitments has been posted on the website, Facebook, and in Our Town. One application was received from Jeffery Miliam on October 23, 2023.

Finance Audit Committee Bylaw:

Section 1. The Audit and Finance Committee shall consist of five (5) persons, one of whom will be an incumbent City Councilor. Five members shall be City residents. Members shall be nominated by the Mayor, and confirmed by the City Council. Interested parties may submit an application for the Committee. The Mayor shall consider such applications.

Section 8. The Finance Committee shall review applications for membership to the committee and make recommendations concerning the filling of vacancies on the committee to the Mayor. Any vacancy shall be appointed by the City Council for the unexpired term of the predecessor.

As required by Finance Audit Committee Bylaws the application was forwarded to Finance Audit Committee for review at their November 2023 meeting. The Committee agreed to recommend that Mayor Bell, with support of the Council, appoint Jeffrey Miliam to the existing vacancy.

RECOMMENDATION AND ALTERNATIVES

1. Appoint Jeffrey Miliam to Finance Audit Committee to fill vacancy.
2. Continue the recruitment in hopes to receive additional applications.

PUBLIC INVOLVEMENT

Public Notices to fill these positions were posted multiple times during the recruitment period.

NEXT STEPS

Upon appointment, a notification email will be sent out to applicant that includes committee bylaws and other committee specific items. A meeting will be setup with the committee staff liaison to provide an overview of responsibilities, current projects, and answer any questions may have about the role. This meeting should take place prior to the next Finance Audit Committee meeting.

ATTACHMENTS

1. Jeffery Miliam Application