



COBURG CITY COUNCIL ACTION/ISSUE ITEM

Topic: Zoning Code Review Ad-Hoc Committee Appointments

Meeting Date: January 12, 2021

Staff Contact: Megan Winner, Planning Tech & Economic Development Assistant

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REQUESTED COUNCIL ACTION

Recommend to appoint Councilor Patty McConnell, Councilor John Fox, Planning Commissioner Marissa Doyle, Planning Commission Chair Paul Thompson, local business owner Alan Wells, citizens at large Cathy Engebretson, and Jerry Behney to the Zoning Code Review Ad-Hoc Committee.

Recommended Motion: I move to recommend Mayor Smith appoint Councilors Patty McConnell and John Fox, Planning Commissioner Marissa Doyle, Planning Commission Chair Paul Thompson, Local Business Owner Alan Wells, Citizens at Large Cathy Engebretson and Jerry Behney to the Zoning Code Review Ad-Hoc Committee.

POLICIES OR CITY COUNCIL GOAL(S)

- Livability, Health, and Vitality
 - Utilities & Infrastructure
 - Strategic Planning
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BACKGROUND

On November 17, 2020, the City Council held a work session to receive and discuss the final report from Urban Collaborative for the Coburg Build Out Scenario Survey. During the meeting the Council discussed and gave staff direction to create an advisory committee to identify and recommend zoning code changes. The direction was to create a committee comprised of up to seven voting members made up of:

- 2 City Councilors
- 2 Planning Commissioners
- 1 Local Business Owner
- 2 Citizens at Large

On December 8, 2020 the City Council approved the formation of the committee by Resolution 2020-22: A Resolution Creating a Zoning Code Review Ad-Hoc Committee. Resolution 2020-22 specifies the membership, function, and temporal duration of the Committee.

The Zoning Code Review Ad-Hoc Committee will cease to function upon the successful completion, recommendation, and presentation of a draft report on recommended development code changes to City Council. If it is deemed necessary that there is additional work of the Committee needed in order to pursue additional changes, or activities or community meetings to receive additional citizen input, the Committee may continue to function until such activities are completed.

RECOMMENDATION AND ALTERNATIVES

1. Appoint Councilors Patty McConnell and John Fox, Planning Commissioner Marissa Doyle, Planning Commission Chair Paul Thompson, Local Business Owner Alan Wells, Citizens at Large Cathy Engebretson and Jerry Behney to the Zoning Code Review Ad-Hoc Committee.
 2. Do not appoint members to positions. This action would result in the positions being vacant.
 3. Taking no action would result in the positions being vacant.
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BUDGET / FINANCIAL IMPACT

The financial impact of this action is negligible.

PUBLIC INVOLVEMENT

1. Public input as invited by the Committee.
 2. Public hearing citizen comment at the time of code change adoption.
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NEXT STEPS

If the members listed above are appointed, the Committee will be established and can begin work.

ATTACHMENTS

None.

REVIEWED THROUGH

Anne Heath, City Administrator
