



## MINUTES

### Planning Commission Meeting

December 20, 2023 at 6:00pm

Coburg City Hall

91136 N Willamette Street

**MEMBERS PRESENT:** Jim Bell; Chair, Seth Clark; Vice Chair, John Marshall, Jonathan Derby, William Wood, Marissa Doyle, Jerry Behney

**MEMBERS ABSENT:** none

**STAFF PRESENT:** Megan Winner; Planning Director

**RECORDED BY:** Lane Council of Governments (LCOG)

#### CALL TO ORDER

Chair Jim Bell opened the Planning Commission Meeting at 6:00 p.m.

#### ROLL CALL

Chair Bell called roll. A quorum was present.

#### AGENDA REVIEW

There were no adjustments made to the Agenda.

#### APPROVAL OF MINUTES FROM NOVEMBER 15, 2023

**MOTION:** Commissioner Derby moved, seconded by Commissioner Marshall to approve the November 15, 2023 Planning Commission Meeting minutes as presented.

***Motion passed — 7:0.***

#### PUBLIC TESTIMONY

There were no requests to publicly speak and no written statements had been received.

## COMMISSION BUSINESS

- 2024 Work Plan Development

### **STAFF REPORT: by Megan Winner**

An Urban Growth Boundary Analysis includes many processes, such as transportation planning and integrated land use. The City of Coburg was not awarded the grant to conduct a buildable lands inventory this cycle. City limits essentially match the urban growth boundary, but there is nothing set as to specific designation of streets or possible area of expansion. When the City begins to look at the larger analysis of possibilities where expansion may occur, the Planning Commission will receive that information for review and have an opportunity to offer input. The 107 acres of light industrial land on the East side of Interstate-Five (I-5) will go through a Master Plan Process. It is anticipated the property will be ready for market in 2024. The I-5 Interchange could hinder the 107 acre economic development. As part of the annexation, there is a trip-cap associated with the property that could affect the development of it, however the City has done a great job advocating for the interchange, to as many regional state partners as possible.

### **2024 Work Plan Development**

1. Gain understanding of Master Planned Development process
2. Review Comprehensive Plan
3. Seek trainings from DLCD, revenue and grant professionals, and other relevant subject matter experts
4. Improve communication with City Council, other city committees, and community organizations such as Coburg Main Street

**MOTION:** Commissioner Wood moved, seconded by Commissioner Clark to accept the decided upon list of priorities.

***Motion passed — 7:0.***

## CITY UPDATES

### **City Administrator Report | *Information Only***

- The Buildable lands Inventory Grant was not awarded to the City of Coburg.
- The Mayor arranged a meeting between the CEO of Lane Transit District (LTD), which is the transit provider in the Springfield/Eugene area, a couple members of staff and the area Boards Representative to begin conversation around LTD's future role in the area and the projects currently being worked on. LTD is currently involved in strategic planning and in evaluating what is and is not working for them.
- Lane County will be installing a flashing beacon crosswalk on Mackenzie Street and should be completed before the new year. There may be a possibility of adding more.

**ADJOURNMENT**

Chair Bell adjourned the Planning Commission Regular Meeting at 6:42 p.m.

**APPROVED** by the Planning Commission of the City of Coburg on this \_\_\_\_\_ day of \_\_\_\_\_  
2024.

\_\_\_\_\_  
Jim Bell, Commission Chair

**ATTEST:** \_\_\_\_\_  
Sammy L. Egbert, City Recorder

DRAFT