



MINUTES

Coburg Urban Renewal Agency Meeting

June 10, 2025 at 5:45 PM

Coburg City Hall

91136 N Willamette Street

MEMBERS PRESENT: Nancy Bell, Cathy Engebretson, Alan Wells, John Lehmann, Jaymason Bouwman, Donnie Myers

MEMBERS ABSENT: Claire Smith

GUESTS/STAFF PRESENT: Adam Hanks, City Administrator; Sammy Egbert, City Recorder; Larry Larson, Coburg Police Chief; Greg Peck, Finance Director; Brian Harmon, Public Works Director

CALL TO ORDER

Nancy Bell called the Urban Renewal Agency meeting to order at 5:48pm.

ROLL CALL

City Recorder, Sammy Egbert called roll. A quorum was present.

AGENDA REVIEW

There were no changes to the agenda.

PUBLIC COMMENT

There were no request(s) made to publicly speak. There were no written statement(s) received.

John Lehmann entered the meeting at 5:49pm.

BUSINESS ITEMS

1. Budget Hearing

RESOLUTION 2025-01-U A RESOLUTION ADOPTING THE AGENCY BUDGET FOR FISCAL YEAR 2025-26, CREATING EXPENDITURES AND APPROPRIATIONS

Ms. Bell opened the public hearing at 5:49pm.

City Administrator, Adam Hanks provided a staff report on the 2025-26 URA Budget. He mentioned the only changes that were made were regarding the out years, which is laid out in the presentation and the packet materials.

Mr. Wells clarified how the URA money is allowed to be used and allocated to the wastewater fund.

Mr. Hanks explained how it works and why the funding mechanism was put in place.

Ms. Bell closed the public hearing at 5:56pm.

MOTION: Director Wells, seconded by Director Bouwman moved to approve Resolution 2025-01-U A resolution adopting the Coburg Urban Renewal Agency 2025-26 Fiscal Year budget in the amount of \$750,067 and approve a request for the Coburg Urban Renewal Agency Plan area for a maximum amount of revenue that may be raised by dividing the taxes under Section 1C, Article IX of the Oregon Constitution and ORS Chapter 457.

The motion passed unanimously as 6:0, with Directors Bell, Bouwman, Engebretson, Lehmann, Myers and Wells voting affirmatively, none opposed.

2. URA Financial Report

Mr. Hanks explained that this report is just for reference of the most recent months' financial report of the current year. There were no further questions.

3. Approval of February 11, 2025 URA Meeting Minutes

MOTION: Director Bouwman, seconded by Director Engebretson moved to approve the February 11, 2025 URA meeting minutes as presented.

The motion passed unanimously as 6:0, with Directors Bell, Bouwman, Engebretson, Lehmann, Myers and Wells voting affirmatively, none opposed.

ADJOURNMENT

Director Bell adjourned the meeting at 6:02 pm.

APPROVED by the Coburg Urban Renewal Agency on this 10th day of February 2026.

Nancy Bell, Mayor of Coburg

ATTEST: _____
Sammy L. Egbert, City Recorder