



Planning Commission Appointments

Meeting Date	Staff Contact	Email
October 13, 2026	Sammy Egbert, City Recorder Name	sammy.egbert@coburgoregon.gov

SUMMARY AND REQUESTED COUNCIL ACTION

Consider the Planning Commissioner appointment recommendations.

Suggested Motion

If approved under the consent agenda, the Council recommends that Mayor Bell appoint Elizabeth Dahlager and Justin Fisher to the Coburg Planning Commission to fill the vacancies, and both terms expire October 31, 2027.

BACKGROUND

Recruitment has been open for several months for two Planning Commission vacancies. In August, the City received two applications. Staff reviewed the applications and noted that both applicants are City residents, and neither is engaged in real estate development or overlapping professions, keeping the Commission in full compliance with Bylaws Sections 1 and 2.

At the September 16, 2026, Planning Commission meeting, the Commission reviewed the applications and interviewed Justin Fisher and Elizabeth Dahlager.

The Commission passed a motion to recommend that Mayor Bell, with Council consent, appoint Elizabeth Dahlager and Justin Fisher to the Planning Commission. These terms expire in October 2027.

Planning Commission Bylaws:

- *Section 1. The planning commission shall consist of seven members to be appointed by the City Council. Five members shall be City residents. One, but not more than two, may live not within the City but either within the area of influence as defined by the Comprehensive Plan, or own real property within the City, or be an owner or partner of a business in the city limits. The area of influence is the City plus six miles adjacent thereto.*

- *Section 2. No more than two members shall be engaged principally in buying, selling, or developing of real estate for a profit as individuals or be members of any partnership, or officers of or employees of any corporation that is engaged principally in buying, selling, or developing real estate for a profit. No more than two members shall be engaged in the same kind of business, trade or profession (ORS 227.030).*
- *Section 3. Members shall be appointed for two-year terms, renewable upon a majority vote of the commission present at a meeting.*

RECOMMENDATION

Staff recommends appointing Justin Fisher and Elizabeth Dahlager to the Planning Commission.

BUDGET / FINANCIAL IMPACT

As with all public meetings, “soft costs” include staff time spent preparing for meetings, agendas/packets, notice requirements, and minutes for monthly meetings.

PUBLIC INVOLVEMENT

Recruitment for Planning Commissioners has been open and active for several months. Recruitments have been posted on the City website, social media, at City Hall, at the post office, and emailed to all interested parties.

NEXT STEPS

The appointed Planning Commissioners will take their seats at the October 27, 2026, City Council | Planning Commission Joint Work Session.

Prior to their first Planning Commission meeting on November 17, 2026, staff will schedule an orientation meeting. This will give the newly appointed commissioners an overview of current projects and responsibilities and answer questions about their new role.

ATTACHMENTS

1. Recruitment Notice